

1977

One Hundred and Fourth
ANNUAL REPORT
of the
TOWN OFFICERS



Southborough, Mass.

Bring this Report to Town Meeting for Reference

One Hundred and Fourth

ANNUAL REPORT

of the

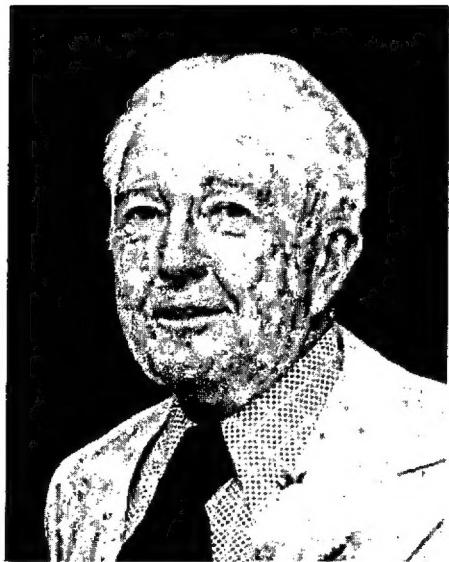
TOWN OFFICERS



Southborough, Mass.

For the year ending December 31, 1977

In Memoriam



TOWN ACCOUNTANT

FRED L. BAKER

November 2, 1905

July 7, 1977

TRIBUTE TO FRED L. BAKER

This 104th Annual Report of the Town Offices of the Town of Southborough, Massachusetts, is dedicated to the memory of Frederick L. Baker.

Fred Baker retired in November 1975 after 25 years of dedicated and loyal service to the Town of Southborough as Town Accountant. Fred's service to the Town predates all of our personal involvement and we, therefore, speak not only for ourselves but literally dozens of Selectmen who have predated us who have had the honor and privilege of working with Fred Baker. Fred was not merely an outstanding accountant possessing all of those skills and attributes necessary to achieve success in that profession, but he was also a remarkable human being. Fred Baker, the public servant, was a man of unimpeachable integrity — a man whose wealth of knowledge never ceased to amaze us. Fred Baker, the man, also served as a model of humility, strength and understanding and would temper these attributes with a wonderful sense of humor. All of us who had the honor and privilege to work with Fred are truly a little better because of it. Fred always instilled in those he worked with a sense of dedication, a sense of purpose and a sense of belonging.

As too often is the case, Fred's retirement was entirely too short. Fred will be missed more than we can easily express. For these reasons we dedicate this Annual Report to Frederick L. Baker. — a dedicated public servant and a remarkable human being.

**LOUIS J. BARTOLINI, Chairman
THOMAS W. McAULIFFE
PAUL R. O'CONNELL, Jr.**

BOARD OF SELECTMEN

Town of Southborough, Mass.

Incorporated July 6, 1727

Population, January 1, 1977	6,326
Voters	3,477

State & County Officials — 1978

Governor — Michael S. Dukakis

Lieutenant Governor — Thomas P. O'Neill III

Secretary — Paul H. Guzzi

Treasurer — Robert Q. Crane

Auditor — Thaddeus Buczko

Attorney General — Francis X. Bellotti

Senators in Congress — Edward M. Kennedy, Edward W. Brooke

Representative in Congress — Third District — Joseph D. Early

Senator — Worcester & Middlesex District — Daniel J. Foley

Representative in General Court 18th Worcester District — Richard A. Rogers

Councillor — Seventh District — Leo J. Turo

County Commissioners — Worcester County — Paul X. Tivnan, Leonard P. Flynn, Lillian Kelly

District Attorney — John J. Conti (Middle District)

Clerk of Courts — Philip J. Philbin

Sheriff — Worcester County — Francis J. Deignan

Register of Deeds — Anthony J. Vigliotti

County Treasurer — Edward P. Bird

Register of Probate & Insolvency — Worcester County — William J. McManus

Elective Town Officials

*Term of Office Expires in May of Year

**Resigned

MODERATOR — 1 yr.

Charles B. Swartwood III *1978

TOWN CLERK — 3 yrs.

Paul J. Berry *1978

BOARD OF SELECTMEN — 3 yrs.

Louis J. Bartolini, Ch.	*1978
Thomas W. McAuliffe	*1979
Paul R. O'Connell, Jr.	*1980

BOARD OF ASSESSORS — 3 yrs.

Arthur L. Sisson, Jr.	*1978
Charles W. Johnson	*1979
Arthur K. Holmes, Ch.	*1980

SCHOOL COMMITTEE — 3 yrs.

Francis Wanemaker, Ch.	*1978
Jay G. Engel, Jr.	*1978
Catherine O'Brien	*1979
Phyllis Self	*1979
Anne H. Freeman	*1980

BOARD OF HEALTH — 3 yrs.

Timothy Stone, M.D.	*1978
Philip G. Mauch, Ch.	*1979
John A. Bartolini	*1980

WATER COMMISSIONERS —

3 yrs.

Henry C. Valcour, Jr.	*1978
Arthur L. Hosmer, Ch.	*1979
Daniel A. Phaneuf	*1980

TREE WARDEN — 3 yrs.

Howard E. Truesdale *1978

**BOARD OF TRUSTEES OF THE
SOUTHBOROUGH LIBRARY —**

3 yrs.

Natalie J. Fantony	*1978
James A. Higgiston, Ch.	*1978
Henry W. Welch, Jr.	*1979
Beulah T. Callaghan	*1979
Elizabeth B. White	*1980
Helen B. Curtis	*1980

**CEMETERY COMMISSIONERS —
3 yrs.**

Robert L. Rynning	*1978
Thomas J. Grady, Ch.	*1979
George A. Mooney	*1980

PLANNING BOARD — 5 yrs.

Lawrence P. Kimball	*1978
Donald F. Dillman	*1979
Paul e Brefka, Ch.	*1980
Patricia M. Capone	*1981
Margit S. Donath	*1982

**ASSABET VALLEY REGIONAL
VOCATIONAL SCHOOL**

DISTRICT COMMITTEE — 4 yrs.

Herbert L. Cobb *1980

**SOUTHBOROUGH HOUSING
AUTHORITY — 5 yrs.**

Donald R. Banks, Ch.	*1978
Ronald P. Daniels	*1979
Henry W. Welch, Jr.	8/2/80
(State Appointee)	
Anita Zollo	*1980**
Barbara A. Murphy	*
(to fill vacancy)	
David E. Taylor, Sr.	*1982

Appointive Town Officials

*Term of Office Expires in May of Year

**Resigned

**APPOINTMENTS BY THE
BOARD OF ASSESSORS**

**ADMINISTRATIVE SECRETARY
TO THE ASSESSORS — 1 yr.**

Betty J. Davis

**CLERK TO BOARD OF
ASSESSORS**

Ann A. Garaventi

**APPOINTMENTS BY
MODERATOR**

ADVISORY COMMITTEE — 3 yrs.	
Jeanne M. Duggan	*1978**
Carl A. Bafaro (to fill vacancy)	
L. Louise Cutting Barber	*1978**
Ann G. Dockstader (to fill vacancy)	
William E. Pires	*1978

TOWN OF SOUTHBOROUGH

7

Richard H. Bowen	*1978**
George D. McClelland, Ch.	*1979
Nelson H. Goldin	*1979
Sherman H. Ball	*1980
Philip A. Jenks	*1980
Edward V. Chaput	*1980

CAPITAL BUDGET PLANNING COMMITTEE — 3 yrs.

Ralph L. Ellis, Ch.	*1978
Barbara Cappello	*1979
Deborah M. Pearse	*1980
Robert A. Worters, Jr.	*1980
Paul e Brefka	

(Appointed by Planning Board)

PERSONNEL BOARD — 3 yrs.

Michael L. Backer	*1977**
Edward L. Blood	*1977**
David Hayward, Jr., Ch.	*1978
Janice A. Fletcher	*1979
Edwin Petrazzolo	*1979**
Clifford J. Glynn	*1980
C. John M. Hofer	*1980

RECREATION COMMISSION — 3 yrs.

Grace T. Ryan	*1978
Margery Brown	*1978
Richard W. Guzzi	*1979
Robert C. Nickerson	*1980
Joseph J. Madison, Ch.	*1980

APPOINTMENTS BY WATER COMMISSIONERS:

SUPERINTENDENT OF WATER DEPT. — 1 yr.

William G. Binder, Jr.

CLERK, WATER DEPARTMENT — 1 yr.

Margaret T. Rossi

APPOINTMENTS BY BOARD OF SELECTMEN

REGISTRARS OF VOTERS — 3 yrs.

Sereno W. Johnson	*1978
Charles A. Keller, Jr.	*1979
Dorothy F. Grady	*1980

BOARD OF APPEALS — 5 yrs.

James F. Gunning	*1978
Levio J. Cibelli	*1979
John Rego, Ch.	*1980
Joseph F. Prior, Jr.	*1981
James R. Cappello	*1982

Patricia E. Boyle	*1981
(Alternate)	
Frederick S. Tapper	*1981
(Alternate)	

TOWN ACCOUNTANT — 3 yrs.

Elaine M. Hinckley *1979

TOWN TREASURER/COLLECTOR

— 3 yrs.

Ruth C. Johnson *1980

INDUSTRIAL DEVELOPMENT COMMISSION — 5 yrs.

Ronald O. Edgren, Ch.	1979
George N. Thibeault	1979
Charles P. Aspesi	1980
Carlton Boudreau	1981
(Vacancy)	1982

ADMINISTRATIVE ASSISTANT TO THE BOARD OF SELECTMEN — 3 yrs.

John A. Lundblad *1980

CLERKS TO THE BOARD OF SELECTMEN — 1 yr.

Marjorie R. Putnam, Secretary	
Grace T. Ryan (part time)	
A. Jean McCaw (part time)	

TOWN COUNSEL — 1 yr.

Frederick A. Busconi

CHIEF OF THE FIRE DEPARTMENT — 3 yrs.

Edward F. Brock *1980

DEPUTY FIRE CHIEF — 1 yr.

John W. Boland

FIRE WARDEN — 1 yr.

Edward F. Brock

HISTORICAL COMMISSION — 3 yrs.

Hamilton Armstrong	*1978**
Frederick J. Quinn, Jr., Ch.	*1979
Paul P. Henderson	*1979
P. Brent Trottier	*1980
Vacancy 1978 and 1980	

CONSERVATION COMMISSION — 3 yrs.

Catherine D. Alsterlund	*1978
Hamilton Armstrong	*1978
Charles Self	*1978
Delia A. Mulvaney	*1979
Ingeborg E. Tufts, Ch.	*1979
George F. Killam	*1980
Brian C. Mauro	*1980

**INDUSTRIAL DEVELOPMENT
FINANCING AUTHORITY —
5 yrs. (created under Article 61
ATM 1975)**

DIRECTORS:

(Terms expires April 1 of year)
 Donald Dillman *1980
 Louis J. Bartolini, Ch. *1981
 Herbert F. Ramsdell, Jr. *1982
 Vacancy 1978 and 1979

**ADVISORY BOARD OF THE
WESTBOROUGH STATE
HOSPITAL REPRESENTATIVE
OF THE BOARD OF
SELECTMEN — 1 yr.**

Lorraine C. Keller

POLICE DEPARTMENT

CONSTABLES — 1 yr.

William J. Colleary, Jr.
 Philip L. Connors
 Robert J. Durran
 Ralph M. Evangelous
 William C. Harpster
 Francis J. Mattioli
 Richard L. Mattioli
 Charles R. O'Connell
 Richard C. Waller
 William D. Baker

SPECIAL CONSTABLE — 1 yr.

H. Edwin Shaul

CHIEF OF POLICE — 3 yrs.

Francis J. Mattioli (Tenure)

REGULAR POLICE OFFICERS

— 1 yr.

William J. Colleary, Jr. (Sgt.)
 William C. Harpster (Sgt.)
 Philip L. Connors (Sgt.)
 William D. Baker (Patrolman)
 Robert J. Durran (Patrolman)
 Ralph M. Evangelous (Patrolman)
 Charles A. Keller (Patrolman)
 Richard L. Mattioli (Patrolman)
 Charles R. O'Connell (Patrolman)
 Richard C. Waller (Patrolman)

RESERVE POLICE OFFICERS

— 1 yr.

Donald R. Banks, Jr.
 Frank W. Moore
 Theodore W. Pietrasik
 Willard S. Putnam
 Joseph E. Bennett
 William E. Klein
 Danny R. Chernewski
 Thomas J. Boland (app. 1/17/78)

CLERK-DISPATCHER — 1 yr.
 Willard S. Putnam

CIVILIAN DISPATCHER — 1 yr.
 Thomas J. Boland
 Veronica Cross
 Frank W. Moore (part time)

POLICE MATRONS — 1 yr.
 Anna M. Beliveau
 Mary-Jane F. Boland

POLICE STATION CUSTODIAN
— 1 yr.
 Ostellio E. Gasparoni

**SPECIAL POLICE OFFICERS —
1 yr.**

Alvagh Bugley (Eastleigh Prop.)
 Lewis D. Maida (Town Hall)
 John W. Boland (Highways)
 Calvin J. Mauro (Highways)
 George R. Boothby (Highways)
 Edward F. Brock (Civil Defense)
 Albert J. Phillipo
 (Fayville Village Hall)
 James McCaw (Fay School)
 George A. Hubley, Sr.
 (St. Matthews Church &
 So. Union School)

SPARE POLICE OFFICERS —

1 yr.

(Firemen appointed for extra detail
 work only when assigned by Police
 Chief)

Frank R. Aspinwall
 Donald R. Banks, Sr.
 Fire Chief Edward F. Brock
 Arthur L. Cannon
 George F. Killam
 George A. Mooney
 Douglas C. Packard
 Peter Phaneuf

JAIL KEEPER — 1 yr.

Francis J. Mattioli

DOG OFFICER — 1 yr.

Charles F. Hamel

**DIRECTOR, VETERANS'
SERVICES AND BURIAL
AGENT — 1 yr.**
 Irene C. Burkis

VETERANS' GRAVES OFFICER
— 1 yr.
 Thomas J. Grady

TOWN OF SOUTHBOROUGH

9

HIGHWAY SUPERINTENDENT

— 3 yrs.
John W. Boland *1980

TOWN HALL CUSTODIAN — 1 yr.
Lewis D. Maida

SUPT. OF INSECT PEST
CONTROL — 1 yr.
Howard E. Truesdale

INSPECTOR OF ANIMALS — 1 yr.
Sereno W. Johnson
(nominated by Selectmen, appointed by State)

FAYVILLE VILLAGE HALL
COMMITTEE — 1 yr.
John A. Bavari, Ch.
Caesar T. Ghiringhelli
Austin E. Kelly
Leonard E. Gorman

FAYVILLE VILLAGE HALL
CUSTODIAN — 1 yr.
Albert Phillipo

PUBLIC WEIGHERS AND
WEIGHERS OF COAL — 1 yr.
Albert L. MacDonald, Jr.
Dennis MacDonald
Francis Dunbar
James Mayer
James Deasy
William Tommola
Charles Potter
Frank J. Douglas
John J. Falconi
Joseph Mauro

FIELD DRIVERS — 1 yr.
Gail M. Hoss
Frank J. Rossi
Frank J. Rossi, Jr.

POUND KEEPER — 1 yr.
Joseph Mauro

DEPUTY POUND KEEPER — 1 yr.
Charles Fantony
Charles F. Hamel

FENCE VIEWERS — 1 yr.
Robert E. Hoss
William G. Turner

SEALER OF WEIGHTS &
MEASURES — 1 yr.
Edgar A. Phaneuf, Jr.

BUILDING DEPARTMENT — 1 yr.

Edgar A. Phaneuf, Jr.
Building Inspector

George A. Labarre, Jr.
Assistant Bldg. Insp. in charge of
Plumbing Inspections

Joseph Dedecko
Assistant Bldg. Insp. in charge of
Plumbing Inspections

Roland T. Courtemanche
Assistant Plumbing Inspector

James A. McCaw
Wiring Inspector

Richard G. Trudel
Assistant Wiring Inspector

George A. Labarre, Jr.
Gas Inspector

Joseph Dedecko
Assistant Gas Inspector

CIVIL DEFENSE DEPARTMENT
OPERATIONAL STAFF — 1 yr.

Edward F. Brock,
Civil Defense Director

William C. Harpster,
Deputy Director

Communication Staff
Radio Officer
George A. LaBarre, Sr.

Radio Officer
Charles E. Wood

Technician
David A. Churbuck

Technician
James M. Powers

Chief Engineering Service
John W. Boland

Chief Fire Service
Edward F. Brock

Medical Officer
Timothy P. Stone, M.D.

Transportation Officer
Michael G. Gulbankian

Chief Water Service
William G. Binder, Jr.

Chief Police Service
Francis J. Mattioli

Legal Officer
Frederick A. Busconi

Auxiliary Police:
Thomas J. Boland
Veronica Cross
Francis J. Fiorvanti
Michelle Lanza
Robert J. Laptewicz
Richard L. Mattioli
Ronald G. Mattioli
Margaret A. McCarthy
Janice E. Norcross
Steven V Purcell

app. 1/10/78
Francis J. Ramelli
Pamela Meleones
James H. Gosnell
Darcy F. Hutchinson
Charles M. LaHaye
Francis J. Mattioli, III
Nelson H. Goldin

SOUTH MIDDLESEX OPPORTUNITY COUNCIL — 1 yr.
Public Representative of the Board of Selectmen to the Board of Directors:
Carole M. Bates

METROPOLITAN AREA PLANNING COUNCIL
John A. Lundblad *1980

COMMITTEE TO STUDY TOWN SEAL AND TOWN FLAG (ad hoc)
Leo Bertonazzi, Ch.
Leonard Gorman
Alfred LaFreniere (deceased)
Paul Henderson
Ann Leavitt

SOUTHBOROUGH COUNCIL ON AGING — 1 yr.
Hamilton Armstrong
Ellen A. Boland
Edith G. Sinclair
Catherine E. Gralton
Eleanora F. Burke
Judith Badavas, Ch.
Reverend Philip Santonoceto

HISTORIC CELEBRATION COMMITTEE (ad hoc)
Hamilton Armstrong**
William N. Davis, Jr.
Esther M. Harrington
Donna J. Piper**

Earle Watkins
John M. Weir**
Col. Edwin D. McMeen
Leo Bertonazzi (Chairman)
F. Grant Waite
Lewis D. Maida
Dorothy Mauch (Co-Chairman)
Joseph R. Duggan**
Charles S. Tower
John J. Lavelle
Leonard E. Gorman
Joseph F. Prior, Jr.**
Henry W. Welch, Jr.**
George A. Mooney
Walter F. White
Avis R. Rossi
Marjorie A. McAuliffe
Anne M. Huff
Mary Quirk
Gay Spear

TOWN HALL USERS WORK GROUP — 1 yr.
ATM 1976 Article 46; (THUG)
(1) Paul e Brefka, Ch
(2) Louis J. Bartolini, Selectman
(3) John W. Boland, Highway Supt.
(4) William G. Binder, Jr., Water Dept. Supt.
(5) Edgar A. Phaneuf, Jr., Building Inspector**
(6) William E. Pires, Advisory Committee Member
(7) George Pearse and Original Town Hall Renovation Committee Members
(8) Judith Swartwood

FIRE STATION BUILDING COMMITTEE
Edward F. Brock, Ch.
Richard H. Bowen
Herbert L. Cobb
Paul R. O'Connell
Earl R. Smiddy

PRECINCT I ELECTION OFFICERS 1977-1978 (appt.)

Hamilton Armstrong, Warden
Helen L. Toomey, Dept. Warden
Janet M.E. Mattioli, Clerk
Mary A. McCann, Dept. Clerk
Lorraine C. Gasparoni, Dept. Off.
Lois W. Denman, Dept. Insp.
Julia I. Fitzgerald, Dept. Insp.
Eileen L. Salmon, Insp.
Carol A. Welch, Insp.
Catherine E. Gralton, Insp.
Ethel Armstrong, Insp.

TOWN OF SOUTHBOROUGH

11

Judith Knorr, Insp.
Marjorie Spurr, Insp.
Ruth M. Anketell, Teller
Jacqueline G. Aspesi, Teller
Ruth O. Berry, Teller
Elizabeth C. Bigelow, Teller
Patricia E. Boyle, Teller
Inez T. Busconi, Teller
Olive L. Capone, Teller
Lena A. Carloni, Teller
Judith A. Jessup, Teller
Lorraine Keller, Teller
Colleen A. McAuliffe, Teller
Marjorie A. McAuliffe, Teller
Joan M. Misener, Teller
Jean M. O'Brien, Teller
Sheila C. Wilson, Teller
Jane C. Wood, Teller
Ethel B. Wright, Teller
Germaine St. Maurice, Teller
Sondra Rynning, Teller
Mary Quirk, Teller
Paula Martin, Teller
Helen Thibeault, Teller
Gladys Binder, Teller
Miriam Carpenter, Teller
Joan Weir, Teller
Lois McCarthy, Teller
Eleanor Watkins, Teller
Susanne Dumont, Teller
Alphonsina Torcoletti, Teller
Dorothy A. Carmen, Teller
Barbara J. Lamy, Teller
Catherine D. Alsterlund, Teller
Marilyn Aspesi, Teller
Irene B. Morse, Teller
Cherine Pond, Teller
Jean A. Maley, Teller
Marion R. Carloni, Teller
Cyd C. Ostrovsky, Teller

PRECINCT II
ELECTION OFFICERS 1977-1978
(appt.)

Walter F. White, Warden

Joseph Blake, Dept. Warden,
Resigned 8-1-77
John Hopkins, Dept. Warden
Gloria Aspesi, Clerk
Marguerite Aspesi, Dept. Clerk
Jear ette Grillo, Dept. Off.
Joan H. Ferri, Dept. Insp.
Dorothy E. Manning, Dept. Insp.
Mary Aghjayan, Insp.
Grace Barber, Insp.
Florence P. Slack, Insp.
Gertrude Phaneuf, Insp.
Gail Hoss, Insp.
Helen Varney, Insp.
Lidia Kiley, Insp.
Dorothy F. Grady, Insp.
Martha L. Templeman, Insp.
Lena Baldelli, Teller
Margaret A. Benson, Teller
Madeline J. Daniels, Teller
Barbara H. Dorr, Teller
Benita M. Hubley, Teller
Marie A. Kensinger, Teller
June Kentel, Teller
Eleanor E. MacLauchlan, Teller
Irene Maguire, Teller
Helen Meleones, Teller
Mary E. Mooney, Teller
Ronetta J. Munroe, Teller
Caroline Pessini, Teller
Rita A. Quinn, Teller
Alice J. Tomasetti, Teller
Joan I. Ellsworth, Teller
Ann Sarkis, Teller
Carole Walsh, Teller
Madeline Gracia, Teller
Cynthia Tower, Teller
Freddie Zona, Teller
Judith Kallander, Teller
Janice Norcross, Teller
Deborah Hatch, Teller
Rae Kay, Teller
Mary White, Teller
Beulah T. Callaghan, Teller
Jean Dezarn, Teller
Alice D. Gulbankian, Teller
Janice M. Monroe, Teller
Jennifer Bishop, Teller

Report of the
Town Clerk
Annual Town Meeting

April 11, 1977

At the Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on April 11, 1977, at 7:00 p.m., the following Articles were voted upon in a legal manner. There was a quorum present. (150 voters = quorum, (244) voters were present).

Checkers: Janet M.E. Mattioli, Gladys R. Binder, Lidia A. Kiley, Benita M. Hubley.

The meeting was called to order at (7:40) p.m. by Town Moderator, Charles B. Swartwood, III.

The following Tellers were appointed by Moderator Swartwood and sworn-in by Town Clerk, Paul J. Berry:

Judith G. Knorr, 7 Tara Road
 Roger W. Capone, 21 Richards Road
 Jennifer A. Bishop, 9 Breakneck Hill Road
 Manuel D. Buchieri, 14 Learned Street

Moderator Swartwood had requests from the following non-voters to attend the Annual Town Meeting:

Rosanne Pawelec, WGTR
 Colleen M. Hughes, WSRO
 Cynthia J. Graves, Enterprise — Sun
 Rachel F. Owen, Worcester Telegram & Gazette
 Kenneth Alden, Enterprise — Sun, Inc.
 Ric Getter, South Middlesex News

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the Hall were outlined by the Moderator to include all of the floor area — with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Swartwood noted the receipt of the return of the posting of the Warrant for the Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

At (7:43) p.m. it was voted unanimously to Temporarily Adjourn the Annual Town Meeting until the completion of the Special Town Meeting.

Report of the
Town Clerk
Special Town Meeting

April 11, 1977

At the Special Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on April 11, 1977 at (7:30) p.m., the following Articles were voted upon in a legal manner. There was a quorum present. (150 voters = quorum, (244) voters were present).

Checkers: Janet M.E. Mattioli, Gladys R. Binder, Lidia A. Kiley, Benita M. Hubley.

The Meeting was called to order at (7:44) p.m. by Town Moderator, Charles B. Swartwood III.

The following Tellers were appointed by Moderator Swartwood and sworn-in by Town Clerk, Paul J. Berry:

Judith G. Knorr, 7 Tara Road
 Roger W. Capone, 21 Richards Road
 Jennifer A. Bishop, 9 Breakneck Hill Road
 Manuel D. Buchieri, 14 Learned Street

Moderator Swartwood had requests from the following non-voters to attend the Special Town Meeting:

Roseanne Pawelec, WGTR
 Colleen M. Hughes, WSRO
 Cynthia J. Graves, Enterprise Sun
 Rachel F. Owen, Worcester Telegram & Gazette
 Kenneth Alden, Enterprise Sun
 Ric Getter, South Middlesex News

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Swartwood noted the receipt of the return of the posting of the Warrant for the Special Town Meeting by the Constable.

TOWN OF SOUTHBOROUGH

13

It was voted unanimously to waive the reading of the Warrant.

ARTICLE 1: To see if the Town will vote to transfer from surplus revenue and appropriate the sum of Forty-four Thousand Three Hundred Eighty-six Dollars and 00/100 (\$44,386.00) to be used for the following purposes during the balance of the Fiscal Year 1976 - 1977.

Interest on Debt	\$22,555.00
Insurance	14,181.00
Legal	<u>7,650.00</u>
TOTAL	\$44,386.00

or do or act anything in relation thereto.

VOTED BY MAJORITY: That the sum of Ten Thousand Nine Hundred Forty-five and 89/100 (\$10,945.89) Dollars be transferred from the Antirecession Fiscal Assistance Fund (Title II, Public Works Employment Act of 1976) and appropriated as part of the Group Insurance appropriation herein, and that the sum of Thirty-three Thousand Four Hundred Forty and 11/100 (\$33,440.11) Dollars be transferred from free cash and appropriated and that the total sum of Forty-four Thousand Three Hundred Eighty-six Dollars and 00/100 (\$44,386.00) be appropriated to be used for the following purposes during the balance of the fiscal year 1976 - 1977.

Interest on Debt	\$22,555.00
Insurance	14,181.00
Legal	<u>7,650.00</u>
TOTAL	\$44,386.00

ARTICLE 2: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the purchase of a new road grader or purchase and outfit a used road grader and make extraordinary repairs thereto for the Highway Department, or do or act anything in relation thereto.

MOTION made: That the sum of Seven Thousand Six Hundred and 01/100 (\$7,600.01) Dollars be transferred from Articles 31, 32, of the Annual Town Meeting of 1975, and appropriated; and that the sum of Seven Hundred Eighty-two and 20/100 (\$782.20) Dollars be transferred from the Road Machinery Fund and appropriated, and that the sum of Thirty Thousand One Hundred Seventeen and 80/100 (\$30,117.80) Dollars be transferred from free cash and appropriated for a total of Thirty-eight Thousand Five Hundred and 01/100 (\$38,500.01) Dollars for the purpose of the purchasing and outfitting a used grader and making extraordinary repairs thereto for the Highway Department.

MOTION (as stated above) DEFEATED by the following HAND COUNT VOTE:

YES: 115

NO: 135

ARTICLE 3: To see if the Town will vote to convey to the Governor and our Elected State Representatives and Senators its desire that there be no extension of compulsory and binding arbitration beyond its termination date of June 30, 1977, so that final authority for determining local expenditures be returned to town meeting.

MOTION made: That the Board of Selectmen be empowered to convey to the Governor and our elected State Representatives and Senators its desire that there be no extension of compulsory and binding arbitration beyond its termination date of June 30, 1977.

VOTED by MAJORITY: (MOTION as stated above) That the Board of Selectmen be empowered to convey to the Governor and our elected State Representatives and Senators its desire that there be no extension of compulsory and binding arbitration beyond its termination date of June 30, 1977.

The Special Town Meeting of April 11, 1977 DIS-SOLVED at (8:25) p.m., on April 11, 1977.

PAUL J. BERRY
Town Clerk

A true copy:
Attest:

PAUL J. BERRY, Town Clerk

Temporarily Adjourned Annual Town Meeting

April 11, 1977

The TEMPORARILY ADJOURNED Annual Town Meeting of Monday, April 11, 1977 RESUMED at (8:26) p.m. There was a quorum present. (150 voters = quorum, (310) voters were present).

ARTICLE 1: To hear the reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

There were no reports read.

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 1977 and ending June 30, 1978, the annual salary and compensation of all elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden.

Moderator	\$ 25.00
Town Clerk	1,800.00
Selectmen (3)	2,100.00
Assessors (3)	9,000.00
School Committee (5)	500.00
Board of Health (3)	300.00
Water Commrs. (3)	300.00
Cemetery Commrs. (3)	75.00
Tree Warden	25.00

MOTION made: That the salaries of the elected Town Officers for the fiscal year beginning July 1, 1977 and ending June 30, 1978 be established as set forth in the Article.

AMENDMENT to MOTION: Motion to Amend Article 2 by deleting the sum of Nine Thousand Dollars and 00/100 (\$9,000.00) following Assessors (3) and substituting therefore the sum of Four Thousand Dollars and 00/100 (\$4,000.00).

VOTED by MAJORITY: (AMENDMENT to MOTION) To Amend Article 2 by deleting the sum of Nine Thousand Dollars and 00/100 (\$9,000.00) following Assessors (3) and substituting therefore the sum of Four Thousand Dollars and 00/100 (\$4,000.00).

VOTED by MAJORITY as AMENDED: That the salaries of the elected Town Officers for the fiscal year beginning July 1, 1977 and ending June 30, 1978 be established as set forth in the Article, as follows:

Moderator	\$ 25.00
Town Clerk	1,800.00
Selectmen (3)	2,100.00
Assessors (3)	4,000.00
School Committee (5)	500.00
Board of Health (3)	300.00
Water Commrs. (3)	300.00
Cemetery Commrs. (3)	75.00
Tree Warden	25.00

ARTICLE 3: To see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the salaries of all elective Town Officers, for the fiscal year beginning July 1, 1977 and ending June 30, 1978, or do or act anything in relation thereto.

VOTED by MAJORITY: That the sum of Nine Thousand One Hundred Twenty-five Dollars (\$9,125.00) be raised and appropriated to pay the salaries of the elective Town Officials for the fiscal year 1978.

ARTICLE 4: To see what disposition shall be made of the dog money, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Seven Hundred Fifteen and 12/100 Dollars (\$715.12) as received from the licensing of dogs be used as part of the appropriation for the Southborough Public Library.

ARTICLE 5: To see if the Town will vote to accept a sum of money from St. Mark's School, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to accept any sum of money from St. Mark's School and deposit the same amount in the Estimated Receipts Account.

ARTICLE 6: To see if the Town will vote to authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1977 in accordance with the provisions of General Laws, Chapter 44, Sect. 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1977 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 7: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money to be used for expenses incurred for Municipal Bonds issued by the Town in the fiscal year July 1, 1977 to June 30, 1978, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That ARTICLE 7 (as stated above) be WITHDRAWN.

ARTICLE 8: To see if the Town will vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the "Salary Administration Plan" and inserting therefore the following sections as the "Salary Administration Plan of the Town of Southborough":

TOWN OF SOUTHBOROUGH

15

SALARY ADMINISTRATION PLAN TOWN OF SOUTHBOROUGH

Preamble

This by-law establishes a Salary Administration Plan of the Town of Southborough, hereinafter called the "Plan", which classifies the several position classifications in the Town services into groups, establishes salary schedules; establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holiday and vacations with pay, sick leave and the like and establishes a Personnel Board to administer the Plan, as hereinafter provided, and to represent the interest of both taxpayers and Town employees.

The positions of all officers and employees in the service of the Town, whether full-time, part-time, temporary seasonal, special, casual, Civil Service or any other, other than those positions filled by popular election and those under the direction and control of the School Committee, are hereby classified by titles in the groups listed in Schedule A, entitled, "Classification Schedule," as set forth in Section 20 of the by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

TOWN OF SOUTHBOROUGH SECTION 1. DEFINITIONS

As used in this by-law, the following words and phrases shall have the following meaning unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority", the elected or appointed official or board having jurisdiction over a function or activity.

"Base Pay", for the purposes of determining retirement credits and contributions for Town employees by the Town of Southborough.

The Town shall contribute funds as required for each employee in accordance with the procedures formula established by the Worcester County Retirement Board and by the by-laws of the Town of Southborough.

Contributions shall be made by the Town for:

1. Wages earned during the first eight (8) hours worked in any one day, except in the case of full-time firepersons. No contributions will be made for hours

worked in excess of 40 hours per week, except for full-time firepersons.

2. Any lump sum bonus which is guaranteed as outlined in the Salary Administration Plan of the Personnel by-laws of the Town and any collective bargaining agreement in force. Examples of lump sum bonuses are longevity pay and educational bonus.

3. Vacation pay except when paid in lieu of taking vacation.

4. Sick pay.

5. Holiday pay.

Contributions shall be made by the Town only for those hours worked and wages earned by the employee in conjunction with his/her primary position for the Town.

"Casual Position", a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefore.

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31.

"Class", a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity.

"Classification Schedule", titles in Schedules A and D of Section 21 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference.

"Compensation Grade", a range of salary or wage rates appearing in Schedule B, C, and D.

"Continuous Full-Time Service", employment requiring a predetermined minimum work week and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Continuous Employment", full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Department", an employee of the Town occupying

a position in the Classification Schedule.

"Full-Time Employee", an employee retained in full-time employment.

"Full-Time Employment", employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence.

"Group", a group of classes appearing in Schedules A and D of Section 20.

"Increment", the dollar difference between step rates.

"Maximum Rate", the highest rate in a range which an employee normally is entitled to attain.

"Minimum Rate", the rate in a range which is normally the hiring rate of a new employee.

"Part-Time Employee", an employee retained in part-time employment.

"Part-Time Employment", employment for less than full-time employment, as defined above.

"Personal Rate", a rate above the maximum rate applicable only to a designated employee.

"Position", an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof.

"Position Class", same as "Class", (a class may include only one position, in which event it is defined as a "single position class").

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

"Range", the dollar difference between minimum and maximum rates.

"Rate", a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis.

"Salary Schedule", Schedules, B, C, and D.

"Single Rate", a rate for designated position class which is not in a range.

"Special Position", a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly, or annually, but is rendered as required according to the demands for such service.

"Step Rate", rate in a range of compensation grade.

"Temporary Employee", (1) an employee retained in a temporary position as defined above; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder.

"Temporary Position or "Seasonal Position", any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis.

"Town", the Town of Southborough.

SECTION 2. TITLES OF POSITIONS

No person shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new or changed position and allocate it to its appropriate compensation grade and establish the rate change therefore.

SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such such a reclassification will be consistent with the provisions of the Salary Administration Plan.

SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The description for any class shall be con-

TOWN OF SOUTHBOROUGH

17

strued solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying, or in any way affecting the power of any administrative authority, as otherwise existing, to appoint to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

SECTION 6. WAGES

a. The weekly pay period shall begin at 12:01 a.m. Sunday and shall end at 12:00 p.m. the following Saturday.

b. Employees in the clerical and operating groups shall be paid time and one-half for all hours paid in excess of eight (8) in a calendar day and/or 40 hours in one calendar week, provided such hours of work have been authorized by the department head.

c. Employees in the weekly and public safety groups except Superintendents, Chief of Police, Chief of the Fire Department, the Town Accountant, the Librarian, the Administrative Assistant to the Selectmen and the Dog Officer shall be paid time and one-half for hours worked in excess of the regular scheduled work week. The regular work week for the purpose of this determination shall be forty (40) hours except for Fire Department eligible personnel. For the latter, the determination is based on the regularly scheduled work week or forty-eight (48) hours whichever is greater.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay. For the Fire Department, in case of false alarm, guaranteed overtime pay shall be limited to one (1) hour. The rate shall be determined by dividing his regular weekly compensation by the employee's regular scheduled hours of employment.

d. The Salary Schedule of the Salary Administration Plan set forth as Schedules B, C and D of Section 20 of this by-law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the positions in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to the grade.

SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employ of the Town or is transferred to another job with a higher maximum rate than his

personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

SECTION 8. ADJUSTMENT POLICIES

a. Every employee subject to this plan who is in the continuous full-time service of the Town, computed from the date of his latest employment, and who has a satisfactory performance record, shall be eligible annually, one year from the date of the latest increase, for consideration for advance to the next higher step rate, but not more than one step rate in any one twelve-month period until the maximum for his job is reached, subject to the approval of his department head and the Personnel Board. Any employee denied such an increase has the right to appeal, in writing, to the Personnel Board, which shall confer with both the employee and the department head, and shall decide the matter. All adjustments shall be approved in advance by the Personnel Board.

b. Regular part-time employees, for whose positions step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

SECTION 9. TRANSFERS AND PROMOTIONS

a. When an employee is promoted to a job with a higher rate range, or rate of pay, he shall enter it at the minimum of the job rate range or at his own rate, whichever is the higher, but in no event at a rate in excess of the maximum for such job. He may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it, and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.

b. If an employee is transferred to a job with a lower rate range, or rate of pay, he shall enter it as his own rate or at the maximum rate for the job, whichever is the lower, providing the Personnel Board approves. The employee shall have a right to appear to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

SECTION 10. NEW PERSONNEL

a. The hiring rate shall be the minimum of the rate

range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all new personnel and their hiring rates.

b. For new regular and full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period, at the end of which the employee may advance one step rate, provided the department head and the Personnel Board decide his performance warrants it. He shall thereafter be reviewed for a step rate increase each year on his anniversary date. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

SECTION 11. DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

SECTION 12. FRINGE BENEFITS

So-called "fringe" benefits, such as holidays and vacations with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay", and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

a. Holidays With Pay

(1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays — New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or to have satisfactorily presented himself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department or other departments whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid in addition to regular weekly compensation, an additional day's pay, unless the employee elects to take an additional day

off and the same can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation day falls on any holiday, an additional day off shall be allowed or payments in lieu, of one day shall be allowed at the election of the employee. Such day's pay shall be one-fifth of his regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

b. Vacations With Pay

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accord with the following schedule:

6 months as of July 1	1 week
1 year as of July 1	2 weeks
7 years as of July 1	3 weeks
15 years as of July 1	4 weeks

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the fiscal year in which they are due, and shall not accumulate from year to year.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of any employee, any accumulated pay shall be paid to his estate.

(5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.

(6) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

c. Sick Leave

(1) All regular full-time employees shall be entitled to fifteen days sick leave per year, accumulative for a period of seven years continuous service or a maximum of 105 days. Pay for each day of sick leave, shall be at the rate of a regular days pay. Absences

TOWN OF SOUTHBOROUGH

19

on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness or non-work-connected accident.

(2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than two days shall be required to present a doctors certificate to their department head stating reason and period of time the employee will be absent from work. The above section is not to be construed by any employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

d. Workmen's Compensation

Present practices now followed by the Town related to Workmen's Compensation shall continue unchanged.

e. Military Leave

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

f. Jury Duty

If an employee is called to jury duty, he shall receive an amount equal to the difference between his normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

g. Miscellaneous Paid Time Off

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department Head:

(1) Bereavement leave — In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days' leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of State, the department head in his or her discretion may authorize two (2) additional days of travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Promotional examinations conducted under rules for promotion to any position in the municipal employment.

(5) Medical examinations for retirement purposes.

(6) Attendance at educational programs required or authorized by Town or Department.

h. Court Time Pay

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity in the performance of his duty or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to over-time compensation for every hour or fraction thereof during which he was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

SECTION 13. LEAVE OF ABSENCE

Leave of absence for valid reasons may be granted by a department head, but shall be without compensation. Leaves of absence may not be granted to seek other employment.

Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

SECTION 14. TRANSITIONS BETWEEN FULL-TIME AND PART-TIME STATUS

a. A part-time employee shall be eligible for full-time (employee) status when the employee has worked over 20 hours per week for a period of at least three consecutive months. This status change requires prior approval by the appropriate department head and by the Personnel Board.

b. A full-time employee whose hours of employment total less than 20 hours per week, exclusive of legal holidays and authorized vacation leave, sick leave, bereavement leave and other authorized leaves of absence for a period of more than four consecutive weeks shall be considered to be a "part-time employee".

SECTION 15. PERSONNEL BOARD

There shall be a Personnel Board to administer the

Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds therefore.

SECTION 16. DUTIES OF THE PERSONNEL BOARD

a. The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

b. The Board shall annually, in July, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.

c. The Personnel Board shall have maintained records of all employees subject to this Plan, included therein such information as it deems desirable, such records are to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

d. The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of the Administration Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or re-allocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.

e. The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

f. Upon recommendation of a department head, supported by evidence in writing of special reasons

and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

g. The Personnel Board shall make an annual report to the Town, including recommendations on any matters relating to the Plan which it feels should be considered by the Town.

SECTION 17. EMPLOYEES AND THE PERSONNEL BOARD

All employees shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. As a matter of courtesy to the department head, the employee shall notify him in advance of his desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and good will with the personnel of the Town.

To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he shall first discuss the matter with his department head, in a mutual effort to clear up any problems or misunderstanding.

If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by any department head against any employee who may take a matter to the Board.

SECTION 18. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by a signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve of any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproved, the

TOWN OF SOUTHBOROUGH

21

petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

SECTION 19. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with

Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Law.

SECTION 20. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to effect the validity of any other provision, or application thereof of this by-law.

SCHEDULE B

COMPENSATION

WEEKLY SALARY SCHEDULE

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1 (Hourly)	2.65	2.80	2.96	3.13	3.31
2 (Hourly)	2.79	2.95	3.12	3.29	3.48
3 (Hourly)	2.94	3.10	3.28	3.46	3.66
4 (Hourly)	3.09	3.26	3.45	3.64	3.85
5 (Hourly)	3.25	3.43	3.62	3.83	4.04
6 (Hourly)	3.41	3.61	3.81	4.02	4.25
7 (Hourly)	3.59	3.79	4.01	4.23	4.47
8 (Hourly)	3.77	3.99	4.21	4.45	4.70
9 (Hourly)	3.97	4.19	4.43	4.67	4.94
10 (Hourly)	4.17	4.40	4.65	4.91	5.19
10 (Weekly)	166.83	176.20	186.08	196.51	207.51
11 (Hourly)	4.38	4.63	4.89	5.16	5.45
12 (Hourly)	4.61	4.87	5.14	5.43	5.73
13 (Hourly)	4.84	5.11	5.40	5.70	6.02
14 (Weekly)	203.63	215.02	227.04	239.73	253.11
15 (Weekly)	214.01	225.98	238.60	251.92	265.97
16 (Weekly)	224.91	237.47	250.73	264.71	279.46
17 (Weekly)	236.35	249.54	263.46	278.15	293.64
18 (Weekly)	248.37	262.22	276.84	292.26	308.53
19 (Weekly)	260.98	275.53	290.88	307.07	324.15
20 (Weekly)	274.23	289.50	305.62	322.62	340.55

LONGEVITY PAY FOR FULL TIME CONTINUOUS EMPLOYMENT

	20 hours but less than 35 hours	More than 35 hours
After 5 years.....	\$ 50 per annum.....	\$100 per annum.....
After 10 years.....	\$ 75 per annum.....	\$150 per annum.....
After 15 years.....	\$100 per annum.....	\$200 per annum.....

SCHEDULE C

MISCELLANEOUS PUBLIC SAFETY COMPENSATION

Fire Department

Call Deputy Fire Chief (p.t.)	803 (Annual)
Call Fire Capt (p.t.)	487 (Annual)
Call Fire Lieutenant (p.t.)	408 (Annual)
Call Fire Fighter 1 (p.t.)	327 (Annual)
Call Fire Fighter 2 (p.t.)	164 (Annual)

Brush and Forest Fires

Call Officers (p.t.)	5.73 (Hourly)
Call Fire Fighters 1 (p.t.)	3.79 (Hourly)
Call Fire Fighters 2 (p.t.)	1.90 (Hourly)

Police Department

Spare Patrolmen (p.t.)	3.92 (Hourly)
Police Matron (p.t.))—As of 7/1/76
Reserve Patrolman (p.t.)	4.15-4.73 —As of 7/1/77
	4.43-5.01 —As of 7/1/78
	4.74-5.32 —As of 7/1/79
	5.05-5.63

SCHEDULE C

PUBLIC SAFETY GROUP											
PS 7	MINIMUM		STEP 2		STEP 3		STEP 4		MAXIMUM		
	Week	Annually	Week	Annually	Week	Annually	Week	Annually	Week	Annually	
As of 7/1/76	204.00	10,608.00	215.00	11,80.00	226.00	11,752.00	237.00	12,324.00	248.00	12,896.00	
As of 7/1/77	215.06	11,183.00	226.06	11,755.00	237.06	12,327.00	248.06	12,899.00	259.06	13,471.00	
As of 7/1/78	227.56	11,833.00	238.56	12,405.00	249.56	12,977.00	260.56	13,549.00	271.56	14,121.00	
As of 7/1/79	240.06	12,483.00	251.06	13,055.00	262.06	13,627.00	273.06	14,199.00	284.06	14,771.00	
PS 8											
As of 7/1/76	234.00	12,168.00	247.00	12,844.00	260.00	13,520.00	272.00	14,144.00	285.00	14,820.00	
As of 7/1/77	245.06	12,743.00	258.06	13,419.00	271.06	14,095.00	283.06	14,719.00	296.06	15,395.00	
As of 7/1/78	257.56	13,393.00	270.56	14,069.00	283.56	14,745.00	295.56	15,369.00	308.56	16,045.00	
As of 7/1/79	270.06	14,043.00	283.06	14,719.00	296.06	15,395.00	308.05	16,019.00	321.06	16,695.00	
PS 10											
As of 7/1/76	306.00	15,912.00	322.50	16,770.00	339.00	17,628.00	355.50	18,486.00	372.00	19,344.00	
As of 7/1/77	322.59	16,774.68	339.09	17,632.68	355.59	18,490.68	372.09	19,348.68	388.59	20,206.68	
As of 7/1/78	341.34	17,749.50	357.84	18,607.50	374.34	19,465.50	390.84	20,323.50	407.34	21,181.50	
As of 7/1/79	360.09	18,724.50	376.59	19,582.50	393.09	20,440.50	409.59	21,298.50	426.09	22,156.50	

SECTION 21. POSITION CLASSES, SALARY,
WAGE AND MISCELLANEOUS SCHEDULE

PUBLIC SAFETY GROUP

SCHEDULE A

CLASS	GRADE
Junior Clerk	1
Laborer	1
Library Assistant	4
General Clerk	3
Committee Secretary	6
Maintenance Custodian	6
Senior Clerk	6
Skilled Laborer	6
Truck Driver	7
Administrative Secretary	7
Dog Officer	7
Secretary	8
Clerk-Dispatcher	8
Senior Truck Driver	9
Water Maintenance Man	9
Superintendent Insect—Pest Control	9
Children's Librarian	10
Cemetery Assistant Foreman	10
Equipment Operator	10
Water Department Maintenance Craftsman	11
Senior Equipment Operator	12
Mechanic	12
Water Department Foreman	13
Highway Department Foreman	13
Town Accountant	14
Librarian	15
Cemetery Superintendent	16
Water Superintendent	20
Highway Superintendent	20
Administrative Assistant	20

SCHEDULE D

MISCELLANEOUS COMPENSATION SCHEDULE

General Group

Agent, Board of Health (p.t.)	143 (Annual)
Animal Inspector (p.t.)	215 (Annual)
Civil Defense Director (p.t.)	287 (Annual)
Clerk, Advisory Board (p.t.)	430 (Annual)
Clerk, Board of Registrars (p.t.)	574 (Annual)
Election Warden (p.t.)	3.28 (Hourly)
Election Worker (p.t.)	2.81 (Hourly)
Registrar of Voters (p.t.)	72 (Annual)
Slaughtering Inspector (p.t.)	215 (Annual)
Town Counsel (p.t.)	717 (Annual) plus fees
Veteran's Agent and Director of	2582 - 2869 (Annual)
Veteran's Services (p.t.)	3154 - 3441 (Annual)
Seasonal Laborer	2.30 (Hourly)
Library Page	2.30 (Hourly)

TOWN OF SOUTHBOROUGH

23

VOTED UNANIMOUSLY: That the Town vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the Salary Administration Plan and inserting therefor the sections as the Salary Administration Plan of the Town of Southborough as set forth in the words of the Article.

ARTICLE 9: To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

BUDGET ITEM	RECOMMENDED 77-78
-------------	----------------------

1. RESERVE FUND	
Transfers	50,000.00
*(Transfer from Overlay Reserve)	*50,000.00

(See (***) VOTED UNANIMOUSLY after BUDGET ITEM #44)

MOTION made: That the amount of Fifty Thousand Dollars and 00/100 (\$50,000.00) for Reserve Fund be reduced to Forty Thousand Dollars and 00/100 (\$40,000.00)

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

2. BOARD OF SELECTMEN	
Salaries	36,292
Office Expense	920
Telephone	0
Operating Expense	3,300
Total	40,512

3. ACCOUNTING	
Salaries	19,503
Office Expense	394
Telephone	0
Operating Expense	640
Total	20,537

4. TREASURER* (See MOTION to AMEND after BUDGET ITEM #21)	
Salaries	18,102
Office Expense	1,072
Telephone	0
Operating Expense	1,016
Computer Payroll Service	3,689
One Time Set-up Charge	573
Total	24,452

5. COLLECTOR* (See MOTION to AMEND after BUDGET ITEM #21)	
Salaries	17,258

Office Expense	2,414
Telephone	0
Operating Expense	1,715

Total	21,387
-------	--------

6. TOWN CLERK	
Salaries	5,691
Office Expense	485
Telephone	0
Operating Expense	860

Total	7,036
-------	-------

7. ELECTIONS & REGISTRATION	
Salaries	6,182
Office Expense	1,305
Yearly Street Listings	2,200
Operating Expense	1,350

Total	11,037
-------	--------

8. ASSESSORS	
Salaries	14,796
Office Expense	850
Telephone	0
Operating Expense	3,650
Contracted Services	1,500
Assessors' School	1,500

Total	22,296
-------	--------

9. LEGAL	
Retainer	717
Billed Hours	15,500
Tax Title	1,000
Hired Attorneys	0
Printing of Records	1,500
Non-Recurring Expense	0
Abortion Clinic Case	0

Total	18,717
-------	--------

10. CENTRAL SERVICES	
Salaries	5,049
Postage	5,000
Telephones	6,400
Dues & Subscriptions	220
Printing Services	6,000
Photocopy Services	2,225
Legal Ads.	270
New Equipment	650

Total	25,814
-------	--------

11. PLANNING BOARD	
Salaries	580
Office Expenses	91
Operating Expenses	445

Total	1,116
-------	-------

12. BOARD OF APPEALS		Operating Expense	<u>1,088</u>
Salaries	528		
Office Expense	40		
Operating Expense	<u>300</u>		
Total	868		
13. POLICE DEPARTMENT		Total	<u>1,623</u>
Base Salaries	184,461		
Overtime	41,604		
Office Expense	2,118		
Telephone	5,370		
Operating Expense	6,746		
New Equipment	606		
Maintenance & Repair	3,620		
Building Expense	5,681		
Non-Recurring Expense	0		
Total	250,206		
14. FIRE DEPARTMENT			
Base Salaries	136,085		
Overtime	7,560		
Office Expense	1,410		
Telephone	1,600		
Operating Expense	3,525		
New Equipment	4,500		
Maintenance & Repair	2,050		
Building Expense	<u>6,500</u>		
Total	163,230		
15. INSECT PEST CONTROL			
Salaries	4,486		
Contracted Services	3,000		
Operating Expenses	<u>875</u>		
Total	8,361		
16. TREE WARDEN			
Salaries	5,940		
Contracted Services	3,100		
Operating Expenses	<u>850</u>		
Total	9,890		
17. CEMETERY			
Salaries	29,205		
Office Expense	180		
Telephone	440		
Operating Expense	780		
Maintenance & Repair	775		
Building Expense	<u>2,400</u>		
Total	33,780		
18. CIVIL DEFENSE			
Salaries	308		
Office Expense	43		
Telephone	184		

MOTION made: To delete from the Budget Item 18 in its entirety.

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

19. BOARD OF HEALTH

Salaries	<u>5,532</u>
Office Expense	100
Telephone	0
Operating Expense	1,525
Contracted Services	<u>23,782</u>

Total 30,939

20. INSPECTOR OF ANIMALS

Salaries	<u>215</u>
Office Expense	<u>10</u>

Total 225

21. STREET LIGHTS

Electric Company 61,033

MOTION to AMEND: Budgets 4 & 5 of Article 9, (see (*) asterisk) proposed that the Selection Committee be charged with the responsibility to survey Towns of comparable size to determine the appropriate salary level and level of effort for Treasurer - Collector position. The Selection Committee will provide their recommendation of the appropriate Salary and the minimum number of weekly hours with the three names of the final Candidates to the Selectmen will not exceed that sum in their offer to the final Candidate.

VOTED UNANIMOUSLY: MOTION to AMEND: Budgets 4 & 5 of Article 9, proposed that the Selection Committee be charged with the responsibility to survey Towns of comparable size to determine the appropriate salary level and level of effort for Treasurer - Collector position. The Selection Committee will provide their recommendation of the appropriate Salary and the minimum number of weekly hours with the three names of the final Candidates to the Selectmen will not exceed that sum in their offer to the final Candidate.

22. HIGHWAY DEPARTMENT

Base Salaries	<u>113,516</u>
Overtime	25,531
Office Expense	1,600
Telephone	1,800
Operating Expense	
Sand & Salt	<u>23,000</u>
Road Repair Material	2,500
Other	<u>10,900</u>

TOWN OF SOUTHBOROUGH

25

	New Equipment	5,500	Department Supervision	12,675
	Maintenance & Repair	15,000	Principal's Office	117,363
	Contracted Services	—	Teaching	1,358,966
	Refuse Removal	68,000	Textbooks	11,937
	Snow Removal	3,500	Multi-Media	35,177
	Other	6,650	Audio-Visual	15,623
	Building Expense	<u>11,090</u>	Guidance	81,622
	Total	288,587	Health Services	11,195
23.	VETERANS' SERVICES		Transportation	188,131
	Salaries	5,240	Student Activities	31,450
	Office Expense	995	Operation of Building	213,400
	Telephone	0	Maintenance	61,533
	Benefits	<u>15,000</u>	County Retirement	23,000
	Total	21,235	Insurance	73,285
24.	SOUTHBOROUGH SCHOOLS		Short Term Loans	15,000
	School Committee	6,350	Fixed Assets	<u>10,922</u>
	Superintendent's Office	43,883		
	Department Supervision	11,689		
	Principals' Offices	102,031		
	Teaching	1,129,931		
	Textbooks	13,408		
	Library Services	41,742		
	Audio Visual	7,894		
	Guidance	25,795		
	Personnel Services	1,100		
	Health Services	14,306		
	Transportation	72,815		
	Food Services	9,800		
	Student Activities	6,520		
	Operation of Buildings	192,608		
	Maintenance	36,477		
	Fixed Assets	<u>3,849</u>		
	Subtotal	1,720,198		
	Special Education — Chap. 766			
	Supervision	25,693	Athletic Account	
	Teaching	101,711	Expenses	44,204
	Other Systems	98,567	Less Receipts and Balance	<u>15,700</u>
	Services — Other	<u>19,940</u>		
	Subtotal	245,911		
	Total Operating	1,966,109		
25.	VOCATIONAL EDUCATION			
	Day Tuition	3,580	Total	<u>28,504</u>
	Day Transportation	550		
	Evening Tuition	500	Construction	
	Afternoon Transportation	<u>1,000</u>	Funding	108,360
	Total	5,630	Addition	<u>172,810</u>
	*Southborough's Assessment			
			Total	281,170
			Less Reimbursements	<u>146,528</u>
			Total	<u>134,642</u>
			GRAND TOTAL	2,363,195
26.	ALGONQUIN REGIONAL			
	School Committee	12,650		
	Superintendent's Office	43,383		
	(See BUDGET ITEM #27)			*776,682.79

MOTION made to AMEND: That Budget #26 entitled Algonquin Regional be amended by reducing the Southborough assessment by Sixty Thousand Seven Hundred Sixty-six and 21/100 (\$60,766.21) Dollars and that the total budget reads Seven Hundred Seventy-six Thousand, Six Hundred Eighty-two and 79/100 (\$776,682.79) Dollars.

VOTED UNANIMOUSLY: Motion to Amend: That budget #26 entitled Algonquin Regional be amended by reducing the Southborough assessment by Sixty Thousand Seven Hundred Sixty-six and 21/100 (\$60,766.21) Dollars and that the total budget reads Seven Hundred Seventy-six Thousand, Six Hundred Eighty-two and 79/100 (\$776,682.79) Dollars.

Budget #26 ALGONQUIN REGIONAL, changed accordingly: (see (*) asterisk), Southborough's Assessment.

27. ASSABET VALLEY VOCATIONAL

School Committee	26,050
Superintendent's Office	125,325
Data Processing	40,142
Supervision	167,747
Graduation	6,500
Teaching	2,068,771
Textbooks	20,951
Library Services	52,196
Multi-Media	22,482
Guidance	175,023
Attendance	6,272
Health Services	20,875
Transportation-Regular	334,700
Busses-Sports-Special	25,830
Student Act.-Sports	56,028
Student Act.-Others	15,555
Operation of Building	486,473
Maintenance	155,672
County Retirement	20,000
Insurance	141,648
New Equipment	50,000
 Total — Day	 4,018,240

Special Education-766	113,513
Afternoon Special Ed.	60,000
Afternoon Regular Program	68,492
Adult Education	100,793
Construction Bonds	1,559,337
 Total — All	 5,920,375

Less: (Anticipated)	
Chap. 74 Reimbursement	1,000,000
Transfer from E&D	200,000
Chap. 71-16D	445,035
Driver Ed. Fees	5,000
Chap. 71B Spec. Ed.	36,726
Sp.Ed. Collaborative	60,000

Adult Registration Fees	7,500
Construction Reimb.	1,035,000
 Less subtotal	 2,789,261
 NET TOTAL	 3,131,114
 Southborough's Assessment	 223,184

28. LIBRARY	
Salaries	36,598
Office Supplies	2,050
Telephone	450
Building Expenses	5,050
New Equipment and Repairs	750
Books	10,739

 Totals	 55,637.00
	- 715.12
 *54,921.88	

*(Dog Money, see ARTICLE 4 — Also, see (***)
VOTED UNANIMOUSLY after BUDGET ITEM
#44)

29. WATER DEPARTMENT	
Salaries - Base	70,897
Overtime	10,171
Office Expense	2,868
Telephone	2,160
Operating Expenses	
Heat (All Bldgs.)	4,247
Electricity	13,000
Maintenance and Repairs	7,750
Station & Service Supplies	11,368
Equipment Rental	2,500
New Tools & Equipment	1,900
Schooling	400
MDC Water Payments	26,250
 Total	 153,511

30. ADVISORY COMMITTEE	
Salaries	430
Office Expense	125
Operating Expense	245
Consultants (Honorarium)	25
 Total	 825

31. BUILDING AND GROUNDS	
Salaries	4,253
Office Expense	320
Grounds Maintenance	1,000
Building Maintenance	1,850
Heat, Lights, & Water	7,400
Contracted Services	14,000
 Total	 28,823

TOWN OF SOUTHBOROUGH

27

32. TOWN REPORTS

This account is now included as part of the Central Services budget.

33. INSURANCE

Fire and Casualty	20,000
Automobiles	20,000
Workmen's Compensation	13,000
Police/Fire/Boiler Additives	4,850
Blue Cross/Blue Shield	58,000
Public Officials Liability	2,000
Bid Advertising	0

Total	117,850
-------	---------

34. GASOLINE

Administration	0
Gasoline/Diesel Fuel	18,900
Special Fuels Tax	600

Total	19,500
-------	--------

35. INDUSTRIAL DEVELOPMENT COMMISSION

Salaries	0
Office Expense	25
Operating Expense	75

Total	100
-------	-----

36. INTEREST ON DEBT

Southborough Schools	58,895
Pumping Station	11,093
Fire Station	16,958
Judgment — School Suit	0
Town Hall Renovation	16,500

103,446

*(to be paid by Anticipated Revenue Sharing Funds) *- 16,500

Total	86,946
-------	--------

(See (***) VOTED UNANIMOUSLY after BUDGET ITEM #44)

37. DEBT RETIREMENT

Town Hall Renovation	30,000
Southborouogh Schools	140,000
Pumping Station	25,000
Fire Station	35,000
Judgment — School Suit	0

230,000

*(to be paid by Anticipated Revenue Sharing Funds) *- 30,000

Total	200,000
-------	---------

(See (***) VOTED UNANIMOUSLY after BUDGET ITEM #44)

38. RECREATION COMMISSION

Salaries	11,737
Supplies and Expenses	2,260
Equipment Repair & Rental	250
Grounds Maintenance	400
Contracted Services	—
Mowing & Raking	0
Ski Instruction	1,500
Busses — Swimming	2,200
Miscellaneous	2,800

Total	21,147
-------	--------

Fees charged and returned to the Town 8,000

39. BUILDING DEPARTMENT

Salaries	0
Office Expense & Equipment	125
Fees	10,000

Total	10,125
-------	--------

40. PERSONNEL BOARD

Salaries	1,583
Office Expense	165
Operating Expense	200

Total	1,948
-------	-------

41. VETERAN'S GRAVE OFFICER

No budget required.

42. CONSERVATION COMMISSION

Salaries	211
Office Expense	174
Operating Expenses	175
Educational Material	100
Trees	100

Total	760
-------	-----

43. DOG OFFICER

Salaries	7,878
Office Expense	175
Vehicle Maint. & Repair	1,200
Care and Destruction	5,000
Facility Rental	1,200

Total	15,453
-------	--------

MOTION made: To strike item #43, Dog Officer from the Budget.

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

44. HISTORICAL COMMISSION

Office Expense	— 165
Contracted Services	0

Total	165
-------	-----

MOTION made to AMEND: the Historical Commission Budget by increasing the total budget to Seven Thousand Three Hundred Sixty-five Dollars and 00/100 (\$7,365.).

VOTED: (by the following HAND COUNT VOTE)
MOTION to AMEND the Historical Commission
Budget by increasing the total budget to Seven
Thousand Three Hundred Sixty-five Dollars and
00/100 (\$7,365.).

Article 9, Budget Item #44 changed accordingly as follows:

44. HISTORICAL COMMISSION

Office Expense	165
Contracted Services	0
	<hr/>
	165
+ 7,200	<hr/>
Total	7,365

45. CAPITOL BUDGET COMMITTEE

Salaries	56
Office Expense	75
Operating Expense	75

46 SEALER OF WEIGHTS & MEASURES

46. SEALER OF WEIGHTS & MEASURES	
Salaries	308
Office Expense	40
Operating Expense	100
Total	448

47. COUNCIL ON AGING

Office Supplies & Postage	450
Transportation	1,700
Programs — Other	350
Total	2,500

MOTION made: that the Total Appropriation for Article 9 be Four Million Nine Hundred Seven Thousand Two Hundred Forty-one and 79/100 Dollars (\$4,907,241.79) of which:

1. Reduce Budget #28 — Library by Seven Hundred Fifteen and 12/100 Dollars (\$715.12) which is provided by Article 4 of this Town Meeting.
 2. Reduce Budget #36 — Interest on Debt by Sixteen Thousand Five Hundred and 00/100 (\$16,500) Dollars which will be provided by Anticipated Revenue Sharing.
 3. Reduce Budget #37 — Debt Retirement by Thirty Thousand and 00/100 (\$30,000) Dollars which

will be provided by Anticipated Revenue Sharing.

4. Transfer Fifty Thousand and 00/100 (\$50,000.00) Dollars from 73-74 Overlay Reserve to offset Budget #1 Reserve Fund.

and Four Million Eight Hundred Ten Thousand Twenty-six and 67/100 Dollars (\$4,810,026.67) to be raised and appropriated for the purpose of the operation of the General Government in the Town under Article 9. (VOTED UNANIMOUSLY, MOTION, as stated above.)

See Reconsideration on Article #9, Tuesday, April 12, 1977. ADJOURNED SESSION.

*Tuesday, April 12, 1977 (as follows)

Motion made: to RECONSIDER Article 9.

VOTED UNANIMOUSLY: to RECONSIDER Article 9.

MOTION made: To Raise and Appropriate the sum of Four Million Seven Hundred Fifty-six Thousand Three Hundred Three and 67/100 Dollars (\$4,756,303.67), of which:

Reduce the Library Budget by Seven Hundred Fifteen and 12/100 Dollars (\$715.12) to be provided by Article 4.

Reduce the Interest on Debt Budget by Sixteen Thousand Five Hundred and 00/100 (\$16,500) Dollars to be paid by Anticipated Revenue Sharing Funds.

Reduce the Debt Retirement Budget by Thirty Thousand and 00/100 (\$30,000) Dollars to be paid by Anticipated Revenue Sharing Funds.

Transfer from Overlay Reserve Fifty Thousand and
00/100 (\$50,000.00) Dollars for the Reserve Fund, for
a total for Article 9 of Four Million Eight Hundred
Fifty-three Thousand Five Hundred Eighteen and
79/100 Dollars (\$4,853,518.79) to be used for the pur-
pose of the operation of the General Government in
the Town.

VOTED UNANIMOUSLY: (MOTION) To Raise and Appropriate the sum of Four Million Seven Hundred Fifty-Six Thousand Three Hundred Three and 67/100 Dollars (\$4,756,303.67), of which:

Reduce the Library Budget by Seven Hundred Fifteen and 12/100 Dollars (\$715.12) to be provided by Article 4.

***Budget #28 LIBRARY changed accordingly:
(see (*) asterisk)

Reduce the Interest on Debt Budget by Sixteen Thousand Five Hundred and 00/100 (\$16,500) Dollars to be paid by Anticipated Revenue Sharing Funds.

TOWN OF SOUTHBOROUGH

29

***Budget #36 INTEREST ON DEBT changed accordingly: (see (*) asterisk)

Recuse the Debt Retirement Budget by Thirty Thousand and 00/100 (\$30,000) Dollars to be paid by Anticipated Revenue Sharing Funds.

***Budget #37 DEBT RETIREMENT changed accordingly: (see (*) asterisk)

Transfer from Overlay Reserve Fifty Thousand and 00/100 (\$50,000.00) Dollars for the Reserve Fund.

***Budget #1 RESERVE FUND, changed accordingly: (see (*) asterisk)

For a total for Article 9 of Four Million Eight Hundred Fifty-three Thousand Five Hundred Eighteen and 79/100 Dollars (\$4,853,518.79) to be used for the purpose of the operation of the General Government in the Town.

ARTICLE 10: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Ninety-nine Thousand Seven Hundred Fifty-eight and 26/100 Dollars (\$99,758.26) for the fiscal year beginning July 1, 1977 and ending June 30, 1978 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

VOTED by MAJORITY: That the Town vote to raise and appropriate the sum of Ninety-nine Thousand Seven Hundred Fifty-eight and 26/100 Dollars (\$99,758.26) for the fiscal year beginning July 1, 1977 and ending June 30, 1978 to pay a portion of the expense of the Worcester County Retirement System of which the Town is a member, and as required by the Worcester County Commissioners.

ARTICLE 11: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money not to exceed Two Thousand Five Hundred and 00/100 (\$2,500.00) Dollars to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of Two Thousand Five Hundred and 00/100 (\$2,500.00) Dollars to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty.

ARTICLE 12: To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money not to exceed Thirteen Thousand and 00/100 (\$13,000.00) Dollars for the purpose of hiring consulting engineers by various Town Departments, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that ARTICLE 12 (as stated above) be WITHDRAWN.

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of Nine Hundred and 00/100 (\$900.00) Dollars to defray expenses of the Memorial Day Exercises on May 29, 1978. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of Nine Hundred and 00/100 (\$900.00) Dollars to defray expenses of the Memorial Day Exercises on May 29, 1978. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars.

Motion made at (10:55) p.m. to Adjourn the Monday, April 11, 1977 Session of the Annual Town Meeting to Tuesday, April 12, 1977 at (7:30) p.m.

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

Adjourned Session: Annual Town Meeting

April 12, 1977

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Tuesday, April 12, 1977 at 7:30 p.m., the following Articles were voted upon in a legal manner. There was a quorum present (150 voters = quorum, (223) voters were present).

Checkers: Janet M.E. Mattioli, Lidia A. Kiley, Gladys R. Binder, Benita M. Hubley.

The Meeting was called to order at (7:57) p.m. by Town Moderator, Charles B. Swartwood, III.

The following Tellers were appointed by Moderator Swartwood and sworn-in by Town Clerk, Paul J. Berry:

Jennifer A. Bishop, 9 Breakneck Hill Road
Judith G. Knorr, 7 Tara Road

Roger W. Capone, 21 Richards Road
James R. Cappello, 7 Carolyn Terrace

Moderator Swartwood had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Roseanne Pawelec, WGTR
Ric Getter, South Middlesex News (Photographer)
Cynthia J. Graves, Enterprise — Sun

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area — with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Swartwood noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

MOTION made: to RECONSIDER Article 9.

VOTED: UNANIMOUSLY: to RECONSIDER Article 9.

ARTICLE 9: To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION made: To Raise and Appropriate the sum of Four Million Seven Hundred Fifty-six Thousand Three Hundred Three and 67/100 Dollars (\$4,756,303.67), of which:

Reduce the Library Budget by Seven Hundred Fifteen and 12/100 Dollars (\$715.12) to be provided by Article 4.

Reduce the Interest on Debt Budget by Sixteen Thousand Five Hundred and 00/100 (\$16,500) Dollars to be paid by Anticipated Revenue Sharing Funds.

Reduce the Debt Retirement Budget by Thirty Thousand and 00/100 (\$30,000) Dollars to be paid by Anticipated Revenue Sharing Funds.

Transfer from Overlay Reserve Fifty Thousand and 00/100 (\$50,000.00) Dollars for the Reserve Fund, for a total for Article 9 of Four Million Eight Hundred Fifty-three Thousand Five Hundred Eighteen and 79/100 (\$4,853,518.79) to be used for the purpose of the operation of the General Government in the Town.

VOTED UNANIMOUSLY: (MOTION) To Raise and Appropriate the sum of Four Million Seven Hundred Fifty-six Thousand Three Hundred Three and 67/100 Dollars (\$4,756,303.67), of which:

Reduce the Library Budget by Seven Hundred Fifteen and 12/100 Dollars (\$715.12) to be provided by Article 4.

*****Budget # 28 LIBRARY changed accordingly: (see (*) asterisk)**

Reduce the Interest on Debt Budget by Sixteen Thousand Five Hundred and 00/100 (\$16,500) Dollars to be paid by Anticipated Revenue Sharing Funds.

*****Budget #36 INTEREST ON DEBT changed accordingly: (see (*) asterisk)**

Reduce the Debt Retirement Budget by Thirty Thousand and 00/100 (\$30,000) Dollars to be paid by Anticipated Revenue Sharing Funds.

*****Budget #37 DEBT RETIREMENT changed accordingly: (see (*) asterisk)**

Transfer from Overlay Reserve Fifty Thousand and 00/100 (\$50,000.00) Dollars for the Reserve Fund.

*****Budget #1 RESERVE FUND changed accordingly: (see (*) asterisk)**

For a total for Article 9 of Four Million Eight Hundred Fifty-three Thousand Five Hundred Eighteen and 79/100 Dollars (\$4,853,518.79) to be used for the purpose of the operation of the General Government in the Town.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, the sum of Fourteen thousand and 00/100 (\$14,000.00) Dollars for the sole purpose of defraying expenses for the 250th Town Anniversary Celebration, or do or act anything in relation thereto.

MOTION made: That the Town vote to raise and appropriate the sum of Ten thousand and 00/100 (\$10,000.00) Dollars for the sole purpose of defraying expenses for the 250th Town Anniversary Celebration. (2/3 vote required)

VOTED by the following HAND COUNT VOTE: (MOTION) That the Town vote to raise and appropriate the sum of Ten thousand and 00/100 (\$10,000.00) Dollars for the sole purpose of defraying expenses for the 250th Town Anniversary Celebration.

Yes: 142

No: 26

ARTICLE 15: To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate the sum of Twelve thousand

TOWN OF SOUTHBOROUGH

31

seven hundred eighty-three and 00/100 (\$12,783.00) Dollars for the period July 1, 1977 through June 30, 1978, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complimentary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of Twelve thousand seven hundred eighty-three and 00/100 (\$12,783.00) Dollars for the period July 1, 1977 through June 30, 1978, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complimentary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

MOTION made: That Article 17 be advanced and be considered before Article 16.

VOTED UNANIMOUSLY: (Motion) That Article 17 be advanced and be considered before Article 16.

ARTICLE 17: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto.

MOTION made: To hear the report of the Capital Budget Planning Committee.

Chairman, Richard Knorr spoke on behalf of the Capital Budget Planning Committee. No action taken.

ARTICLE 16: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the maintenance of Town roads, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town transfer the sum of Seven thousand six hundred and 01/100 Dollars (\$7,600.01) from Articles 31 and 32 of the Annual Town Meeting of 1975 and appropriate, and that the sum of Thirty-two thousand four hundred and 00/100 (\$32,400.00) Dollars be raised and

appropriated for a total of Forty thousand and 01/100 Dollars (\$40,000.01) to be appropriated for the maintenance of Town roads.

ARTICLE 18: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the purchase of a new road grader or purchase and outfit a surplus road grader and make extraordinary repairs thereto for the Highway Department, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: that ARTICLE 18 (as stated above) be WITHDRAWN.

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the installation of a scale at the Refuse Transfer Station, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: that ARTICLE 19 (as stated above) be WITHDRAWN.

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money to acquire one (1) 1978 four-door full size sedan-type police cruiser, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of one (1) police cruiser car, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of Five thousand and 00/100 (\$5,000.00) Dollars for one 1978 four-door sedan-type police cruiser, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of one police cruiser car.

ARTICLE 21: To see if the Town will vote to appropriate a sum of money to modernize the Fire Department's 1940 American LaFrance 85 foot aerial ladder by purchasing a cab and chassis, transferring the present ladder and build thereon compartments and racks for the ground ladders and to see how said appropriation shall be raised, whether by taxation, transfer, borrowing or otherwise, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: that ARTICLE 21 (as stated above) be WITHDRAWN.

ARTICLE 22: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money for the purpose of acquisition of land for a new Water Tank to be located on Fairview Hill, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: that ARTICLE 22 (as stated above) be WITHDRAWN.

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) for the purpose of replacing or relining approximately 2,000 feet of water main in Oak Hill Road, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: that ARTICLE 23 (as stated above) be WITHDRAWN.

ARTICLE 24: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Eighty-three Thousand Dollars (\$83,000.00) for the purpose of extending the 8" water main in Parkerville Road from General Henry Knox Road, northerly, approximately 4,500 feet to Main Street, or do or act anything in relation thereto. (2/3 vote required)

MOTION made: That the Town transfer from the stabilization fund and appropriate the sum of Twenty-six thousand six hundred twenty-one and 97/100 Dollars (\$26,621.97) and that the sum of Six Hundred sixty-four and 64/100 Dollars (\$664.64) be transferred from Article 26 of the Annual Town Meeting of 1974; Sixteen and 16/100 Dollars (\$16.16) be transferred from Article 8 of the October 1973 Special Town Meeting; One Hundred sixty-two and 14/100 Dollars (\$162.14) be transferred from Article 6 of the October 1973 Special Town Meeting; and Two Hundred thirty and 09/100 Dollars (\$230.09) be transferred from Article 31 of the Annual Town Meeting of 1974, and appropriated for a total sum of Twenty-seven Thousand six hundred ninety-five Dollars (\$27,695.00) to be appropriated for the purpose of extending an 8-inch water main from General Henry Knox Road northerly on Parkerville Road to the Margaret Neary School driveway, a distance of 1,058 feet, thence westerly along Margaret Neary School driveway, a distance of 742 feet to the existing water main, a total distance of 1,800 feet for the purpose of completing a loop. (2/3 vote required)

VOTED by the following HAND COUNT VOTE: (MOTION) That the Town transfer from the stabilization fund and appropriate the sum of Twenty-six Thousand six hundred twenty-one and 97/100 Dollars (\$26,621.97) and that the sum of Six Hundred sixty-four and 64/100 Dollars (\$664.64) be transferred from Article 26 of the Annual Town Meeting of 1974; Sixteen and 16/100 Dollars (\$16.16) be transferred from Article 8 of the October 1973 Special Town Meeting; One Hundred Sixty-two and 14/100 Dollars (\$162.14) be transferred from Article 6 of the October 1973 Special Town Meeting; and Two Hundred thirty and 09/100 Dollars (\$230.09) be transferred from Article 31 of the Annual Town Meeting of 1974, and appropriated for a total sum of Twenty-seven Thousand Six Hundred Ninety-five Dollars (\$27,695.00) to be appropriated for the purpose of extending an 8-inch water main from General Henry Knox Road northerly

on Parkerville Road to the Margaret Neary School driveway, a distance of 1,058 feet, thence westerly along Margaret Neary School driveway, a distance of 742 feet to the existing water main, a total distance of 1,800 feet for the purpose of completing a loop.

YES: 125

NO: 56

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-three Thousand Five Hundred and Fifty Dollars (\$23,550.00) for the purpose of Completing a loop on Woodland Road, or do or act anything in relation thereto,

VOTED UNANIMOUSLY: that ARTICLE 25 (as stated above) be WITHDRAWN.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of Fifteen thousand Dollars (\$15,000.00) to be held and administered in accordance with the provisions of the General Laws, Chapter 40, Section 5 (51), or do or act anything in relation thereto.

VOTED by the following HAND COUNT VOTE: That the Town raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be held and administered in accordance with the provision of the General Laws, Chapter 40, Section 5 (51).

YES: 95

NO: 78

ARTICLE 27: To see if the Town will vote, pursuant to the recommendation of the Conservation Commission, to designate Jericho Hill Road, White Bagley Road, Newton Street, Clifford Road, Fisher Road, Northboro Road, Ward Road, Woodbury Road, Atwood Street, and Framingham Road as "scenic roads" under the provisions of General Laws Chapter 40, Section 15C and to instruct the Planning Board, in exercising its responsibilities thereunder, to take into consideration sound planning principles, aesthetic, and preservation of natural resources as well as public safety, or do or act anything in relation thereto.

MOTION made: That the Town vote, pursuant to the recommendation of the Conservation Commission, to designate Jericho Hill Road, White Bagley Road, Newton Street, Clifford Street, Fisher Road, Northboro Road, Ward Road, Woodbury Road, Atwood Street, and Framingham Road as "scenic roads" under the provisions of General Laws Chapter 40, Section 15C and to instruct the Planning Board, in exercising its responsibilities thereunder, to take into consideration sound planning principles, aesthetics, and preservation of natural resources as well as public safety.

AMENDMENT to MOTION: that Fisher Road be deleted from the list of Roads to be classified as scenic road, in the motion under Article 27.

from Article 41 of the Annual Town Meeting of 1975

Seven Hundred Eighty-eight and 59/100 Dollars (\$788.59) from Article 4 of the Special Town Meeting of August 1976

One Dollar and 10/100 (\$1.10) from Article 55 of the Annual Town Meeting of 1976

Nine Hundred and Ten and 00/100 Dollars (\$910.00) from Article 47 of the Annual Town Meeting of 1976

Nine Hundred Twenty-nine and 98/100 Dollars (\$929.98) from Article 41 of the Annual Town Meeting of 1976

Ten Dollars and 00/100 (\$10.00) from Article 23 of the Annual Town Meeting 1976

for a grand total of Nine Thousand Six Hundred and Twenty-three and 25/100 Dollars (\$9,623.25) into the Excess and Deficiency Account.

ARTICLE 31: To see if the Town will authroize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and assessed as taxes in the fiscal year beginning July 1, 1977 and ending June 30, 1978, or pass any vote relative thereto.

MOTION made: that the sum of Two Hundred and Fifty-seven Thousand One Hundred Thirty-six and 00/100 Dollars (\$257,136.00) be transferred from available funds and appropriated for the purpose of reducing the amount to be raised by taxation and assessed as taxes in fiscal year 1978 and that the Assessors be authorized to apply the same for said purposes.

VOTED UNANIMOUSLY: that the sum of Two Hundred and Fifty-seven Thousand One Hundred Thirty-six and 00/100 Dollars (\$257,136.00) be transferred from available funds and appropriated for the purpose of reducing the amount to be raised by taxation and assessed as taxes in fiscal year 1978 and that the Assessors be authorized to apply the same for said purposes.

The Annual Town Meeting of 1977 was DIS-SOLVED at (10:39) P.M., on Tuesday, April 12, 1977.

A true copy:
Attest:

PAUL J. BERRY, Town Clerk

Town Election

May 9, 1977

MODERATOR 1 Yr.	
Charles B. Swartwood, III	1246
F.A. Busconi	1
Charles Wood	1
Blanks	234
Total	1482

SELECTMAN 3 Yrs.	
William L. Zolli	532
Paul R. O'Connell, Jr.	924
Lawrence P. Kimball	1
Blanks	25
Total	1482

ASSESSOR 3 Yrs.	
Arthur K. Holmes	1148
Ralph Clark	2
Blanks	332
Total	1482

ASSESSOR 1 Yr.	
Irene C. Burkis	543
Robert Harthshorn	160
Arthur L. Sisson, Jr.	691
Blanks	88
Total	1482

SCHOOL COMMITTEE 3 Yrs.	
Anne Freeman	747
Norman M. Clement	697
Herbert L. Cobb	1
Blanks	37
Total	1482

BOARD OF HEALTH 3 Yrs.	
John A. Bartolini	1009
Dr. T.J. Stone	1
John Holland	1
Blanks	471
Total	1482

WATER COMMISSIONER 3 Yrs.	
Daniel A. Phaneuf	1146
Blanks	336
Total	1482

TRUSTEES OF LIBRARY 3 Yrs.	
Vote for not more than two	
Helen Curtis O'Hara	1065
Elizabeth B. White	1116
Blanks	783
Total	2964

CEMETERY COMMISSIONER	
3 Yrs.	
George A. Mooney	1104
Harvey D. Bigelow, Sr.	1

Frank Aspinwall	1
Blanks	376
Total	1482

PLANNING BOARD 5 Yrs.	
Margit S. Donath	675
Robert A. Somers	587
Blanks	220
Total	1482

SOUTHBOROUGH HOUSING AUTHORITY 5 Yrs.	
David E. Taylor	1166
Blanks	316
Total	1482

SOUTHBOROUGH HOUSING AUTHORITY 3 Yrs.	
Anita C. Zollo	1082
William L. Zolli	1
Blanks	399
Total	1482

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

CHAMBERS, Clarence E., 6 Wood St.; Superintendent; Natick Paperboard Corp., N. Main St., Natick, Ma.; 56.

Irene; Cashier; Julio's Mkt., Northborough, Ma.

CREDIT, James M., 14 Parkerville Rd.; Laborer; N.P.S. Const., Denver, Colo.; 22.
Single

CRUCIANI, Joseph Robert, 53 School St.; Electrician; Bryan Electric, 174 Wilson St., Marlboro, Ma.; 25.
Single

CUNNINGHAM, Robert S., 59 Oakhill Rd.; Vice-Pres., Commercial Dept.; Ryan Elliott & Co. Inc., 24 Federal St., Boston, Ma.; 30.
Single

DEFINO, Stephen V., 130 Woodland Road; Accountant; Gillette Co., Prudential Towers, Boston, Ma.; 28.
Charlene G.; Secretary; Honeywell, 200 Smith St., Waltham, Ma.

DRAKE, Albert H., 55 Southville Road; Sweeper; General Motors Corp., Fram., Ma.; 54.
Anna A.; Housewife.

EBBRECHT, C. John, Jr., 18 Pinecone Lane; Pres. & Treas.; J.M. Washburn-Linder & Co. Inc., 9 Court St., Arlington, Ma.; 37.
Barbara L.; Housewife.

EKBERG, David C., 5 Chestnut Hill Rd.; Loan Officer; Worc. County Nat'l. Bank, 446 Main St., Worc., Ma.; 33.
Sandra N.; At Home.

FORRESTER, Charles J., Jr., 58 Pinehill Road; Self-employed; Commercial Artist; 47.
Gwendolyn S.; Housewife.

FRIDLINGTON, John W., 64 Pine Hill Rd.; Senior Loan Officer-Vice President; Mechanics Nat'l. Bank, Mechanics Tower, Worc., Ma.; 32.
Pamela; Artist; Self-employed, At home.

GAY, George H., Jr., 25 Jericho Hill Road; — formerly Pres.; N.E. Plastics, 41 Kane Indus. Park, Hudson, Ma.; 41.
Carol; Teacher; town of Belmont.

GORTON, Robert A., 8 Maplecrest Drive; Supervisor; Foster Grant, Leominster, Ma.; 45.

Judith P.; Certified Dental Asst.; H. Robert Nage, D.D.S., 665 Franklin St., Fram., Ma.

GRASS, Peter A., 17 Newton St.; Finish Carpenter, Self-employed; G.&H. Woodworking, Box 100, Southboro, Ma.; 29.

Kathleen; Housewife.

1977 Jury List

Male

Name and Address, Occupation, Employer, Age
Spouse's Name, Spouse's Occupation, Spouse's Employer

BARBER, William W., III, 63 Flagg Road; Owner-manager Retail cheese shop; 29 Walden St., Concord, Ma.; 36.

L. Louise, C.; Housewife

CAMERON, Alexander D., 16 Carolyn Terrace; Branch Administrator; Honeywell Info. Systems, 70 Walnut St., Wellesley, Ma.; 33.

Diane; Home

CAMPBELL, Donald M., 74 Oak Hill Rd.; Machinist; Anderson Power Product, 145 Newton St., Boston, Ma.

Rose M.; Sales Lady; Jordan Marsh, Fram., Ma.

CAPELLO, Richard J., 7 Gilmore Road; Engineer; Perini Corp., Wayte Ave., Fram., Ma.; 30.

Janet M.; Secretary; Kelly Girl, Fram., Ma.

CARLSON, Lee Allen, 8 Richards Road; Chemist; Dennison Mfg. Co., Fram., Ma.; 40.

Carol Ann; R.N.; Bethany Hosp., Fram., Ma.

GREEN, Joseph E., 2 John Matthew's Road; Appraiser & Property Mgr.; Henry W. Savage Inc., 1300 Beacon St., Brookline, Ma.; 37.

Raye-Marie; Lab. Technologist; N.E. Baptist Hospital, Boston, Ma.

HAKANSSON, Fred O., 36 Richards Rd.; Asst. Manager, Plumbing & Heating Supply House; H.W. Marshall Co., 20 Westwood St., W. Newton, Ma.; 47.

Rosalie A.; Sect.; Southboro School Dept.

HARTER, Russell G., 12 Parkerville Rd.; Investment Officer, Vice-President; State Mutual Life Assurance Co., 440 Lincoln St., Worcester, Ma.; 42.

Betsy W.; College Professor; Fram. St. College, Fram., Ma.

HOLLAND, William D., 3 Meadow Lane; Manager; The Whipple Co., 58 No. Main St., Natick, Ma.; 58.

Edith N.; Secretary; C.E. Williams Ins. Agy., Inc., Main St., Marlboro, Ma.

HUTCHINSON, Mark E., 45 Southville Road; Machinist; Heidele Corp., 229 Lowland St., Holliston, Ma.; 21.

Single

JANDRUE, Robert P., 15 Rockpoint Road; Auditor; U.S. Dept. of Defense; 36.

Barbara J.; Housewife.

JOHNSTONE, Maurice L., 124 Woodland Road; Caretaker; Cameron Bradley, Ashville, Maine; 67.

Elva; Shipping Dept.; Fenwal, Ashland, Ma.

KAMP, Carl H., 165 Parkerville Rd.; Pres./Mgr.; Union Music Co., 556 Main St., Worcester, Ma.; 30.

Marjorie A.; Teacher, Physical Ed.; Wellesley Schools.

KAPTEYN, Peter, 18 Latisquama Road; Engineer; The Indikon Co., 76 Collidge Hill Rd., Watertown, Ma.; 49.

Maria P.; Housewife.

KIDD, W. Kenneth, 9 Oak Hill Road; Asst. Vice Pres.; Worcester County Nat'l. Bank, 446 Main St., Worcester, Ma.; 29.

Single

KRIKORIAN, Gregory, 4 MacNeill Drive; Mechanical Engineer; Defense Contracts, Adm. Services Region, 666 Summer St., Boston, Ma.; 38.

Carol; Housewife.

LEFEVRE, Donald O., 39 Atwood Road; General Manager; Mr. Geo. Hall, Jr., Carlin Machine Co., Owner-Pres.; 35½.

Kathleen; Housewife.

MACDONALD, John F., 6 Ted Lane; Systems Analyst; Lechmere, 88 First St., Cambridge; 35.

Jean M.; Housewife.

MADISON, Joseph J., 22 Maplecrest Drive; Cost Acct. & Budget Manager; Transitron Electronic Corp., 168 Albion St., Wakefield, Ma.; 43.

Bette Lou; Housewife.

MCCARTHY, John R., 23 High St.; Ins. Acct.; Mutual Ins. Co., 175 Berkeley St., Boston, Ma.; 54.

Lois H.; Housewife.

MCLELLAN, Arnold N., 24 Breakneck Hill Rd.; Sales Rep.; 3M Co., 3M Center, St. Paul, Minn.; 42.

Jane; Floral Designer; Seaver's Flowers, Fram., Ma.

MENINNO, Alexander J., 77 Oak Hill Rd.; Foreman; General Electric, Homer Ave., Ashland, Ma.; 58.

Eva; Housewife.

OAKES, David T., 31 Woodbury Road; Oil Burner Service; Thompson Oil Co., Upton, Ma.; 47.

Thelma; Housewife.

PERRY, Michael C., 16 Maplecrest Drive; Reg. Sales Manager; Specialty Brands, 850 Montgomery Ave., San Fran., Cal.; 30.

Cathy; Housewife.

POLAGRUTO, Frank J., 4 Atwood Street; Asst. Sales Mgr.; John Lilutz Co., 200 Boylston St., Chestnut Hill, Ma.; 38.

Rita; Housewife, plus part-time Sect.; Cappello Trucking, So. St., Marlboro, Ma.

SANCHIONI, Fred J., 49 Boston Rd., Apt. 4A; Retired; Form. Mgr., Itep Corp., Hartwell Ave., Lexington, Ma.; 67.

Widower.

SCAGNETTI, P. Robert, 7 Crestview Drive; President; The Clapper Co., 1121 Washington St., W. Newton, Ma.; 41.

Mary A.; Housewife.

SLUSNYS, Richard, 15 Newton St.; Sen. Technical Supervisor; Mason Research Inst., Union St. #57, Worcester, Ma.; 49.

Jenina; Meat Products; L.B. Darling, Newton St., Southboro, Ma.

SOMERVILLE, John Deane, Jr., 66 Main St.; Underwriter; O'Brion Russell & Co., 1 Boston Place, Boston, Ma.; 25.

Katherine; Hydrologic Planner; Anderson Nichols & Co., 150 Causeway St., Boston, Ma.

TOWN OF SOUTHBOROUGH

37

STEWART, Charles C., 4 Tara Rd.; Realtor; R.T. Warren Inc., Realtor, Rt. & Fram., Ma.; 55.
Doris; Housewife.

TAYLOR, Elliott W., 23 Overlook Dr.; Self-employed Restaurant owner; 1274 Worc. St., Natick, Ma.; 39.
Carol A.; President, self-emp.; Elca Corp., 730 Boston Rd., Sudbury, Ma.

TRUESDELL, James S., 65 Oak Hill Rd.; Dist. Sales Mgr.; Liberty Mutual Ins. Co., 175 Berkeley St., Boston, Ma.; 41.
Priscilla C.; Housewife.

WAWZONEK, John J., 39 Woodbury Road; Markets Manager; Bose Corp., The Mountain, Fram., Ma.; 35.
Single

WHITE, Walter F., 20 Oregon Road; Retired, form. Town Collector; Town of Southborough; 69.
Mary E.; Retired.

ZACKS, Peter, 24 Oregon Road; Beautician; Ritz-Carlton Beauty Salon, Arlington St., Boston, Ma.; 39.

Grace G.; Floor Supervisor; Filene's, Wash. St., Boston, Ma.

Female

Name and Address, Occupation, Employer, Age
Spouse's Name, Spouse's Occupation, Spouse's
Employer

ALLEN, Lorraine, 45 Deerfoot Road; Secretary; Digital Equip., 200 Forest St., Marlboro, Ma.; 23.
Single

ANGELICO, Ida M., 18 Central Street; None, Formerly assembler; Kenmore Research, moved to Ohio; 61.
Anthony; Retired.

BLACK, Frances E., 50 Framingham Road; Office Clerk; International Paper Company, 125 Pennsylvania Ave., Framingham, Ma.; 36.

James Lee; Sales Rep.; Self Emp., 50 Framingham Rd., Southboro.

BOGARDUS, Carol F., 8 Atwood Street; Sec. to Advertising Mgr.; Enterprise-Sun, 250 Maple St., Marlboro, Ma.; 47½.

Ruthven E.; Field Eng.; Raytheon, Rte. 20, Wayland, Ma.

CLARKE, Zillah M., 21 John Street; None; 44.
Kenneth F., Jr.; Owner — Welders' Supply; Self Emp., 14 Technology Dr., Auburn, Ma.

CLIFFORD, Marguerite J., 195 Parkerville Road; Housewife, formerly Counter Waitress; Lugia's Inc., Rt. 9, Southborough, Ma.; 38.

Paul R.; Asst. Produce Manager; Stop & Shop, Inc., Temple, Framingham, Ma.

DANDO, Dorothy M., 157 Parkerville Rd.; Domestic Eng.; 43.

Thomas J.; Forest Ser.; NorthEast Forest Ser., Box 316, Southboro, Ma.

DESCHAMPS, Alice C., 272 Cordaville Road; Unemployed, Formerly—Dry Cleaner's Clerk; Rudy's Cleaners, Summer St., Natick, Ma.; 54.

Paul F.; Retired.

DEWEY, Jean C., 57 Southville Road; Cafeteria, Data General, Southborough; Servomation Corp., Stoneham, Mass.; 50.

John J.; Machinist; Micno Corp., Otis St., Westboro, Ma.

DRAPER, Paula C., 7 Bigelow Road; Executive Dir.; Southborough Community Youth Center, Box 8, Fayville, Ma.; 38.

Richard; Printer (Treasurer); 160 Brookline Ave., Boston, Ma.

EVANS, Lois S., 16 Brook Lane; Sr. Accounting Clerk; Data General, Rt. 9, Westboro; 44.

David E.; 1st class machinist; B+W Ass., Burlington, Ma.

FOOTE, Laura Marie, 61 Newton St.; Student; 23.
Ronald A.; Student.

GORMAN, Martha E., 14 Mitchell St.; Printed circuit board Assembler; Data General, Rt. 9, Southboro; 19.

Single

GRAY, Gertrude B., 2 Stub Toe Lane; Clerk; Commonwealth Gas Co., 157 Cordaville Rd., Southborough, Ma.; 54.

Single

LILLEY, Elsie J., 2 Spring Meadow Dr.; Parts clerk; R.E. Jarvis, Rt. 9, Fayville; 40.
Single.

MCGOWAN, Linda S., 12 Carolyn Terrace; Apartment Mgr.; KCN Realty Tr., 20 Woodbine Rd., Natick, Ma.; 23.

Single

MULLIGAN, Virginia M., 9 Clemons Street; Pursar; Walnut Hill School, 12 Highland St., Natick, Ma.; 46.

Kenneth E.; Dist. Mgr.; Coca Cola Co., 295 Reservoir, Needham Heights, Ma.

PASCIUTI, Pamela, 14 Atwood Street; Clerk; Data Gen. Corp., 235 Old Connecticut Path, Framingham, Ma.; 18.

Single.

RAMELLI, Anna, 19 School Street; Housewife; 45. Frank J.; Sales Mgr.; Medical Plastic Inc., 15318 Minnetonka Ind., Minn.

ROSE, Bertha, 1 Rockpoint Road; Clerk; Data Gen. Corp., Rt. 9, Southboro; 61.

Albert; Sanitation; Sealtest, Old Connecticut Path, Framingham.

SATTERFIELD, Judith A., 9 Bryden Road; Statistical Clerk; Incoterm Corp., 40 Bear Foot Rd., Northboro; 27.

Donald R.; Data Process manager; R.E. Jarvis, Fayville, Ma.

TOMASETTI, Alice J., 193 Woodland Road; Homemaker; 46.

Raymond J.; Signal Foreman; Conrail, 27 Franklin St., Worcester, Ma.

VANNI, Rina, 231 Boston Road; Retired, Formerly Stitcher; Puriton, Moody St., Waltham; 66.

Luciano; Retired.

WILBUR, Nancy D., 81 Oak Hill Road; Secretary; Yankee Atomic Ele., 20 Turnpike Road, Westboro, Ma.; 21.

Single.

DEBT STATEMENT

For Fiscal Year
7/1/78 - 6/30/79

Maturity	Outstanding 7/1/78	Due In Fiscal Yr.	Rate	Interest Due In Fiscal Year	Interest Payable	Principal Payable
Woodward School Addition Loan	1980	\$ 15,000	\$ 5,000	3.40% \$ 255.00 170.00	12/1/78 6/1/79	12/1/78
Finn School Loan	1984	210,000	30,000	3.20% 3,360.00 2,880.00	7/15/78 1/15/79	7/15/78
Neary School Loan	1986	795,000	100,000	5.70% 22,657.50 22,657.50	12/15/78 6/15/79	6/15/79
Water Loan	1986	205,000	25,000	5.10% 5,227.50 4,590.00	11/15/78 5/15/79	11/15/78
Fire Station Loan	1986	315,000	35,000	5.10% 8,032.50 7,140.00	11/15/78 5/15/79	11/15/78
Town Hall Ren. Loan	1987	270,000	30,000	4.45% 6,007.50 6,007.50	12/1/78 6/1/79	6/1/79
		\$1,810,000	\$225,000		\$88,985.00	

Report of the TOWN ACCOUNTANT

Under Chapter 41, Section 61 of the General Laws, I respectfully submit my annual report.

Attached, are the following statements and schedules:

- Debt Statement
- Schedule of Receipts
- Expenditures and Balances
- Salary and Wage Schedule
- Schedule of Insurance
- Trust Funds
- Balance Sheet

The Balance Sheet submitted is at the completion of the Fiscal Year, June 30, 1977.

The amount of "Free Cash" as certified by the Director of the Bureau of Accounts as of July 1, 1977 for the town is \$396,989.

I wish to thank the Town Boards, Commissions and Departments for their help and cooperation this past year.

Respectfully submitted,

ELAINE M. HINCKLEY
Town Accountant

TOWN OF SOUTHBOROUGH

39

SCHEDULE OF RECEIPTS

Calendar Year 1977

Taxes:

1974 Real Estate		\$ 645.15
1975 Real Estate	\$ 5,370.37	
1975 M. M. V.	2,334.49	\$7,704.86
1976 Real Estate	\$ 16,965.41	
1976 M. M. V.	87, 210.85	
1976 Pers. Prop.	29.15	\$104,205.41

1977 Real Estate	\$1,655,985.17	
1977 Pers. Prop.	113,618.33	
1977 Farm Excise	161.65	
1977 M. M. V.	271,748.26	\$2,041,513.41
1978 Real Estate	\$1,714,089.66	
1978 Pers. Prop.	131,185.88	\$1,845,269.54

Charges and Interests:		\$14,458.78
------------------------	--	-------------

State Tax Exemptions & Abatements:

Widows — CL 17	\$1,050.00	
Blind — CL 37	612.50	
Veterans	6,124.00	\$7,786.50

MDC in Lieu of Taxes		\$17,574.00
----------------------	--	-------------

Schools:

From State:		
Spec. Education Chapt. 69-71	\$249,074.00	
Chapt. 71-Pupil Trans. Sec. 7A	51,090.00	
Chapter 70-School Aid	257,964.36	
School Build. Assistance Fund	57,984.21	
Title I - PL. 89-10	9,513.00	
Title IV-Ed. Curr. Serv. Library	1,960.46	
Lunch Program-Revolving Account	30,427.93	
Special Assessment Turnover	2,678.00	\$660,691.96

Local:

Lunch Program-Revolving Account	41,804.74	
Tuition	7,040.00	
Off-Duty Janitor-Revolving Account	871.67	
Sale of Supplies	965.21	
Lost Book	8.00	
School Rental	360.00	\$51,049.62

Public Safety:

Police Reports	\$1,092.00	
Police ID's	174.00	
Court Fines	2,300.76	
Special Detail-Revolving Account	18,703.38	
Special Detail-Out-of-Town Revol.	3,306.50	
Sealer Weights & Measures	115.05	
Tree Warden	16.00	
Dog Officer	648.00	
Care & Destruction Dogs-Revolving	4,626.00	
County Grant for Elm Dutch Disease	129.76	\$31,111.45

Highway:**From State:**

Highway Transit & Development	\$ 8,251.09
Public Works Hwy.-Chapter 825	41,183.98
Road Maintenance-Chapter 497	36,633.86
Chapter 90	34,087.00
Chapter 765-75/76	<u>52,974.00</u>
	\$173,129.93

Local:

Repairs to town department vehicles	\$ 2,882.38
Re-Cycling	1,026.34
Scrap Metal	<u>40.00</u>
	\$3,948.72

Veterans' Services:

State Reimbursements (50%)	\$7,477.46
----------------------------	------------

Library:

State Grants	\$2,372.25
--------------	------------

Local:

Use of Xerox Machine	\$ 264.27
Fines	<u>205.80</u>
	\$470.07

Recreation Fees:

	\$7,065.50
--	------------

Water:

Sales of water, services & misc.	\$202,946.48
Water Liens	<u>\$ 11,680.05</u>

Cemetery:

Sale of Lots	\$2,340.00
Perpetual Care	2,380.00
Burials, care, etc.	<u>3,735.00</u>
	\$8,455.00

Licenses and Permits:

Liquor, Victualer, Amusement, etc.	\$13,165.00
Firearms	514.00
Health	1,958.50
Building	7,557.94
Wiring	1,015.00
Plumbing	287.00
Gas	87.00
Dog Licenses	2,997.10
Dump Permits	30.00
Fire Department	34.50
Misc.	<u>8.00</u>
	\$27,654.04

General:

Federal Revenue Sharing PL92-512	\$ 91,205.00
Town Hall Renovations-Bond Issue	300,000.00
Premium from Bond Issue	537.00
Dividend from Insurance	2,032.00
Lien Certificates	1,392.00
Tax Title Redemptions	25,567.14
Tax Title Fees	54.50
County Dog Licenses Reimbursements	715.12
Hatch Act	100.00
Board of Appeals	400.00
Insurance Reimbursements-Town Property	1,785.53
Hall Rentals	413.00
Sale, town maps and by-laws	430.00
State Local Aid (Lottery)	24,371.13
Federal Revenue Sharing Interest	5,358.50
Interest on Savings	43,706.08
Interest on CD's	30,356.21
Anti-Recessional Interest	374.13
Interest from Bond Issue	<u>185.40</u>

TOWN OF SOUTHBOROUGH

41

Interest from Collector's Savings Book	1,965.53	
Bond-Default on Construction	10,000.00	
Conservation-Sale of Trees	113.54	
Transf. fr. Conservation Fund to Article	28,350.00	
Sale of Town History Books	2,393.00	
Tailings Account	510.72	
Transf. fr. Stabilization Fund to Article	26,621.97	
Cash Turnover on Investment Funds	4,000,000.00	
CETA Funds	16,814.77	
Miscellaneous	237.33	
		\$4,615,989.60

Refunds:

To Town Departments		\$19,008.72
---------------------	--	--------------------

Trust Fund Incomes:

Buck General	\$ 223.20	
Buck Library	441.72	
Buck Charity	592.68	
Waldo B. Fay	3,039.27	
Wilson Charity	87.75	
Bacon Charity	770.80	
Winchester Charity	115.32	
Clarissa Clapp Charity	52.84	
Ruth Harrington Charity	264.28	
Mary E. Fay, Library	347.52	
Fay Library	87.84	
Newell Cemetery Trust	7,448.14	
Cemetery Perpetual Trust	6,493.37	
Eames Cemetery Flowers	73.80	
Billings-Glidden Cemetery	57.88	
Brigham Cemetery	119.31	
		\$20,215.72

Agents-Payroll Deductions:

Employees' Health	\$ 3,938.45	
Teachers' Association	12,509.96	
Teachers' Annuities	11,112.82	
Teachers' Retirement	65,185.87	
Employees' Group Insurance	1,053.71	
Blue Cross-Blue Shield	63,050.49	
Worcester Retirement	47,301.18	
State Tax	103,584.93	
Federal Tax	323,867.47	
Credit Union-Town	35,810.00	
Credit Union-School	46,117.40	
		\$713,532.28

TOTAL RECEIPTS

\$10,598,328.50

ELAINE M. HINCKLEY
Town Accountant

APPROPRIATIONS, EXPENDITURES AND BALANCES

	Available 7/1/77	Expenditures 12/31/77	Balance 12/31/77
Selectmen	\$ 40,512.00	\$ 19,786.06	\$ 20,725.94
Accounting	20,537.00	8,549.06	11,987.94
Treasurer	24,452.00	9,353.46	15,098.54
Collector	21,387.00	11,873.24	9,513.76
Town Clerk	7,036.00	2,260.93	4,775.07
Election & Registration	11,037.00	2,168.20	8,868.80
Assessors	22,296.00	8,734.51	13,561.49
Legal	18,717.00	8,876.75	9,840.25

Central Services	25,814.00	6,920.37	\$18,893.63
Planning Board	1,116.00	416.76	699.24
Board of Appeals	868.00	497.84	370.16
Police Department	250,206.00	116,675.67	133,530.33
Fire Department	163,230.00	76,695.93	86,534.07
Insect Pest Control	8,361.00	4,070.59	4,290.41
Tree Warden	9,890.00	4,446.10	5,443.90
Cemetery	33,780.00	17,171.35	16,608.65
Civil Defense	1,623.00	134.58	1,488.42

	Available 7/1/77	Expenditures 12/31/77	Balance 12/31/77
Board of Health	\$ 30,939.00	\$ 14,227.15	\$ 16,711.85
Inspector of Animals	225.00	109.45	115.55
Street Lights	61,033.00	27,659.40	33,373.60
Highway Department	288,587.00	117,047.94	171,539.06
Veterans' Services	21,235.00	9,773.75	11,461.25
School Department	1,966,109.00	710,926.08	1,255,182.92
Vocational Education	5,630.00	373.35	5,256.65
Alongquin Reg. High School Assessment	776,682.79	388,341.38	388,341.41
Assabet Valley Reg. Voc. Assessment	223,184.00	111,592.00	111,592.00
Library	54,921.88		
Transfer from Dog Monies	715.12		
Water	55,637.00	28,194.32	27,442.68
Advisory	153,511.00	73,902.23	79,608.77
Buildings and Grounds	825.00	-0-	825.00
Insurance	28,823.00	12,218.66	16,604.34
Gasoline	117,850.00	26,777.37	91,072.63
Industrial Development	19,500.00	13,667.40	5,832.60
Interest on Debt	100.00	-0-	100.00
Debt Retirement	86,946.00	44,562.50	42,383.50
Recreation	20,535.00	10,102.09	10,342.91
Building	10,125.00	5,995.38	4,129.62
Personnel	1,948.00	.278.36	1,669.64
Conservation	760.00	104.37	655.63
Dog Officer	15,453.00	6,348.34	9,104.66
Historical Commission	7,365.00	118.40	7,246.60
Capital Budget	206.00	44.00	162.00
Sealer of Weights & Measures	448.00	-0-	448.00
Council on Aging	2,500.00	-0-	2,500.00
Elected Officers' Salaries			
Art. 3 ATM April '77	9,125.00	3,600.00	5,425.00
Worcester County Retirement System			
Art. 10 ATM April '77	99,758.26	99,758.26	-0-
Repair & Replacement of Town Property			
Art. 11 ATM April '77	2,500.00	1,855.45	644.55
Memorial Day Exercises			
Art. 13 ATM April '77	900.00	-0-	900.00
250th Town Anniversary Celebration			
Art. 14 ATM April '77	10,000.00	8,812.49	1,187.51
Mental Health Clinic			
Art. 15 ATM April '77	12,783.00	5,326.25	7,456.75
Maintenance Town Roads			
Art. 16 ATM April '77	40,933.07	40,180.54	752.53
New Police Cruiser			
Art. 20 ATM April '77	5,000.00	4,734.89	265.11
Extending 8" Water Main, Parkerville Road			
Art. 24 ATM April '77	27,695.00	17,701.88	9,993.12
Conservation Commission Funds			
Art. 26 ATM April '77	15,000.00	-0-	15,000.00
Southborough Community Youth Center			
Art. 29 ATM April '77	5,000.00	1,353.69	3,646.31
Insurance			
Art. 1 STM April '77	2,305.50	-0-	2,305.50

TOWN OF SOUTHBOROUGH

43

	Available 7/1/77	Expenditures 12/31/77	Balance 12/31/77
Implementation Town Systems Review			
Art. 2 STM May '76	2,128.75	16.25	\$ 2,112.50
Technical Implementation System			
Art. 3 STM May '76	5,000.00	-0-	5,000.00
Construction New Fire Station			
Art. 8 8 STM May '76	328,645.77	148,858.88	179,786.89
Municipal Bond Issue Expense			
Art. 9 ATM May '76	\$ 14,265.73	\$ 10,296.50	\$ 3,969.23
Elected Officers' Salaries			
Art. 3 ATM '76	14.11	-0-	14.11
Worc. County Retirement System			
Art. 12 ATM '76	3,870.73	-0-	3,870.73
Repair, Replace Town Property			
Art. 13 ATM '76	80.79	80.79	-0-
Engineering			
Art. 14 ATM '76	15,541.27	1,359.06	14,182.21
Memorial Day Exercises			
Art. 15 ATM '76	193.67	139.00	54.67
Historical Celebration Committee			
Art. 16 ATM '76	224.81	224.81	-0-
Highway-Chapter 765-Sec. 4			
Art. 19 ATM '76	1,544.62	-0-	1,544.62
Street Maintenance			
Art. 21 ATM '76	1,045.86	1,045.86	-0-
Parkerville Road Drainage			
Art. 29 ATM '76	21,322.74	4,537.40	16,785.34
New Pumping Station			
Art. 30 ATM '76	54,725.65	29,479.79	25,245.86
Writing Town History			
Art. 40 ATM '76	1,500.00	-0-	1,500.00
Town Hall Users Group			
Art. 46 ATM '76	309.88	-0-	309.88
Art. 46 ATM '76 Revenue Sharing	830.40	118.65	711.75
Jaws of Life			
Art. 55 ATM '76	1.10	1.10	-0-
Maint. & Improve. of Parks & Recreation			
Art. 2 STM Aug. '76	3,756.91	755.19	3,001.72
Installation Cemetery Water System			
Art. 3 STM Aug. '76	312.59	-0-	312.59
Town Hall Renovations			
Art. 1 STM Dec. '76 - Bond Issue	300,000.00	190,583.94	109,416.06
Art. 1 STM Dec. '76 - Revenue Sharing	180,000.00	65,891.55	114,108.45
Repair, Replace Town Property			
Art. 12 ATM '75	319.54	319.54	-0-
Casualty and Other Losses Not Covered by Ins.			
Art. 13 ATM '75	4,410.65	-0-	4,410.64
Road Machinery Fund			
Art. 29 ATM '75	782.20	-0-	782.20
Cemetery Improvements			
Art. 36 '75	.65	-0-	.65
Bike Path Construction			
Art. 37 ATM '75	1,514.84	-0-	1,514.84
Meadow Lane Drainage System			
Art. 55 ATM '75	13,000.00	-0-	13,000.00
Water Main Ext. Chestnut Hill Road			
Art. 6 STM '75	1,776.36	-0-	1,776.36
Cemetery New Building Construction			
Art. 11 STM '75	4.79	-0-	4.79
Plans for New Pumping Station			
Art. 29 ATM '74	631.37	-0-	631.37
New Fire Station Plans			
Art. 35 ATM '74	97.57	-0-	97.57

Mosquito Control Art. 44 ATM '74	3,927.93	-0-	\$ 3,927.93
Council on Aging Art. 45 ATM '74	424.88	-0-	424.88
Transfer Station Art. 1 STM '74	9,154.71	3,574.02	5,580.69
Land Taking Art. 44 ATM '73	200.00	-0-	200.00
Traffic Lights Art. 47 ATM '73	3,219.13	890.22	2,328.91

Avaialble 7/1/77	Expenditures 12/31/77	Balance 12/31/77
---------------------	--------------------------	---------------------

Town Housing Authority Study Art. 51 ATM '72	\$ 177.45	-0-	\$ 177.45
Ambulance Fund Art. 1 STM '71	2,776.22	Receipts 242.00 Expenses 530.35	2,487.87
Water Extension Park Street Art. 44 ATM '70	1,228.01	-0-	1,228.01
Veterans' War Memorial Art. 17 ATM '69	757.28	-0-	757.28
State and County Assessments:			
State Parks	30,079.30	\$31,161.59	Underestim. \$ (1,082.29)
Metropolitan District Area	904.62	904.62	-0-
Mosquito Control Projects	9,507.84	8,784.84	723.00
Motor Excise Tax Bills	720.45	720.45	-0-
Special Education	5,580.00	2,678.00	2,902.00
County Tax	241,763.39	6,918.72	234,844.67
Metropolitan Air Control-Pollution	511.63	535.08	Underestim. (23.45)
Reserve Fund	50,000.00	-0-	\$ 50,000.00

ELAINE M. HINCKLEY
Town Accountant

SALARY AND WAGE SCHEDULE — 1977

Elected Officers' Salaries:		Library:	
Moderator	\$ 25.00	Librarian, per wk.	\$251.92
Town Clerk	1,800.00	Asst. Librarian, per wk.	192.03
Selectmen (3)	2,100.00	Assistants, per hr.	3.85
Assessors (3)	4,000.00	Pages, per hr.	2.35
School Comm. (5)	500.00		
Board of Health (3)	300.00	Highway:	
Water Comm. (3)	300.00	Superintendent, per wk.	\$340.55
Cemetery Comm. (3)	75.00	Heavy Equip. Oper., per hr.	\$5.43 - \$4.91 - \$3.97
Tree Warden	25.00	Foreman, per hr.	5.70
Selectmen's Administrative Asst., per year	\$17,708.60	Drivers, per hr.	4.67
		Mechanics, per hr.	5.14
		Transfer Station, per hr.	5.19
Police:		Cemetery:	
Chief, per wk.	\$405.00	Superintendent, per wk.	\$279.46
Sergeants, per wk.	(2) at 296.06	Labor, per hr.	4.17
	(1) at 271.06		
Patrolmen, per wk.	(6) at 259.06	Treasurer, per wk. (Thirty hours)	\$168.60
	(1) at 226.06	Accountant, per wk.	253.11
	(1) at 215.06	Veterans' Agent, per yr.	3,154.00
Clerk Dispatcher	(1) at 4.94 per hr.	Inspector of Animals, per yr.	215.00
	(2) at 3.77 per hr.	Dog Officer, per yr.	7,878.00
	(1) P/T at 3.77 per hr.	Sealer, Weights & Measures, per yr.	308.00
Reserves	(3) at 5.01 per hr.		
	(2) at 4.73 per hr.		

TOWN OF SOUTHBOROUGH

45

Matrons	(1) at 4.15 per hr. (2) at 5.01 per hr.	Tree Warden: Superintendent, per hr. Labor, per hr.	\$4.67 3.61
Fire:			
Chief, per wk.	\$388.59		\$4.02
Captain, per wk.	296.06		3.41
Privates, per wk.	(5) at 259.06		2.35
	(1) at 215.06		4.02
Call Men:			
Deputy Chief, per yr.	\$803.00	Clerical:	
Captain, per yr.	487.00	Selectmen, per hr.	\$4.45-3.81
Lieutenants, per yr.	408.00	Assessors, per hr.	4.47-3.61
Firefighters, per yr.	\$327-\$164	Planning Board, per hr. P/T	4.25
Brush and Forest Fires:		Town Clerk, per hr.	4.23-2.94
Officers, per hr.	\$5.73	Board of Appeals, per hr. P/T	3.41
Firefighters, per hr.	\$3.79-\$1.90	Water, per hr.	3.81-2.65
Civil Defense Director, per yr.	\$308.00	Highway, per hr.	3.81
Water Department:		Veterans' Agent, per hr. P/T	3.61
Superintendent, per wk.	\$340.55	Board of Health, per hr. P/T	3.81
Labor, per hr.	\$5.16 - \$4.89 - \$3.97	Treasurer, per hr.	4.23-3.61
ELAINE M. HINCKLEY		Collector, per hr.	3.79-3.41
Town Accountant		Accounting, per hr. P/T	3.13
		Fire Department, per hr. P/T	3.46

SCHEDULE OF INSURANCE
1977

POLICY	COVERAGE	
American Insurance Company Automobile Comprehensive, Fire, Theft and Collision		\$14,198.00
	\$100,000.00 Bodily injury each person. 300,000.00 Bodily injury each accident. 50,000.00 Property damage each accident. Collision, actual cash value \$50.00 deductible Fire, actual cash value \$50.00 deductible 5,000.00 Bodily injury uninsured motorist each person 10,000.00 Bodily injury uninsured motorist each person	
Associated Indemnity Corporation Workmen's Compensation	To pay all compensation under Workmen's Compensation Law.	\$10,298.00
Hartford Steam Boiler Inspect. & Ins. Co.	\$250,000.00 Per accident, property damage.	\$ 1,303.00
American Home Assurance Co.: Police Professional Policy		\$ 3,900.00
	\$100,000.00 Each person. \$300,000.00 Each Incident. Injury accidentally caused any person by arresting officer in performance of duty. False arrest, false imprisonment, libel, slander, etc.	
Aetna Life Insurance Company Police	Loss of life, limb or sight — \$10,000.00. Medical expenses up to \$1,000.00	\$850.30
Aetna Life Insurance Company Firemen	Same as police.	\$506.25
American Ins. Co. — Portfolio Policy General Liability, Buildings, & Auto Liab. Fire-Town Buildings & Contents	\$ 25,000.00 Each Person. 50,000.00 Each Accident. 50,000.00 Aggregate — Fire, extended coverage & vandalism. Money and security loss. \$4,000.00 inside, \$2,000.00 outside, \$1,250.00 Safe robbery.	\$12,451.00
International Surplus Lines Ins. Co. — Public Officials Liability - Limits of Liability	\$1,000,000.00 Each Loss.	\$2,080.00

Boston Mutual Life Ins. Co. — Employees' Group \$ 2,000.00 Accidental loss of life, loss of sight. \$ 970.30
Ma. Medical Service — Blue Cross/Blue Shield Hospital and Medical Care. \$54,586.78
ELAINE M. HINCKLEY

TRUST FUNDS
December 31, 1977

Waldo B. Fay Fund	\$ 63,063.55	Jonathan G. Eames Cemetery Fund	1,116.00
Francena E. Buck Charity Fund	11,216.87	Billings-Glidden Cemetery Fund	1,000.00
John L. Bacon Fund	11,748.51	Francena E. Buck — General Fund	4,222.87
Henry K. Winchester Fund — Income	3,133.68	Conservation Fund	22,777.44
Henry K. Winchester Trust Fund	10,691.73	Post-War Rehabilitation Fund	942.52
Ruth Harrington Charity Fund	5,000.00	Neary Scholarship Fund	5,415.90
Clarissa Clapp Charity Fund	1,000.00	Stabilization Fund	6,825.32
Wilson Charity Fund	1,610.00		
Francena E. Buck Library Fund	8,358.71	TOTAL	\$392,823.15
Fay Library Fund	1,660.68		
Mary E. Fay Library Fund	6,000.00	Trust Funds in Stocks and Bonds	\$229,401.55
Fay Library Trustees (formerly Emmy Lou Priest)	317.32	Trust Funds in Cash Savings	163,421.60
Cemetery Perpetual Care Fund	122,080.11		
Frank C. Newell Cemetery Fund	102,111.94		
Lucretia Brigham Fund	2,530.00		
			\$392,823.15

ELAINE M. HINCKLEY
Town Accountant

Fiscal Year Ending June 30, 1977

TOWN OF SOUTHBOROUGH

47

Special Taxes:		
Farm Excise	\$275.50	
Taxes in Litigation	2,421.91	
		\$2,697.41
Tax Titles:		
Tax Titles	\$5,033.05	
Tax Possessions	296.88	
Departmental:		
Veterans' Services	17,397.20	
Cemetery-Misc.	1,558.50	
Cemetery-Sale of Lots	445.00	
		\$9,400.70
Water:		
Rates & Service	\$48,168.89	
Liens	1,086.94	
		\$49,255.83
Underestimated Approp.:		
Mosquito Control	\$2,342.84	
Prepayments:		
Payroll Deductions:		
Teachers' Assoc. Dues	.10	
Advances for Petty Cash:		
Collector	\$25.00	
Net Bonded Debt	\$2,040,000.00	
Gifts:		
Ambulance Fund		\$2,776.22
Premiums on Loans:		
New Pump. Sta.		
Fire Station	985.42	
Town Hall Renov.	537.00	
		\$1,522.42
Trust Funds Income Balances		\$33,675.23
Revenues Reserved Until Collected:		
M. M. V. Tax		\$152,551.53
Spec. Tax In		
Litigation	2,421.91	
Tax Title	5,033.05	
Departmental	9,400.70	
Water	49,255.83	
Farm Animal	275.50	
		\$218,938.52
Reserve for Petty Cash Advances		\$25.00
Schools:		
Lib. Ext. Title II		\$3.67
Educ. Curr. Ser. Lib.		
Title IV		\$1,962.15
		\$1,965.82
Library:		
Pub.-Lib. State Grant		\$4,095.78
Highway:		
State-Const.-Chapter 825		\$4,755.25
County Grant for Dutch Elm Dis.		\$580.66
Receipts Res. for Approp.:		
County-Dog Money Reimb.		\$715.12
Revolving Funds:		
School Lunch Prog.		\$567.30
Spec. Det.-Police		82.00
Off Duty-School		10.00
		\$659.30
Reserves & Surpluses:		
Overlay Reserved		
for Abatements		\$176,107.48
Overlay Surplus		67,697.35
Cemetery Reserve		2,185.02
Revenue Sharing		1,347.33
Anti-Recess. Funds		137.01
Cem. Perp. Care		
Bequests for Invest.		425.00
		\$247,899.19
Surplus Revenue		\$852,201.69
Outstanding Debt:		
Woodward School		\$ 25,000.00
Finn School		\$240,000.00
Neary School		\$895,000.00
Pumping Station		\$230,000.00
Fire Station		\$350,000.00
Town Hall Renov.		\$300,000.00
		\$2,040,000.00
\$4,363,300.78		\$4,363,300.78

Report of the
Council on Aging

The Council on Aging continued to study the needs of Southborough's elderly citizens. A program to provide identification cards for all of Southborough's citizens 65 years of age and older was continued. These cards will enable eligible people to avail themselves of Senior Citizen discounts with a minimum of difficulty. The weekly shopping bus was provided each Thursday morning and it continued to be well received.

The Council is implementing a Vial-of-Life program for the elderly citizens of Southborough. The purpose of this program is to put a person's vital medical information in a vial in that person's refrigerator. That gives anyone responding to an emergency call a central, fireproof place to look for lifesaving information.

We wish to commend the Board of Health, the Community Health Services, Inc. and the Library for their continuing programs for the benefit of the elderly.

We urge all groups and agencies, both public and private, to do what they can to serve the needs of Southborough's elderly citizens. We also ask that anyone who has knowledge of unfulfilled needs or ideas about program possibilities to let us know of these things.

Respectfully submitted,

Southborough Council on Aging

HAMILTON ARMSTRONG
JUDITH BADAVAS, Chmn.
ELLEN BOLAND
ELEANORA BURKE
CATHERINE GRALTON
REV. PHILIP SANTONOCETO
EDITH SINCLAIR, Sec.

the Taxpayers. What we determine as more appropriate is the term "equalized value." Equalized value is a value no more or no less than comparable values within neighborhoods provided all the data has been analyzed. In order for us to make this determination, we have gathered the data, studied the market and will be notifying each individual property owner of the new value. We want you to compare it with your neighbor and satisfy yourself that you are paying your fair share of the revenue to operate the Town of Southborough and that he or she is paying their fair share. Please remember that errors can inadvertently occur, so don't go screaming to the news media that you are being treated unfairly; see us first. A phone call sometimes can clarify an issue; otherwise an appointment will be made.

Unfortunately, we will not be able to determine a tax rate based on the new values at the forthcoming Town Meeting in April. All income and expenditures will be estimated on our current \$60.00 tax rate.

Some confusion has resulted in regard to the staggered motor vehicle registration and issuance of excise bills. If you paid an excise tax on a particular vehicle in a calendar year and traded that vehicle within the same year, you may be eligible for an abatement on the vehicle traded. Check with our office, if you are in doubt.

During the calendar year 1977, our growth has increased over recent years with 41 new homes constructed. However, our tax base has not expanded enough to offset increased costs — due primarily to the lack of interest in resolving our problems with our Industrial Park areas. The basic problem is lack of municipal sewerage for those areas. A plan to seek either Federal or State Aid or finance a long term bond to develop only a select area, namely Route 9 from the Westboro line to the Framingham line, should be instituted this year. The area mentioned is a prime area for immediate development and the longer we continue to procrastinate the more it is going to cost the home owner. Why don't you as taxpayers become involved in this extremely critical, worthwhile community project?

Respectfully submitted,

ARTHUR K. HOLMES, Chairman
CHARLES W. JOHNSON
ARTHUR L. SISSON, JR.

Report of
BOARD OF ASSESSORS

The Board of Assessors submits the following report for the calendar year of 1977:

The results of our in-house revaluation program will be of major interest to all taxpayers. We are working on land values which is the primary step in obtaining equalized values for all property within the Town. There has been considerable news coverage relative to what other Towns have been experiencing in implementing 100 per cent valuation. Unfortunately, not one article defined what is 100 per cent? In our opinion, the term 100 per cent is misleading to

TOTAL APPROPRIATIONS TO BE RAISED

Town Meeting Date	Total Appropriations	From Tax Levy	From Free Cash	From Other Available Funds	From Revenue Sharing	To Reduce Tax Rate	Borrowing
Dec. 6 1976	\$ 480,000.00				180,000.00		300,000.00
April 11 1977 (special)	44,386.00		33,440.11	10,945.89			
April 11 1977	112,283.26	112,283.26					
April 12 1977	4,853,518.79	4,756,303.67		50,715.12	46,500.00		
April 12 1977	372,614.01	80,183.00		35,295.01		257,136.00	
TOTALS	\$5,862,802.06	4,948,769.93	33,440.11	96,956.02	226,500.00	257,136.00	300,000.00

TAX RATE SUMMARY

Gross Amount to be Raised		\$5,719,306.26
Estimated Receipts and Available Funds		<u>1,861,393.26</u>
Net Amount to be Raised by Taxation		\$3,857,913.00
Real Property Valuation	\$59,856,300.00	
Personal Property Valuation	<u>4,442,250.00</u>	
Total Property Valuation	\$64,298,550.00	
Tax Rate -- \$60.00 per thousand		
Real Property Tax		\$3,591,378.00
Personal Property Tax		<u>266,535.00</u>
Total Taxes Levied on Property		<u>\$3,857,913.00</u>
School Rate	\$38.02	
General Rate	<u>21.98</u>	
Total Tax Rate	\$60.00	
Water Liens to be Added to Taxes	\$12,743.51	
1975 Excise Taxes committed in 1977	1,466.74	
1976 Excise Taxes committed in 1977	56,657.65	
1977 Excise Taxes committed in 1977	374,728.95	
Exemptions and Abatements:		
Motor Vehicle Excise Tax	1973 Levy	\$2,743.24
	1974 Levy	4,336.31
	1975 Levy	2,692.98
	1976 Levy	7,780.34
	1977 Levy	33,134.79
Personal Property Tax	1978 Levy	78.00
Real Estate Tax	1977 Levy	11,775.00
	1978 Levy	57,438.00
		<u>(\$7,699.00)</u>
		State Reimbursed

ASSESSORS COMPUTATION OF FISCAL YEAR 1978 TAX RATE

Local Expenditures:	
Total Appropriations	\$5,862,802.06
Less borrowing	300,000.00
Less to reduce taxes	257,136.00
	\$5,305,666.06
Offsets from Cherry Sheet	10,640.25
State Assessments	43,160.74

County Assessments	239,839.21
Overlay	120,000.00
Gross Amount To Be Raised	\$ 55,719,306.26
Estimated Receipts and Available Funds:	
Total estimated receipts from State	\$ 586,967.39
Prior year overestimates State and County	11,061.82
Local estimated receipts	649,331.92
Available funds voted:	
Free cash	33,440.11
Other available funds	96,956.02
Revenue Sharing Funds	226,500.00
To reduce tax rate	257,136.00
Total Receipts and Available Funds	\$1,861,393.26
Receipts	
Motor Vehicle Excise	\$ 300,000.00
Licenses	9,000.00
Fines	3,500.00
Fees; Appeal Board, Hatch Act	200.00
Protection of persons and property	1,500.00
Health and sanitation	1,900.00
Highways; recycling, scrap metal	800.00
School (Local receipts of School Committee)	6,300.00
Libraries	600.00
Building Department	7,400.00
Canneries	4,500.00
Recreation	8,400.00
Farm Animal Excise	400.00
Interest	70,000.00
Water Department	209,531.92
In Lieu Taxes	9,000.00
M. D. C.	16,000.00
Miscellaneous	300.00
Total Estimated Receipts	\$ 649,331.92

Report of the Treasurer/Collector

In addition to the foregoing reports, I would like to summarize several of the major activities that have taken place during the last six months of 1977 in the newly combined Treasurer-Collector's Department:

Tax Title property

We placed 28 pieces of real estate property into tax title status for unpaid taxes to date for \$74,949 for original and subsequent years of 1975, 1976 and 1977; this was in addition to the several pieces that were already in tax title.

Seven of these parcels have been redeemed by their owners through payment of back taxes amounting to \$13,638.

Tax Collector's deposit account

This became interest-bearing in October 1977.

Payroll

The payroll was automated in November 1977.

Investments

We broadened our investment activity through

newly opened accounts at participating banks beginning in July 1977.

Procedural manuals

We have started putting together material for operating manuals; these will be an aid in both training and as a source of information regarding our department.

Future plans

Our future plans include placing additional parcels into tax title status, tax foreclosures if necessary, cash flow analysis, updating our trust funds, and more definitive work in the area of employee fringe benefits.

I wish to extend my appreciation generally to the Town Officers, Department Supervisors and all Town Personnel, and particularly to the Board of Selectmen, Board of Assessors, Town Accountant, and the four employees of our department for their courteous assistance and cooperation.

It has been a pleasure to serve the Town of Southborough these past six months.

Respectfully submitted,

RUTH C. JOHNSON
Treasurer-Collector

TOWN OF SOUTHBOROUGH

51

TOWN TREASURER'S OFFICE

	General Cash	Federal Revenue Sharing Cash	Title II Anti- Recessional Cash	C E T A Cash
Cash Balance 12/31/76	\$1,870,939.77	\$ 97,091.98	\$10,818.09	
Receipts during 1977	11,005,822.16	96,563.50	374.13	<u>\$16,814.77</u>
Payments during 1977	12,876,761.93	193,655.48	11,192.22	16,814.77
	12,108,172.20	80,710.56	10,945.89	<u>16,814.77</u>
Cash Balance 12/31/77	768,589.73	112,944.92	246.33	0
Short-term investments due to mature within 30 days	\$1,100,000.00	0	0	0
Interest earned dur- ing 1977	74,062.29	5,358.50	374.13	0

TOWN COLLECTOR'S OFFICE

WATER ACCOUNT

	Rates	Services	Miscellaneous
Balance due 12/31/76	\$ 21,231.28	\$ 2,540.32	\$ 465.94
Commitments in 1977	189,848.19	8,970.57	11,234.75
Overpayments refunded	67.48	—	—
	<u>211,146.95</u>	<u>11,510.89</u>	<u>11,700.69</u>
Payments in 1977	183,172.44	7,265.31	12,736.33
Abatements	565.69	—	—
Transferred to Water Lien	9,426.30	2,097.04	65.94
Credit	—	—	(1,101.58)
Balance due 12/31/77	<u>17,982.52</u>	<u>2,148.54</u>	<u>—</u>
	<u>\$211,146.95</u>	<u>\$11,510.89</u>	<u>\$11,700.69</u>

PERSONAL PROPERTY TAX

	1973	1974	1975	1976	1977
Balance due 12/31/76	\$274.24	\$105.25	\$592.50	\$1,675.43	0
Commitments in 1977	—	—	—	—	\$228,546.10
Interest	—	—	—	2.65	132.79
Refunds	—	—	—	—	59.29
	<u>274.24</u>	<u>105.25</u>	<u>592.50</u>	<u>1,678.08</u>	<u>228,738.18</u>
Payments in 1977	—	—	—	31.80	227,104.84
Abatements	—	—	—	—	49.30
Balance due 12/31/77	<u>274.24</u>	<u>105.25</u>	<u>592.50</u>	<u>1,646.28</u>	<u>1,584.04</u>
	<u>\$274.24</u>	<u>\$105.25</u>	<u>\$592.50</u>	<u>\$1,678.08</u>	<u>\$228,738.18</u>

FARM AND ANIMAL TAX

1977

Balance due 12/31/76	<u>—</u>
Commitments in 1977	<u>\$437.15</u>
	<u>437.15</u>
Payments in 1977	<u>161.65</u>
Balance due 12/31/77	<u>275.50</u>
	<u>\$437.15</u>

REAL ESTATE TAX

	1974	1975 F.Y.	1976 F.Y.	1977 F.Y.
Balance due 12/31/76	665.33	\$20,250.67	\$49,904.63	—
Commitments in 1977	—	—	—	3,399,078.40
Water Liens	—	—	—	14,666.71
Interest	174.87	1,026.69	1,860.82	5,306.39
Refunds	—	—	—	9,884.91
	<u>840.20</u>	<u>21,277.36</u>	<u>51,765.45</u>	<u>3,428,936.41</u>
Payments in 1977	820.02	6,397.06	18,826.23	3,285,610.02
Water Liens Paid	—	25.85	—	14,287.60
Abatements	—	—	—	54,660.20
Real Estate to Tax Title	—	13,840.00	22,647.40	29,602.91
Water Liens to Tax Title	—	483.75	170.95	168.08
Transferred to Asset Account	—	—	—	—
Balance due Real Estate	20.18	530.70	9,810.27	44,396.57
Balance due Water Lien	—	—	310.60	211.03
	<u>\$840.20</u>	<u>\$21,277.36</u>	<u>\$51,765.45</u>	<u>\$3,428,936.41</u>

REAL ESTATE, PERSONAL PROPERTY, WATER LIENS

1978 F.Y.

Commitments in 1977	<u>\$3,870,656.51</u>
Payments in 1977	<u>1,857,204.74</u>
	<u>\$2,013,451.77</u>

MOTOR VEHICLE EXCISE TAX

	1972	1973	1974	1975	1976	1977
Balance due 12/31/76	\$111.60	\$3,983.34	\$6,554.14	\$8,733.23	\$ 12,634.45	—
Commitments in 1977	—	—	—	—	90,629.27	\$374,728.95
Interest	—	—	—	27.20	601.37	803.53
Refunds	—	—	—	74.80	2,809.68	4,967.28
Refunds due	—	—	—	—	51.70	109.99
	<u>111.60</u>	<u>3,983.34</u>	<u>6,554.14</u>	<u>8,835.23</u>	<u>106,726.47</u>	<u>380,609.75</u>
Payments in 1977	—	—	—	2,436.49	90,637.77	277,489.59
Abatements	—	2,743.24	4,336.31	2,692.98	7,759.17	33,140.29
Balance due 12/31/77	<u>111.60</u>	<u>1,240.10</u>	<u>2,217.83</u>	<u>3,705.76</u>	<u>8,329.53</u>	<u>69,979.87</u>
	<u>\$111.60</u>	<u>\$3,983.34</u>	<u>\$6,554.14</u>	<u>\$8,835.23</u>	<u>\$106,726.47</u>	<u>\$380,609.75</u>

Report of the Cemetery Commissioners

The most significant event to occur this year was a new State Law that went into effect September, 1977 allowing any town to take over the ownership of a grave in a Cemetery provided such grave has not been used for a period of 50 years and that ownership cannot be ascertained.

This Law (Chp. 272), was initiated by Superintendent Mr. Leo Bertonazzi and through our local State Representatives.

This new law will allow Southborough to reclaim immediately over 1,000 grave sites with a large savings to the Town.

Even though we had to increase this year's budget by .17%, the Cemetery Budget has had an overall reduction of .17% since 1973.

The new Cemetery building, built to replace the old maintenance building lost to fire in 1975, was completed by the Assabet Valley Regional High School students for a total cost of \$38,921.00. The savings to Southborough taxpayers was estimated to be approximately \$100,000.00.

In addition the Assabet Valley Regional High School replaced our Cemetery grounds' watering system for an additional savings of \$50,000.00. We would like to take this opportunity to publicly extend our thanks to Assabet Valley students and the School Administration for these projects as well as their continuing support for many other small projects.

We continue to utilize part-time students for the bulk of our Summer and Spring maintenance effort. This year we were able to provide part-time work for over forty (40) youngsters.

Commissioners

THOMAS J. GRADY, Chm.
GEORGE MOONEY
ROBERT RYNNING

LEO BERTONAZZI, Superintendent

Report of the Conservation Commission

Approximately 50% of the Commission's time this year was spent on eight Wetland Protection Act hearings and twenty inquiries related to the Act. The Commission hopes to do more during the next year to

help citizens understand the Wetland Protection Act. Southboro has a by-law which states that any wetlands three acres or more cannot be filled. However, for any wetlands under three acres, the Wetland Protection Act only regulates and does not prohibit filling.

Educational services rendered by the Commission this year included Audubon magazine subscriptions for the four local school libraries, providing copies of Audubon's booklet "Wetlands and the Water Cycle" for the science classes at Woodward School, and attendance by three Commission members at the annual meeting of the Mass. Assoc. of Conservation Commission. The Commission, with the consent of the School Committee, established the community gardens on the Neary School property which turned out to be a successful venture. We hope more residents will want garden plots this coming season.

The tree farm, with the help of Mr. Howard Truesdale and Boy Scout Troop 1 continues to thrive. The Scouts weeded and cut the grass around the 400 seedlings planted two years ago. Sixty-seven trees were transplanted along local streets such as Foley Drive, Ted Lane, Route 85 on St. Mark's property, and other areas where needed.

Most successful this year was the sale of 1,000 tree seedlings. They were sold at cost, two for 25 cents, and within an hour all seedlings were sold. The Commission hopes to repeat this project in the spring with 2,000 seedlings.

The completion of the acquisition of the twenty acres of Davis land, contiguous to the 30 acres of Conservation property on Walnut Drive, made the Conservation land more desirable. Gerry Flood, a CETA employee, has been clearing brush and making cross country ski trails on the land.

Contact with land owners, ten acres or more, was made this year informing them of the purposes and advantages of Conservation Restrictions, Farmland Assessment Act, Tree Farming, and Gifts of land. The Commission supported the Bottle Bill, the development of local bike paths in town, and is currently considering the revitalization of town interest in recycling.

During the year there was a change in the Commission membership. The resignation of Bruce Ey was accepted with regrets. His knowledge as a civil engineer and his interest and concern for the town are indeed a loss. Duncan Chapman also resigned due to business pressures and became an Associate Member instead. We welcomed two new members — George Killam and Brian Mauro. Fred Douglas and Richard Upjohn are also associate members along with Duncan Chapman. The Commission wishes to emphasize that anyone wishing to become an associate member will be welcome.

In order to be eligible for State self-help funds (50% reimbursements for land purchases), new laws require an Open Space Plan. The Commission along with the Recreation Commission engaged a Clark University student to assist with this Plan but it soon became apparent that town input was necessary to make a meaningful Plan. Fortunately, Prof. Lawrence Susskind, a Southboro resident and a member of the Dept. of Urban Studies and Planning at M.I.T. has offered his assistance. After many meetings and discussions with other Town Boards, the SOUTH-BORO CITIZENS' PLANNING COMMITTEE has been formed. In the spring a broad based coalition of town officials, interested residents, and civic groups will formulate a questionnaire, the results of which will help form some priorities regarding the future growth and development of Southboro.

The Commission thanks all Town officials and townspeople who have been of assistance to us during this past year. We urge all residents to participate in the upcoming planning process in order to assist us to protect the qualities that make Southboro such a desirable place to live.

CAY ALSTERLUND
DELIA MULVANEY
CHARLES SELF
HAMILTON ARMSTRONG
GEORGE KILLAM
BRIAN MAURO
INGE TUFTS, Chm.

Report of the Board of Health

During 1977, the Board of Health held 23 regularly scheduled meetings on the second and fourth Tuesdays of each month. Special meetings and hearings were also conducted pertaining to the regulations of Title V, the State Environmental Code, which became effective on July 1, 1977. In addition, the Board attended seminars and hearings on Title V and other health-related issues as well as the monthly Central Massachusetts Board of Health Meetings.

The Board of Health Office continues to be open on Tuesday, Wednesday and Thursday of each week. Messages may be left on Monday and Friday by calling 481-4925.

Joseph Kales, the Part-time Sanitary Inspector, works Wednesdays of each week as well as additional days when the deep test hole season increases the work load. Mr. Kales reviews plans and inspects all sewerage disposal system installations. The Board considers him a valuable asset and is appreciative of his excellent work.

Mr. Robert Rimbach continues to conduct monthly inspections of all establishments in Southborough

which prepare, serve or sell food. As the Restaurant Sanitarian, Mr. Rimbach insures that all food establishments conform to State and Local Regulations.

One hundred thirty-four dogs were vaccinated at the Annual Rabies Clinic that was held on May 14 and 15 at the Highway Garage. The Board wishes to thank Dr. Ovid Fraser of the Southborough Veterinary Clinic for his work and John Boland for allowing the clinic to be held at the Highway Garage.

Another service to the Community are the annual clinics. During 1977, lead paint screening tests, DPT, Polio and MMR shots were administered to children under 12 as part of the pre-school immunization clinic. One hundred thirty-four senior citizens received bivalent Influenza shots at the "Flu Clinic" held on October 25, 1977 at the Community House. High Blood Pressure Screening is currently being conducted by the Community Health Service on the first and third Mondays at the Housing for the Elderly. The Board would like to thank the Southborough Women's Club and the many clerical and nursing volunteers who donated their time to these clinics.

Communicable Diseases reported to the Board of Health during 1977 are as follows:

Dog Bites	4
Salmonella	7
Chicken Pox	12
Gonorrhea	3
Mumps	1
Measles	8
Streptococcal Pharyngitis	28
Infectious Hepatitis	2

PHILIP G. MAUCH, Chairman
JOHN A. BARTOLINI
DR. TIMOTHY P. STONE

Southborough Board of Health

Report of the Sanitarian

I again have the honor to present the report of the Sanitarian.

Routine inspections were made of all food handling establishments and samples of dairy products taken at random from delivery trucks and retail outlets were examined for conformance of State Standards.

Water samples were taken as requested by the board and examined for drinking, swimming, and sewerage standards.

Much emphasis was placed on bringing the standards of procedure and equipment up to the requirements of the State Sanitary Code.

Your board insures the quality of water in all semi-public and public swimming areas and pools as it is required under the code to examine the water periodically. The board however has no control over the quality of water in private pools. I will attempt to explain briefly the dangers involved with an improperly maintained swimming pool.

Disease may be transmitted to bathers from waters which have been contaminated by sewerage or from one bather to another. The diseases which have been associated with bathing are the intestinal disorders such as: typhoid and paratyphoid fevers; dysentery, and gastrointestinal upsets; eye, ear, nose, and throat infections, including respiratory diseases; skin diseases such as ringworm, scabies, impetigo, and "swimmers' itch." Since it has been discovered that the virus of poliomyelitis can be found in sewerage, there has been renewed fear that the disease may be contracted in swimming pools, but there is no epidemiological evidence to this effect.

Some of the dangerous bacteria, particularly those causing respiratory diseases, are frail and do not survive long in the unfavorable environment afforded by the water.

Hence the greatest danger of contracting such diseases should be during periods when the pool is crowded. The intestinal bacteria are able to survive for a much longer period. In the testing of water supplied for public use, the presence of the coliform group of organisms is ascertained in investigating the quality of the pool water. If the coliforms have been removed or killed by proper sanitation of the pool, it is considered good evidence that all disease bacteria have been eliminated.

The bacteriological examination should only be made by a laboratory approved for examination of water.

I would like to take this opportunity to thank you, the other members of the board, and other town officials for their assistance and cooperation extended to me in carrying out my duties.

Respectfully submitted,

ROBERT W. RIMBACH, R.S.
Sanitarian

Report of the

Marlborough-Westborough Community Mental Health Clinic

The number of visits made by Southborough citizens in the Fiscal Year 1977 was 734. During these visits there were a total of 1,066 face-to-face interviews (total persons treated at visits). A total of 137 individuals from 83 families were seen. Of great importance is that of these 83 families, 59 (71%) were newcomers to clinic services.

The services of our special programs were also utilized by Southborough residents. Our trained audiologist, who administers hearing tests and performs evaluations for hearing aids saw a total of 35 Southborough citizens during the Fiscal Year.

The Clinic's Alcohol Information for Drivers Program, a ten session course of education and counseling which serves drivers charged by the police with driving while intoxicated served two Southborough drivers. Five other Southborough citizens with drinking problems visited the Clinic's Rehabilitation Center at 527 Lincoln Street in Marlboro.

Several Clinic services were expanded during the year. The Clinic developed a complete Alcoholism Unit which includes: a director, alcohol counselors, the Alcohol Information for Drivers Program and the Alcoholic Drop-In Center. Expansion of these services was vital because alcoholic-related problems are the most common difficulties of individuals referred to the Clinic. In addition, our speech and hearing department undertook a major speech and audiological screening of preschool and nursery school children. They were able to uncover a greater than average incidence of speech and hearing problems in the children they screened. In addition, other accomplishments included an increased number of clients served by the Clinic's Early Intervention and Infant Stimulation Program, a program which works with high-risk and disabled infants and their mothers in order to help minimize the effects of the physical/mental handicaps with which some of these children were born and to prevent problems from occurring with their mothers. The program also helps mothers of non-disabled infants who have problems with parenting because of their own emotional problems or lack of parenting skills. Lastly, the Clinic helped expand services to retarded persons by helping establish special housing and by adding a state sponsored worker who works with retarded adults.

The Clinic was established in 1971 as a cooperative effort between the Massachusetts Department of Mental Health and local citizens of the Marlborough-Westborough Mental Health Association. The Clinic

is housed in the Nurses' Home adjacent to the Marlborough Hospital and serves the five communities of Hudson, Marlborough, Northborough, Southborough, and Westborough. Anyone who lives or works in this area is eligible for Clinic services. None are turned away because they cannot afford professional care.

Respectfully submitted,

HARVEY PINSKY, Ph.D.
Acting Director

Report of the
Highway Department

The Highway Department herewith submits its annual report for the year ending December 31, 1977.

One of the most significant factors affecting the operation of the department in 1977 actually began in late 1976. Record breaking weather conditions throughout the northeast did not leave Southborough untouched. Approximately 80 inches of snow was recorded in Southborough for the 1976-1977 season while the 10 year average snowfall for our area is 60 inches. During the calendar year, 72 inches of snow was recorded being the result of 18 separate storms, 11 of which required snow removal operations. In addition to day to day sanding and salting operations, the department responded to 56 off hour emergency calls for sand and salt. The most significant storm of the season occurred on May 9 and 10 when 8 inches of snow fell overnight. Although a storm of this magnitude is not unusual in this area, the date and circumstances were indeed record breaking. The most significant aspect of this storm was its aftermath. Because of the time of the year and the fact that the snow was wet and heavy and accompanied by high winds, the damage to local trees was a major problem. The clean up effort which followed this storm was a complete effort by the department which continued for 5 weeks. This 5 week unscheduled delay had its obvious effect on our planned maintenance and construction programs, particularly the Parkerville Road drainage installation.

In conjunction with the Town Hall Users Group this department completed several items of work as part of the Town Hall renovations. The department moved all offices from the Town Hall and relocated all offices at their respective temporary locations. Work was then commenced on the basement area of the hall. The existing bulkhead and concrete stairs at the rear of the hall were demolished as well as all interior masonry partitions. The existing dirt floor was then excavated as much as practicable and under drains installed in an effort to eliminate ground water seepage. Crushed stone was placed on the entire floor and a concrete slab poured. The drainage system for

the parking area at the rear of the hall was completely replaced. The new installation consisted of 5 catch basins, 3 manholes, 280 feet of 12 inch asphalt coated corrugated metal pipe and 415 feet of 15 inch reinforced concrete pipe. The parking area and access roadways were then graveled, regraded, 910 tons of bituminous concrete was placed and bituminous concrete beams were installed as required.

A long awaited drainage installation was made on Ward Road in 1977. The installation consisted of removing an existing stone box culvert which had collapsed and replacing it with 80 feet of 42 inch asphalt coated corrugated metal pipe. Although the installation was small in length it was indeed difficult based on its depth, surrounding installations and its location. We wish to thank the Water Department for their assistance in removing and relocating the water main in this area thereby relieving a large obstacle to this installation.

In accordance with our annual surface maintenance program, cold mix asphalt pavement was placed on Moulton Road, Bryden Road, John Street, Deerfoot Road, Main Street, and Acre Bridge Road. In addition, oil surface treatments were placed on Valley Road, Chestnut Hill Road and North Street.

A major drainage installation was begun this year on Parkerville Road in the vicinity of the former landfill. As stated previously in this report, the department had scheduled the completion of this project in 1977, however, a five week delay in all department activities caused by the snow storm on May 9-10 allowed only the most necessary work on this project. In spite of this delay, we feel that significant progress was made on the project based on the fact that the most difficult portions of the project have been completed. To date 2 double catch basins, 4 manholes and 1,050 feet of 30 inch reinforced concrete pipe have been installed. We look forward to completion of this project during the 1978 construction season.

In 1977 the department endeavored in every way possible to cooperate with the Historic Celebration Committee in celebrating the 250th anniversary of the Town of Southborough. This department spent the entire celebration week involved in set-up and clean-up operations for the various activities and are proud to have taken part.

The Refuse Transfer Station experienced its first full year of operation in 1977. The station had experienced some difficulty in cold weather through the winter of 1976-1977. Because of this situation several changes were necessary in the piping and electrical systems. These changes were completed in 1977 and at the close of the year appear to have solved this problem. Although the total number of persons using the station appears to be relatively consistent, we have noticed a steady increase in the volume of rub-

TOWN OF SOUTHBOROUGH

57

bish deposited at the station over the 12 month period. This situation cannot be attributed to one single source, but is in fact a steady increase from all sources (industrial, commercial and residential). This situation will reflect increased operating costs for fiscal 1979.

Because of negative votes at the 1977 annual Town Meeting there was no action on the department's 10 year capital budget equipment replacement program and no major equipment was purchased this year.

In closing, I believe it is significant to note that the department took part in several operations generally not related to highway work. The men of the department assumed these tasks willingly and I believe this is indicative of the dedication of our employees. I wish to thank them and the various Boards and Departments for their cooperation throughout the year.

Very truly yours,

TOWN OF SOUTHBOROUGH
HIGHWAY DEPARTMENT

JOHN W. BOLAND
Superintendent

Report of the Library Trustees

The Board of Trustees of the Southborough Library submits the following report for the year 1977:

Volumes in Main Library	21,724
Volumes in Children's Library	<u>7,429</u>
Total volumes	29,153
Volumes purchased 1977	
Adult	1,366
Children	<u>308</u>
Total	1,674
Volumes received as gifts and added to collection	
Adult	49
Children	<u>350</u>
Total	399
Worcester Film Library films used & circulated	332
Interlibrary loans	581
Books & materials on loan from Regional	912
Fines collected	\$198.30
Copy machine collection	<u>271.77</u>
Total monies turned in to Town	\$470.07

Elizabeth B. White and Helen B. O'Hara were re-elected to the Board for three years at the annual Town Election in May.

The Library observed its 125th birthday (1852-1977) in October with a celebration sponsored by the Friends of the Library. This included: a Book Sale, displays of crafts learned at various classes conducted at the Library, a huge birthday cake and refreshments, music and balloons. The Library has come a long way since 1852 when it was housed in the old Town Hall and open two hours a week. It is now open 48 hours a week from September through June and 41 hours in July and August.

Children's programs have increased to a morning and afternoon Story Hour with films and crafts. This has proved so popular, prior registration is now necessary. The regular Saturday afternoon film programs continue as well as monthly feature films for senior citizens. A Young Adult paperback book collection has been established. The Library's record collection has a heavy circulation. The overall circulation at the Library for the year 1977 is up 10% from 1976.

A membership for the Boston Museum of Fine Arts has been donated to the Library by the Friends of the Library. Southboro residents may sign out two free tickets, for 24 hours, admitting four adults (children under 16 are admitted free). We are also grateful to the Friends for a new calculator, a lovely artificial Christmas tree and several art prints that may be borrowed. The Friends presented to the Library a lovely oil painting done by Natalie Fantony which is now hanging over the east fireplace in the Reading Room. Adult classes in needlepoint, investment counseling, quilting, decoupage, knitting and crocheting were conducted under the auspices of the Friends as were several Art Exhibits, the Children's Christmas Party and a Christmas Open House for all the townspeople.

The Library staff has attended New England Library Association and Massachusetts Library Association conferences as well as regional meetings and workshops. We are indeed fortunate to have the services of such a competent and dedicated staff.

We wish to thank the many people who have donated books to the Library during the year. These are appreciated by everyone.

Respectfully submitted,

JAMES A. HIGGISTON, Chairman
BEULAH T. CALLAGHAN, Secretary
HELEN B. O'HARA, Treasurer
NATALIE FANTONY
ELIZABETH B. WHITE
HENRY WELCH

**Report of
FIRE DEPARTMENT**

In accordance with Article XII Section 7 of the By-laws of the Town of Southborough I hereby submit the Annual Report of the Fire Chief and Forest Warden for the year 1977.

During the year the Fire Department responded to 549 calls as follows:

Buildings	42
Motor Vehicles	
Fire	28
Accident	8
Brush and Grass	71
False	5
Needless	41

Emergency	4
Ambulance	253
Assistance	45
Miscellaneous	52

Mutual Aid Received From	
Marlborough	3
Westborough	1
Dept. of Natural Resources	2

Mutual Aid Rendered To	
Marlborough	4
Hopkinton	4
Framingham	4
Westborough	3
Ashland	1
Hudson	1

The ambulance responded to 253 calls in 1977 broken down as follows:

The above figures reflect the total number of persons served.

Four more Firefighters successfully completed the 81 Hour Emergency Medical Technician-Ambulance course at the Marlborough Hospital in 1977. They were David J. Dockstader, George A. Hubley, Jr., Daniel A. Phaneuf and Richard C. Rock.

In 1977 the Fire Department Instructors conducted a First Responder First Aid course for the Police Department and the Civil Defense Auxiliary Police Unit.

On January 1, 1977 the Department received a call and responded to an alarm of fire in a construction trailer on Bantry Road. Through a diligent investigation by Officer Richard Mattioli, two men from a neighboring town were arrested for arson and brought to trial in Westborough District Court.

On March 28, 1977, the old railroad station at 172 Southville Road was set afire by three juveniles. Through the combined efforts of the State Police and Sgt. Colleary of the Southborough Police Department, the three juveniles were apprehended.

On June 29, 1977, the Department received a call for a motor vehicle accident on Route 9, with one car on its side and a woman trapped in it. This was another incident where we have used the "Jaws of Life" to free someone.

Article 8 of the Special Town Meeting held May 10, 1976, appropriated \$400,000 for the purpose of constructing, original equipping and furnishing a fire station including in the cost thereof, the cost of preparing plans, specifications, engineering studies and cost estimates and that the Fire Station Study Committee heretofore appointed would continue to act as the Fire Station Building Committee.

The Committee so named consisted of Chairman Edward F. Brock, Richard H. Bowen, Herbert L. Cobb, Paul R. O'Connell and Earl R. Smiddy. The Committee's proposal at Town Meeting was to hire a contractor to build the shell of the building and then have the Firefighters and other volunteers finish the inside of the station.

Report of the Personnel Board

The year 1977 was both busy and frustrating for the Personnel Board. There is much work to be done to ensure that the Salary Administration Plan is kept updated and improved but it has been very difficult to make progress because the Board has been short-handed for much of the year. Hopefully this situation will be resolved early in 1978.

The Board appreciates the cooperation it has received from the employees and officials of the Town in conducting its duties.

We look forward to a productive year in 1978 as there is much unfinished business to be completed and doubtless there will be new problems to resolve.

Respectfully submitted,

THE PERSONNEL BOARD

DAVID HAYWARD, Acting Chairman
JANICE FLETCHER
CLIFFORD GLYNN
JOHN HOFER

Report of the Planning Board

SUBDIVISIONS

No new subdivision plans were submitted to the Planning Board in 1977.

The Board reviewed the Woodbury at Southborough Subdivision and investigated several alternate solutions to the single access road. It was the Planning Board's unanimous opinion that the subdivision plans be revised according to the court decision of 1973 and the developer agreed to revise the plan and show two access roads.

Southborough Farms Subdivision located off Parkerville Road began construction last summer when 19 lots were released. The Planning Board met with the Selectmen and the developer to discuss completion of the road network. To date the subdivision and its streets have not yet been completed.

Wolfpen Subdivision off Sears Road has been under discussion and the Planning Board has met with the developer who is interested in its past history and current status.

Fiddler's Green-Bantry Road residents requested a hearing with the Planning Board to try to solve the condition of Bantry Road. Through the cooperative efforts of the residents, the Selectmen, the Highway Superintendent, Town Counsel, and the Planning Board an estimate was arrived at to bring the road up to minimum standards. Town Counsel was requested to bring suit for the bond monies and in December the town received \$10,000 for full liability of this bond, to be used for improvements on Bantry Road.

The Planning Board, Town Counsel, and Maryland Casualty Company attorneys have reached no agreement concerning the completion of roads within the Southborough Industrial Park. Several cost estimates have been made.

Pinehill Subdivision is currently pending while final plans are being prepared.

GENERAL

The Planning Board met weekly during the year reviewing plans, zoning permit applications, site plans, and subdivisions under construction, and meeting with property owners, developers and other town boards. Representatives attended the Selectmen's site plan hearings on the Fire Station, the Marlborough Savings Bank, a new building at Fay School, the Emergency Treatment Center, a Fireplace and Heating Systems business, and Trachte Metal Buildings Company.

We held a public hearing at the request of the Conservation Commission for an amendment to the Zoning Bylaw on the size of restricted wetlands.

The Planning Board, Recreation Commission and the Conservation Commission held a joint meeting to discuss future community conservation projects.

After much discussion the Planning Board lent its support to a proposal to design and conduct a citizens' survey on a growth policy for Southborough.

ANNUAL TOWN MEETING

At the 1978 annual town meeting the Planning Board will present an article to increase the minimum lot size to one acre.

Respectfully submitted,

PATRICIA M. CAPONE
DONALD F. DILLMAN
MARGIT S. DONATH
LAWRENCE P. KIMBALL
PAUL e BREFKA, Chairman

Report of the CIVIL DEFENSE

In accordance with Article 12 Section 7 of the By-Laws of the Town of Southborough, I hereby submit the Annual Report of the Civil Defense Director for the year 1977.

During 1977 the Emergency Center was manned for the two tornado alerts that were received.

The Civil Defense Auxiliary Police unit that was reactivated during 1976 now has ten members, six men and four women. In their first full year of operation they have compiled some interesting statistics:

1. They have all completed a 24 hour First Aid Course.

2. During the year they attended twelve training sessions which included instructions in all phases of police work.

3. Included in the training sessions were guest lecturers: Lt. Skarin, Worcester Police Department; Captain Potenza, Mass Fire Fighting Academy; and Staff Sgt. Martin of the Mass State Police Academy.

4. Three members, Margaret McCarthy, Veronica Cross and Thomas Boland have completed the 81 hour Department of Transportation Emergency Medical Technician course.

5. The auxiliary donated 1,602 hours for training and special details which included assignments during the Town's 250th Celebration.

6. They also donated 1,106 hours of their time to ride in the police cruiser with a regular officer.

Sgt. Harpster and Patrolman Chernewski, the training officers should be complimented for their achievement.

Respectfully yours,

EDWARD F. BROCK
Director
Civil Defense

Report of the Animal Health Inspector

Dairy Herds:

Cows age two and over — Grade	216
Heifers one to two — Grade	35
Calves under one year — Grade	40
Bulls	1

Beef Herds:

Cows age two and over — Grade	26
Heifers one to two	13
Calves under one year	23
Bulls	0
Steers	9

Goats	4
Sheep	61
Swine	1
Horses	49
Ponies	15
Buffaloes	8
Long Horns	17

Dog Bites

8

Respectfully submitted,

SERENO W. JOHNSON

Report of the

BOARD OF SELECTMEN

July 6, 1977 was the 250th anniversary of the founding of our Town. The event was celebrated with numerous different activities during the week of July 4. Many individuals and organizations worked hard to make the occasion memorable, and we extend our gratitude to each and everyone involved.

In January 1977 we regretfully learned of the resignation of Ralph Clark from the Board of Assessors. After a half century of dedicated public service, Ralph chose to retire prior to completing his seventeenth consecutive term in office. The example that Ralph set in public service to our town serves as an example for all of us to emulate.

In January 1977 Town Counsel Frederick A. Busconi appeared before the Massachusetts Supreme Judicial Court to defend the special Town Meeting vote of August 1976 which banned abortion clinics as an allowable use under our Zoning By-Law. In September 1977 the Court decided unanimously against the Town stating that such an amendment exceeded the Town's zoning powers. The Board of Selectmen decided that a further appeal of the case to the U.S. Supreme Court was not practical.

In June 1977 the Selectmen appointed Ruth C. Johnson of Sherborn as the Town's first appointed Treasurer/Collector. Since her arrival, Mrs. Johnson has implemented several of the recommendations of the Haskins & Sells financial management study including the institution of a computerized payroll system and the investment of Town funds in higher interest-bearing bank accounts. Mrs. Johnson is also working with the Town Accountant, Elaine Hinckley, to improve the management of Town Trust Funds. We are pleased to have an individual of Mrs. Johnson's caliber as the first appointed Treasurer/Collector. It is apparent that her professional capabilities will prove beneficial to the Town.

In 1977 work began on the renovation of the Town Hall and the construction of a new central Fire Station. The Building Committees in charge of both projects have worked diligently to keep costs within their respective budgets. Both projects have benefited from the cooperative efforts of our Administrative Assistant, the Highway Superintendent, Water Superintendent and Building Inspector. We wish to extend special notes of gratitude to Paul e Brefka, Chairman of the Town Hall Users Group and to Fire Chief Edward Brock and Herbert Cobb of the Fire Station Building Committee, who have put a great deal of time and effort into these projects. We anticipate that the Town Hall will be open for occupancy in late Spring after the Annual Town Meeting and the Fire Station will be operational during the Summer.

During the Fall of 1977, Town Counsel was successful in securing \$10,000.00 from Maryland Casualty Co., the amount due on a bond pledged in connection with the construction of Bantry Road. An article is included in the April 1978 Town Meeting to appropriate that money for repairs to the road. Also during the Fall, the Selectmen worked with the Planning Board and Town Counsel to have a developer of the Southborough Farms Subdivision complete Fairview Drive Extension prior to the onset of Winter in order to avoid access problems for residents along that road. It should be noted that there was an increase in housing construction in Southborough during 1977 with 51 single family dwelling permits being issued. This is double the 20 to 25 permits issued per year during the previous three years.

Prior to Town Meeting the Board of Selectmen negotiated a three year contract with the Southborough Police Association. As in the past, the Town's bargaining committee is made up of a member of the Board of Selectmen, a member of the Advisory Committee and a member of the Personnel Board. Once again it is the hope of the Board of Selectmen that this sort of cooperative venture between town boards can continue into 1978 when the Town will be faced with negotiating with the Southborough Highway Laborers Union, Southborough Water Employees Union and the Southborough Firefighters Union. Each of these associations' unions held an election in the summer of 1977 and we anticipate that negotiations will commence in the upcoming year.

The Selectmen have included in the Warrant for the 1978 Annual Town Meeting an article for the consolidation of the Water, Cemetery, Highway and Tree Departments into a Department of Public Works. We have made the proposal because we believe it will provide better management of the personnel and equipment within these departments. We feel this is the type of issue which deserves discussion by the Town. We urge you to attend Town Meeting and offer your opinion about this proposal and other matters.

Respectfully submitted,

LOUIS J. BARTOLINI, Chairman
THOMAS W. McAULIFFE
PAUL R. O'CONNELL, JR.
BOARD OF SELECTMEN

Report of the Police Department

The following is the annual report of Police Activities for the period January 1 through December 31, 1977:

As noted Burglaries increased during 1977. This is disturbing to the department and it is felt that this increase was due, in part, to the indifference on the part of residents concerning crime prevention. The police department urges all residents to work more closely with the department in this and other crimes. Our department has one of the most modern crime prevention programs in the nation. However without active participation by the public the program will fail.

We are pleased with the decrease in Larceny during this period and we have noted that this, in part, is due to the fact that "directed patrol" on the first shift 12:00 a.m. - 8:00 a.m. was used most of the year. Directed police patrol involves the use of crime analysis models and computer-based predictive models to locate specific types of crime through various methods of patrol.

During 1978 directed police patrol will be operational on all Shifts and we are hopeful that this will help in preventing crimes. At the same time the department will be studying police "response time" to calls in an effort to determine how the department can increase the use of officer time being spent on the most important task, the prevention of crime and the apprehension of criminal offenders. We have studied response time briefly during 1977 and although it is too soon to speculate with any degree of certainty, it appears that response time may not be as important as most of us in the police profession would have believed for many years. The suggestion is that police may be able to spend more time on surveillance of criminal activity and respond more slowly to calls, particularly to routine service calls of a non-criminal nature, without any negative effects. The only critical issue appears to be that citizens must be told approximately how long they may expect to wait for an officer to arrive on the scene.

The department is also studying the 'quality versus the quantity' of criminal investigation and the quality versus the quantity of arrests. These and other matters currently being studied will eventually lead to the further improvement of police service to you the citizen.

This is the first year that we have had the opportunity to acquaint the public with our newly established 'Emergency Service Unit'. Nationwide, hostage incidents have increased steadily since 1972. The challenge facing police officers in such situations are delicate and critical because human lives are at

stake. Without proper planning and training police actions may be impulsive or uncoordinated and lives may be lost unnecessarily.

The primary overriding mission of Responding Units in any situation involving hostages is the protection of life. The preservation of life, those of the hostages, the police officers, the captor, and uninvolved bystanders must be foremost in the mind of every police officer at the scene and must guide every tactical decision made.

The Southborough Police Emergency Service Unit has been formed to handle Hostage and other Emergency Situations. Each member of the six man team has, and is still receiving special training in his 'specialty use' to the E.S.U. team. Also the E.S.U. has just completed a training seminar for other police departments and area businessmen to provide them with a reasonable understanding of the dynamics of Hostage Situations.

The formation of this unit has been made possible through contributions from area businessmen and residents of Southborough. The equipment thus far has a total worth of approximately \$15,000. The sophisticated equipment includes Night Vision Instruments, Video Tape Equipment, Assault and Back-up Team Equipment and many other items needed for this special unit. We are hopeful in the future to update our equipment in order to better serve the needs of the community.

During the second half of this year the department has established 'Specialty Classifications' aimed at designating specific tasks to officers highly trained in these fields. The results thus far are encouraging and this innovation could be a plus for the department in future operations.

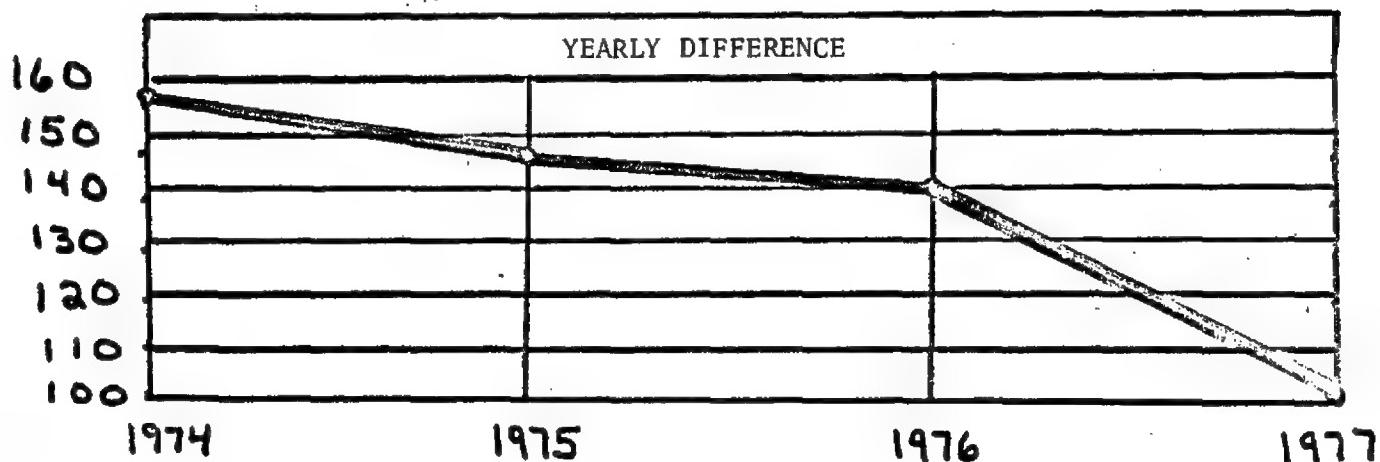
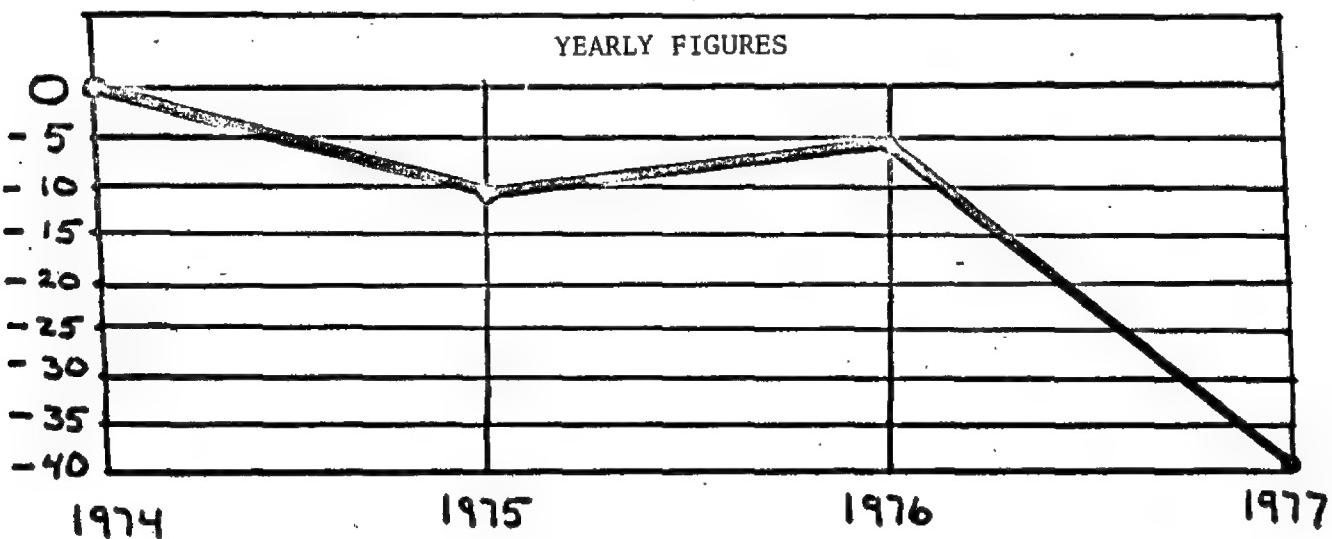
The majority of the department is continuing with college education in Law Enforcement and at present one member has a Bachelor's Degree and studying for a Master's; one an Associate Degree studying for a Bachelor's Degree; one who has a Bachelor of Arts Degree; and four who are currently studying for Associate Degrees in Law Enforcement.

I am sure that the public has noticed during the year that the Auxiliary Police are 'riding the Cruisers' and will continue to do so in addition to receiving other up-to-date training. In years to come this reactivated unit should prove to be a valuable addition to the community.

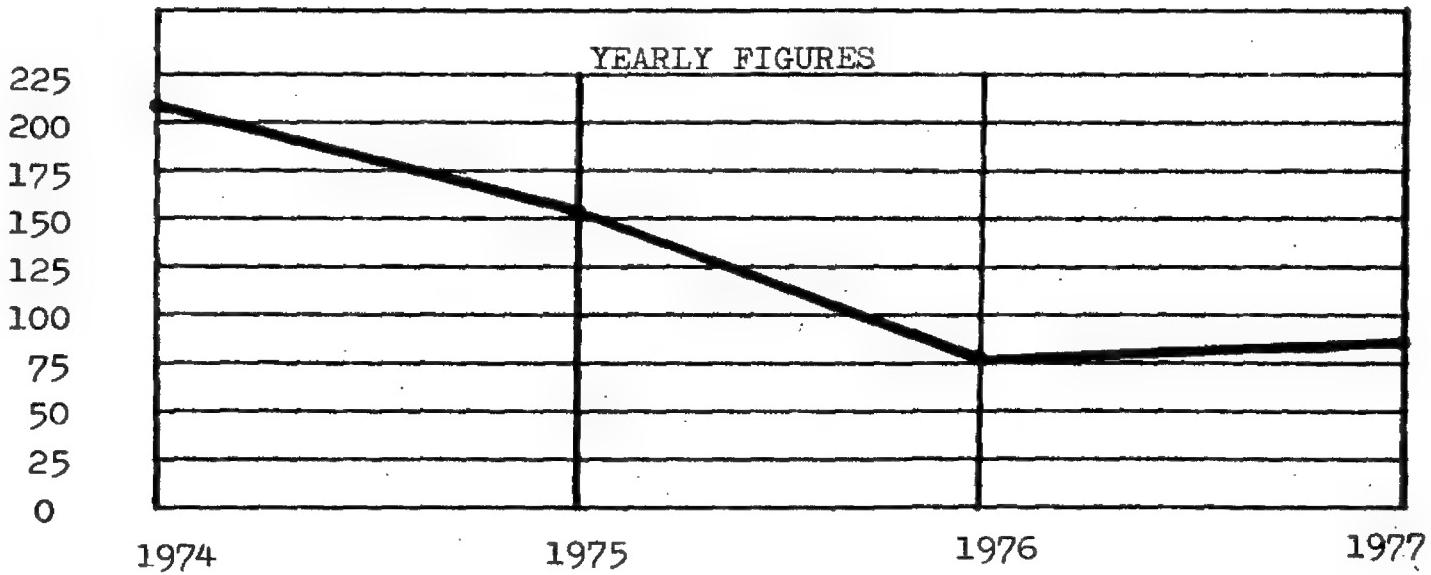
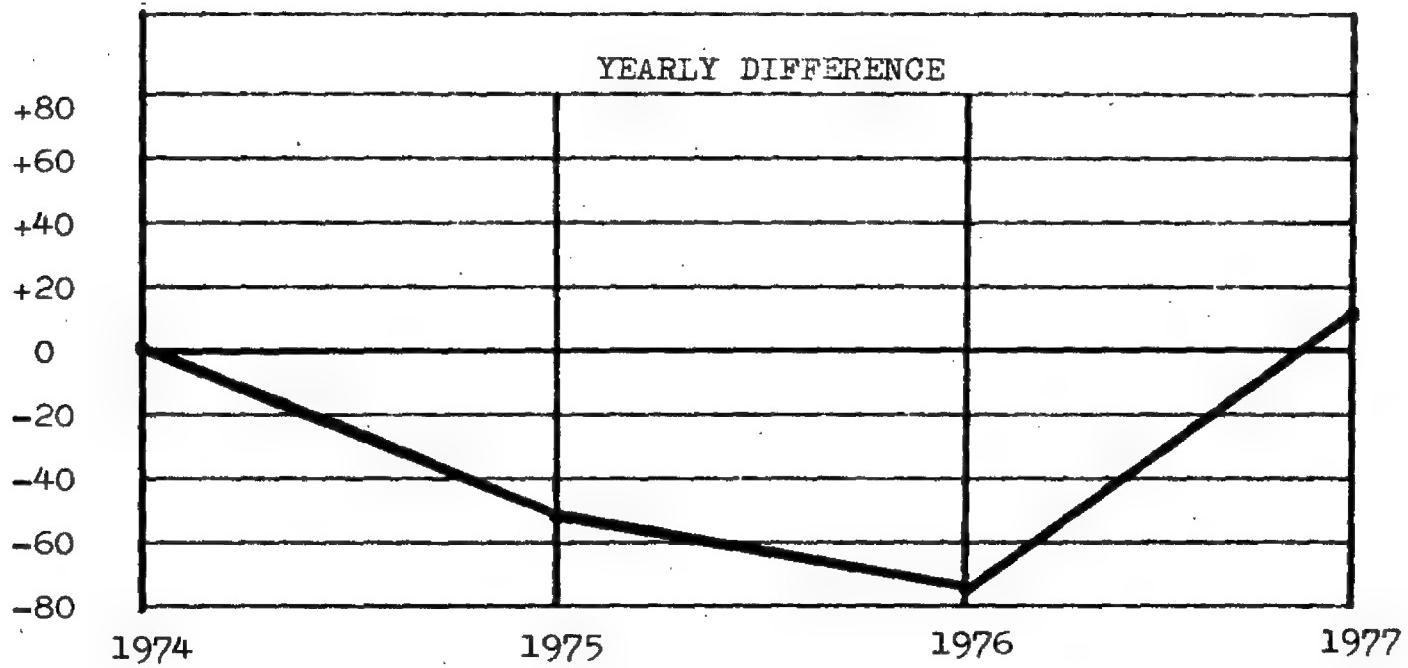
Respectfully submitted,

FRANCIS J. MATTIOLI,
Chief of Police

LARCENY



BREAKING & ENTERING



SOUTHBOROUGH POLICE DEPARTMENTANNUAL INCIDENT REPORTJan-Dec 1977/76

NATURE OF INCIDENT	1976	1977	INCREASED BY	DECREASED BY
BURGLARY	76	88	12	
LARCENY	140	101		39
MOTOR VEHICLE THEFTS	19	28	9	
RECOVERED STOLEN M/V	18	33	15	
ASSAULTS	13	20	7	
VANDALISM	161	144		17
DRUG LAW VIOLATIONS	14	36	22	
DISTURBANCES	115	213	98	
ARRESTS	95	123	28	
PROTECTIVE CUSTODY	11	27	16	
MISSING PERSONS/JUV. RUNAWAYS	32	56	24	
CIVIL COMPLAINTS	25	17		8
ANIMAL COMPLAINTS	71	83	12	
SUSPICIOUS ACTIVITY	865	743		122
M/V ACCIDENTS	251	230		21
M/V VIOLATIONS	454	348		106
BURGLAR ALARMS UNFOUNDED	214	276	62	
ASSIST OTHER AGENCIES	230	257	27	
ROBBERY	4	2		2
RAPE	1	0		1

APPROVED

Francis J. Mattioli
Chief of Police

Report of the
Historical Commission

The following is the report of the Southborough Historical Commission for the year ending December 31, 1977.

The Historical Commission has been continuing work on the "History of Southborough." The final manuscript will be complete by March 1, 1978 and will be sent out for bids at that time. To date we have received 450 pre-subscription responses; there will be 750 copies printed.

Respectfully submitted,

PAUL P. HENDERSON
FREDERICK J. QUINN, JR.
P. BRENT Trottier

Report of the
Veterans' Services

I hereby submit my Annual Report for the year 1977. Monies spent under Chapter 115 were \$15,756, and of this amount 50% will be reimbursed by the State.

I'd like to extend my appreciation to the Selectmen, Mr. Lundblad and the other Departments for their assistance to me during the past year.

Respectfully submitted,

IRENE C. BURKIS
Director of Veterans' Services

Report of the
Historic Celebration Committee
 250th ANNIVERSARY

For the past ten years the Historic Celebration Committee has given the Town of Southborough its Heritage Day, a day set aside for the entire town to get together to appreciate and enjoy its heritage. Each year in October the event began with an impressive parade, continued throughout the day with displays of arts and crafts, collections and demonstrations, and ended with a ham and bean supper.

This annual celebration was originally planned to reach its climax in 1977 with a gala observance of Southborough's Two Hundred and Fiftieth Anniversary of Incorporation on July 6, 1727.

The Historic Celebration Committee worked enthusiastically each year — under different leadership and changing personnel as time went on — but always with the cooperation of many town groups, organizations and individuals, until Heritage Day became an integral part of each October for our own people and thousands of visitors who came to share the day with us. Colonial costumes were a familiar sight in the community. Brothers of the Brush sported beards reminiscent of early days. Many were seen wearing the Commemorative Medallion designed for the anniversary. The spirit of festivity accelerated as 1977 drew near. It was then decided that the observance should be in July, the true birthday.

Early on Sunday morning, July 3, 1977, townspeople, former residents and friends gathered for an ecumenical service on the Town Common, the first official event of the week-long celebration. Various members of the Clergy participated. Hymns of the Southborough Bell Ringers and voices of the worshipers resounded through the early morning air. Reverend Robert G. Howes read a delightful ode, "Southborough Song," which he had composed to commemorate this special occasion. The parade that afternoon was said to be Southborough's "biggest and finest." Fire trucks from towns nearby and distant, including our own fine equipment, passed by the reviewing stand while thousands of observers lined the streets. Antique cars carrying special guests were spotted in the line-up along with many original floats and colorful bands. After the parade a reenactment of the Battle of Bennington was staged on St. Mark's Field by Colonial Minute and Militia units. In the evening the Ham and Bean Supper was served in the dining hall at Fay School. A five-mile foot race sponsored by the American Athletic Union, was the final event that day.

The program for the week included a Sports Day for the young people, a Square Dance for everyone, and a good old-fashioned Home Coming Day. On the evening of July 6, the actual birthday of the Town, a band concert preceded the cutting of a four by five-foot birthday cake shared by hundreds of people who had assembled on the lawns and patio of the Woodward School. After dark a brilliant fireworks display was viewed from various locations across the expanses of reservoirs. Thursday the Town Officials challenged the Bloomer Girls to a softball game. The little ones enjoyed the Puppet Show and teenagers, the Music Fest. Friday was saved for the Anniversary Ball at Reinke Hall — a glamorous event that is long to be remembered as one of the most delightful social functions the town has ever seen. On Saturday the Firemen's Parade and Muster brought a week of festivities to a close.

Southborough had celebrated its 250th Birthday.

The Committee thanks all organizations — business, civic, religious and social — and all individuals who gave their time, talent and financial aid.

We give special thanks to Leonard Gorman and Avis Rossi for designing the Anniversary medallion, and Freddie Zona for her assistance in compiling its history and legend.

We extend our most sincere gratitude to the Board of Selectmen for appointing us to this committee, for offering us their continued support and for giving us the opportunity to present the Town with a program long to be remembered.

Respectfully submitted,

LEO BERTONAZZI, Co-Chairman
 DOROTHY E. MAUCH, Co-Chairman
 ANN HUFF
 LEONARD GORMAN
 ESTHER HARRINGTON
 MARJORIE McAULIFFE
 AVIS ROSSI
 EARL Q. WATKINS
 WALTER F. WHITE

Historic Celebration Committee

Southborough Song

(remarks delivered at the Ecumenical Service opening the Southborough, Massachusetts, 250th anniversary celebration — on the Southborough Common, 3 July 1977 — by Rev. Robert G. Howes, native of Southborough, still resident, and son of the late Postmaster Robert Howard and Mary Burke Howes)

John Masefield said once
that "the days that make us happy
make us wise."

Help us,
God of our Fathers,
as we begin this joyful week
together in the south borough
to take from it an abundance
of happiness and of wisdom alike!
Grant us the grace
neither to romanticize
our past so much we become
only pious prisoners in it
nor to fear our future so much
we fail to find within us
the strength for all seasons
of those pilgrims and those pioneers,
those preachers and teachers,
those dreamers and those doers,
those plain and those proud
who built first a commonwealth
on this stern and rockbound coast.

"The past" today, "is prologue."
We were founded out of
Mother Marlborough and Grandmother Sudbury
along Stony Brook
in the most populous of the colonies
at a time when,
though Boston was doubling in numbers,
more than nine out of every ten Americans
lived like us on farms or in small towns.
We grew sober and we grew sweet
— and we grew brave.

We marched off to Concord and Lexington.
We bled on the bloody border
between brothers north and brothers south,
and in wars subsequent and far from home.
James Russell Lowell
a century ago called Our Town
"a charmingly unadulterated
New England village
with as lovely landscapes as I ever saw."
We have multiplied much since then.
We have meandered much.
Still creation is
singularly pleasant around us:
there is poetry again
and again in our prose together
like the Village Christmas tree,
like Heritage Day, like the flag
each Fourth of July on Turnpike Island,
like victory over Groton,
like this Common each Decoration Day
distinguished alike by the songs of our children
and the hymn of our hero dead.
And out of the pantheon
of sturdy men and women
from many lands
and with many accents who nurtured us,
we hear again,
each in his separate heart and psalmody,

doxologies of faith and fellowship.
They came many,
often with little more than courage
and clothes on their backs,
from the British Isles, from Canada,
from Ireland, from Italy and from elsewhere
but they put down good roots
and they built safe and sure.
Indeed, as John Boyle O'Reilly,
himself a hunted immigrant,
reminded us
at the dedication of Plymouth Rock
a century ago —
"They had no model but they left us one."

The world may little note
nor long remember what we do,
but at least together
we have lifted
on the strong shoulders of those
who wandered and wondered here before us
a good place
which, if it cannot escape the winds
and woes around it,
stay far enough away and sane enough
and the same enough to assure us
each time we come back to it of rest and reason.
The world could do worse
than pause and refresh itself as we do today.

Help us, God of our Fathers,
to stand tall and to stand small
in these happy days and wise.
Help us to know
that the more we are summoned
to citizenship of a Global Village,
the more we compute and populate a universe,
so much the more we need, each of us,
these simple proximities, these dear details,
this sweet simplicity,
the sobriety of the plain and the proud
who preceded us here,
the common things and themes we celebrate.
This, then, is the song we sing.
Gratitude for all our yesterdays
and for all who sleep
in that great democracy of the dead
who once walked here.
Joy in our today as we come together
faithful and festive.
Hope for tomorrow all the greater because
it stands on the shoulders of giants.

We ask all of this
and we covenant this to each other
as the Pilgrims did
once on a cold deck off Provincetown
357 years ago —
"In the Name of the Father
and of the Son
and of the Holy Ghost.
Amen."

TREASURER'S REPORT

Warrant Article #42 ATM. 1974

Balance 12-31-'76		\$56.07
Mass. Electric Co.		
Current	\$ 1.65	
Walter F. White		
Postage	2.02	
Ritchie Bus Lines		
Bus	<u>52.40</u>	
		\$56.07
		0

Warrant Article #16 ATM. 1975

Balance 12-31-'76		\$14.57
Ritchie Bus Lines		
Bus	\$14.57	0

Warrant Article #16 ATM. 1976

Balance 12-31-'76		\$1,041.69
Ritchie Bus Lines		
Bus	\$ 76.63	
Ann Huff		
Postage	1.95	
Walter F. White		
Postage	1.08	
James McCaw		
Elec. Service	25.00	
Rutland Sanitation Service	350.00	
Southboro Mil. & Min. Co.		
Postage	2.60	
Dukes of Marlboro		
Band	200.00	
Fargo Rubber Stamps Co.		
Bros. of Brush	46.82	
Southboro Communications System		
Public Address System	65.00	
Ann Huff		
Postage	9.06	
Leo Bertonazzi		
Postage	26.00	
Esther Harrington		
Postage	12.74	
Enterprise Sun Inc.		
Advertisement	14.00	
Rutland Sanitation Service	200.00	
Assabet Valley School		
Printing	10.20	
Walter F. White		
Telephone	.61	
		\$1,041.69
		0

Warrant Article #14 ATM. 1977

Voted as requested		\$10,000.00
Expended:		
Nipmuck Drum & Bugle Corp.	\$ 175.00	
Music Masters	325.00	
Natick Marching Band	250.00	
Kentish Guards	250.00	
Warlords	200.00	
Western Horsemen's Assn.	250.00	
Boston Firemen's Band	300.00	
Colonial Pipers	300.00	
St. Theresa Drill Team	300.00	
Central Mass. Antique Auto Club	160.00	
Clan Sutherland Pipe Band	400.00	
St. Joseph Band & Colour Guard	450.00	
Nayaug Ancient Fife & Drum Corps	400.00	
Superintendent of Schools		
Custodians	190.00	
Gulbankian Farms		
Corsages	29.00	
The Sign Store		
Banners	90.00	
Leo Bertonazzi		
Supplies	61.77	
Rockingham Fireworks Co.	3,000.00	
Captain Robert Andrews Co.	40.00	
Framingham Co's of Militia	40.00	
Menotomy Minutemen	40.00	
Captain Samuel Wood Co.	40.00	
Westboro Co. of Minute & Militia	40.00	
Wilmington Minutemen	40.00	
Buxton Fife & Drum Corp.	40.00	
Taunton Colonial Minutemen	40.00	
Southborough Minute & Militia Co.	100.00	
Westboro Cannon Co.	15.00	
Boylston Cannon Co.	15.00	
Framingham Cannon Co.	15.00	
Ruth Packard		
Collation	238.55	
Bill's Package Store		
Supplies	68.99	
Mass. Elec. Co.		
Meter	1.67	
Gerald Marcum		
Concert	150.00	
News Enterprise		
Advertising	72.00	
Choate Field Light Fund	100.00	
Rutland Sanitation Service	200.00	
V. H. Blackinton Co.		
Souvenirs	32.58	
Lions Club		
Dance	150.00	
Assabet Valley Regional School		
Cake	80.00	
Esther Harrington		
Postage, etc.	12.91	
Ann Huff		
Postage, etc.	8.27	

Dorothy Mauch Postage, etc.	30.95
Walter F. White Postage, etc.	35.80
Gulbankian Bus Lines	<u>35.00</u>
	\$8,812.49
Balance	\$1,187.51
*Appendage	

RECEIPTS & DISBURSEMENTS OF THE**Southborough 250th Anniversary Committee, Inc.**

Balance January 4, 1977 \$5,170.45

Cushman Sales Medallion Chains	\$ 264.70
V. H. Blackinton & Co. Medallions	991.52
Brothers of the Brush Advance	190.68
F. D. Newton V. F. A. Advance for Muster	1,325.00
Nancy Schifron Puppet Show	150.00
Olympic Trophy Co. Road Race	266.10
V. H. Blackinton & Co. Medallions	267.36
Cushman Sales Medallion Chains	172.80

Donations Received:

Darling & Co.	\$300.00
Data General Corp.	100.00
Gimobetti & Francis	50.00
Williams Trailer Sales Inc.	35.00
Southborough Women's Club	100.00
Marlboro Savings Bank	300.00
Southborough Senior Citizens' Club	100.00

The Historic Celebration Committee wishes to thank the many other Organizations and Clubs for their faithful donations and contributions for the past Heritage Days and the 250th Anniversary.

The Committee hired the firm of Hill Miller Friedlaender Hollander, Inc. of Cambridge, Massachusetts to perform the architectural duties for the project. On April 12, 1977, the Board of Selectmen and the Fire Station Building Committee signed a contract with Raymond Concrete Construction Company of Paxton, Massachusetts as the General Contractor. Construction started the following week and has proceeded in an orderly fashion. We expect to move into the new building in May, 1978.

As in the past the Southborough Firefighters' Association conducted their Annual Children's Field Day in September and also participated in the 250th Anniversary Celebration of the Town.

At this time I would like to sincerely thank Captain Frank R. Aspinwall for running the Fire Department during my illness.

I would also like to take this opportunity to express my appreciation for the assistance and cooperation of all Town Boards and Departments.

Respectfully submitted,

EDWARD F. BROCK
Chief of Department
Forest Warden

Report of the **Dog Officer**

I hereby submit my annual report for the year 1977.

	Totals
Dogs delivered to Harvard	109
Dogs delivered to Dog Orphans	72
Dogs delivered to Buddy Dog	7
Dogs sold by town to private owners	19
Dogs destroyed	33
Dogs killed by cars and buried	38
Cats killed by cars and buried	23
Other animals killed by cars and buried	52
Calls for lost dogs	162
Calls for lost cats	50
Complaint calls	153
Court tickets issued	19
Warning tickets issued	24
Court complaints for no license	23
Arrest warrants for no license	14
Cats destroyed	49
Remove dead cat from cellar	1

Other animals lost:

Goose	1
Goat	1
Rabbit	1
Pet raccoon	1

Domestic animals killed by dogs:

Heifer	1
Rooster	1
Hens	9
Ducks	4
Steer	1
Rabbit	1

Mileage: 9,592.3 Miles

I wish to thank all dog owners for their cooperation in observing the Control Law.

Respectfully submitted,

CHARLES F. HAMEL
Dog Officer

All regular maintenance programs have been carried out. Wet hydrants are being plugged as they are repaired or as time permits.

The valve program will be continued as time permits.

The brush has been cut on four (4) of the longest water main easements and the other easements should be done in the coming year.

In February of last year, three (3) members of the department attended school. This was a refresher course in treatment and disinfection of water and workshops on the Safe Drinking Water Act. This Act went into effect on July 1, 1977. This involves daily turbidity tests. A daily chlorine test and monthly coliform testing is performed by an approved private laboratory. At this time the department has complied with all requirements and standards.

The meter modernization program is proceeding well and will be followed up as time permits.

The new pumping station at Shaft #3 of the Hultman Aqueduct has been completed and was turned over to the Town of Southborough in late September 1977. It was started up for test pumping several times in October. It is now on line and can be used at any time that the demand or need occurs.

A joint effort with the Highway Department was undertaken to facilitate the installation of a deep culvert drain under Ward Road.

A second joint effort on the part of the Highway and Water Departments was undertaken in regards to the Town Hall Project. A new 1½" water service was brought into the building to replace old service.

The Parkerville Road and Margaret Neary School Project was started in mid-Autumn. There was 1050 feet installed on Parkerville Road and 750 feet on the Margaret Neary School property, thus completing a loop from Clifford Street to General Henry Knox Road on Parkerville Road. All pipe, valves and hydrants have been installed. Testing and landscaping will be completed when weather conditions permit.

WATER DISTRIBUTION

Amount of water pumped in 1977:

January	14,373,000 gallons
February	15,696,100 gallons
March	16,432,800 gallons
April	17,527,700 gallons
May	19,048,800 gallons
June	16,374,100 gallons
July	19,052,600 gallons
August	16,325,300 gallons

Report of the

WATER DEPARTMENT

Herewith is submitted our Forty-seventh annual report for the year ending December 31, 1977.

During the year, thirty-eight (38) regular meetings and four (4) special meetings were held.

At the Annual Town Election held on May 10, 1977, Mr. Daniel A. Phaneuf was elected to the Board of Water Commissioners for a term of three (3) years.

On May 3, 1977, Mr. William W. Barber, III, resigned from the Board of Water Commissioners after many years of faithful service and dedication. The Board extends their thanks and appreciation to Mr. Barber and wishes him success in his new endeavor.

At a regular meeting of the Board of Water Commissioners held on May 31, 1977, "on a motion duly made and seconded, all members of the board being present and voting, it was unanimously voted to appoint William G. Binder, Superintendent, and also to appoint Margaret Rossi, Clerk for three (3) years, effective, July 1, 1977."

It is with regret that the board accepted the resignation of Foreman, Joseph Morin. Mr. Morin has been a very important part of the Southborough Water Department and the board wishes him the very best in his further success.

At a regular meeting of the Board of Water Commissioners held on May 24, 1977, "on a motion made by Mr. Henry C. Valcour, Jr., seconded by Mr. Daniel A. Phaneuf, to appoint Mr. Arthur L. Hosmer, Chairmanship of the board for the next twelve (12) months." Unanimous decision.

The 1977 Annual Town Meeting approved an article for the purpose of extending an 8" water main from General Henry Knox Road, northerly on Parkerville Road to the Margaret Neary School Driveway, a distance of 742 feet, to the existing water main. A total distance of 1058 feet, thence westerly along Margaret Neary School Driveway, a distance of 742 feet, to the existing water main. A total distance of 1800 feet, for the purpose of completing a loop.

September	15,410,400 gallons
October	14,978,800 gallons
November	13,654,300 gallons
December	14,544,000 gallons
Total for year	193,417,900 gallons

Highest day — 10/19/77	1,152,000 gallons
Highest week — 7/7 - 7/23/77	5,615,000 gallons

Longest period of continuous pump operation:
4/8 - 4/9/1977 — 51 hours

GASOLINE CONSUMPTION

SW1	9.21.4 gallons
SW2	1629.2 gallons
SW3	764 gallons
Tractor	344.4 gallons
Diesel	205.1 gallons
Cans	15.0 gallons
Small motors	26.0 gallons

Services added — 1977	30
Total now in use	1732

Partial services	0
Hydrants added	8
Total now in use	412

Hydrants broken	16
Hydrants repaired	16
Hydrants replaced	3
Hydrants extended	0

Gate valves added — 1977	
6"	7
8"	5
Total now in use	1107

Gate valves replaced	0
Gate valves repaired	1

Main pipe added in — 1977	
2786 feet 8" AC	
Total now in use — 51 miles — 2614 feet	

Services relocated — renewed — replaced	
Services repaired	2
Services replaced	1
Curb boxes & stops repaired	5
Valve boxes extended	14
Valve boxes raised	14

Break in mains	2
Houses checked for leaks	26

Frozen services	5
Call backs	300
Final readings	108

The Board of Water Commissioners wishes at this time to extend their appreciation to the Board of Selectmen, Town Officers and Department Heads for their cooperation during the year.

Respectfully submitted,

ARTHUR L. HOSMER, Chrnn.
HENRY C. VALCOUR, JR.
DANIEL A. PHANEUF

BOARD OF WATER COMMISSIONERS
SOUTHBOROUGH WATER DEPARTMENT

WILLIAM G. BINDER, SUPT.

Report of the Central Mass. Mosquito Control Project

The Central Massachusetts Mosquito Control Project is a regional project designed to reduce mosquito populations to, at least, tolerable levels. Our main emphasis is on source reduction, which means the elimination of mosquito breeding places. A lot of effort this year has been expended clearing out clogged streams, broken branches, trash and other impediments to normal water drainage. These efforts, although slow and laborious, are long lasting and are well documented to reduce mosquito populations. Standing waters, catch basins and other mosquito larval breeding sites are treated with larvicides. New slow release chemical pellets and briquets are being used that are known to give up to 14 months control of larval breeding sites with no known effects on other microorganisms. When all else fails, or when a special situation exists such as public affair involving a lot of people, spraying of adult mosquitoes is conducted. Most adulticiding is done at night or in the early morning to minimize the effects on bee populations.

The Projects crews that come into town have been instructed to inform town officials such as the Selectmen and the Board of Health where and when and what they will be doing for whatever period of time.

Contacts with Conservation Commission are made whenever conservation land is involved. Property owners are contacted whenever and wherever feasible to assure proper relations are established between Project personnel and townspeople. If any citizen has questions or would like to interface with project personnel at any level, a call to the Northboro Headquarters, 617-393-3055, will set the machinery in motion.

Sincerely yours,

CLARENCE J. TOURVILLE
Superintendent

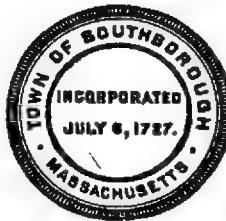
P.S. The above we respectfully submit as a copy for the Annual Town Report. Please be advised a complete accounting of our activities in your town will be

furnished you and the Board of Health as soon as it is complete. We estimate the completion date to be February 1978. We also now have a short tape-slide presentation that we are offering our member towns which we would be happy to present to you at your convenience. This presentation in a succinct way describes the activities of the project and we believe you would gain an excellent understanding of our mutual goals relative to mosquito control.

ANNUAL REPORT

of the

Southborough Public Schools



Southborough, Mass.

For the year ending December 31, 1977

SCHOOL COMMITTEE

Mr. Frank Wanemacher, Chairman	Term Expires 1978
Mr. Jay G. Engel, Jr.	Term Expires 1978
Mrs. Phyllis Self	Term Expires 1979
Mrs. Catherine O'Brien	Term Expires 1979
Mrs. Anne F. Freeman, Secretary	Term Expires 1980

SUPERINTENDENT OF SCHOOLS

Mr. Herbert C. Geele, M.Ed., C.A.G.S.

**ASSISTANT SUPERINTENDENT OF SCHOOLS
AND CURRICULUM DIRECTOR K-12**

Mr. Dennis M. DiSalvo, M.A., C.A.G.S.

Business Manager	Mr. Richard F. Tibert, B.S.
Secretary to Superintendent	Mrs. Valerie A. King
Secretary to Assistant Superintendent	
Financial Secretary	Mrs. Carol E. Carter
Financial Secretary	Mrs. Helen P. Kaminski
Financial Secretary	Mrs. Eleanor W. Watkins
Receptionist/Secretary	Mrs. Elizabeth V. Johnson
School Nurses	Miss Gail A. Bernard
School Physician	Mrs. Dorothy Kimble
	Mrs. Caroline Connors
	Marilyn M. Meserve, M.D.
Business Office	Algonquin Regional High School Bartlett Street Northborough, Massachusetts 01532

Office Hours: 8:30 A.M. to 4:30 P.M.

Telephones:
Southborough: 485-0452
Northborough: 393-2478
393-2188

Report of the**Southborough School
Committee**

The Southborough School Committee was very busy in 1977, concerning itself with topics such as student housing, revision of the math curriculum, testing, discipline, program for gifted children, teacher evaluations, union negotiations, budgets, improvements in writing instruction, as well as a multitude of other issues. See the Report of the Superintendent of Schools for a more detailed description of significant 1977 activities and achievements.

It seems appropriate in 1977, the 250th Anniversary of our Town, that the underlying theme of the Committee's work throughout the year was and continues to be improvement in the fundamental education of our children. But the Committee, Administration and Staff cannot do it alone — we need parents to take an ACTIVE role in the education of their children.

Too often parents look only to the schools to educate their children. Of course the schools do have the primary role and responsibility in public education. But public education requires a PARTNERSHIP to be most effective — a partnership between the PUBLIC and the SCHOOLS. Unless parents work actively and closely with school staff, each child's education cannot be maximized.

More specifically, how should parents take a more active role in education? Some of the ways might include:

1. **VISIT THE SCHOOLS** — We believe that a high percentage of parents never visit the schools or visit only a few times during their children's primary years. The schools are YOURS, so visit them often and during school session. Find out what is going on, not by waiting for the school to tell you, but by seeing first hand for yourself. Take advantage of parent-teacher conferences, SOS functions, parents' groups and volunteer programs and become more active in the schools.

2. **READ** with your children at home, especially the youngsters in grades K, 1, 2 and 3. Basic reading skills must be developed at this age if your child is to make the most of his educational opportunity. Create an atmosphere at home that emphasizes the importance of school and learning — buy your children books to read, have them read out loud to you and monitor their progress. If your child is having difficulty, contact the school and work together with the school to improve your child's reading ability.

3. REVIEW PAPERS done both in class and as homework assignments. Are you unhappy with your child's papers because they are messy or contain spelling errors? If so, then do something about it. Require your child to write more legibly — make him or her do an assignment over. Quiz them on spelling — drilling is one of the best ways to guarantee improvement. Your child has no homework assigned tonight? Assign some yourself in an area or subject that is weak. For example, have him or her write out his multiplication tables or quiz them using flash cards. Make the assignment short and take time to review it — and watch your child LEARN.

4. CONTROL TELEVISION. Too much TV can be FATAL to education. Allow your children to watch TV only after they have completed their daily chores (yes, they should help around the house) AND their homework. If you are to err in this area, permit your children to watch too little TV rather than too much TV. Again, create an educational atmosphere at home! Don't be slaves to the tube.

5. DISCIPLINE your children firmly but fairly at home. Children need to be taught discipline at a young age. Discipline is necessary at school so that learning can take place. We suspect that parents demand more discipline of the schools than takes place in the home, which is hardly a fair expectation. If children learn proper behavior at home they will behave at school and learning will be maximized. If children are unruly at home, they will be hard to control at school and the learning process of all will suffer.

6. HAVE HIGH EXPECTATIONS of your children and your schools. You have a right to expect your children to learn at school, but you and your child also have a responsibility to do your part. Education cannot and should not be turned on when the school bell rings and turned off when classes are dismissed. HAVE HIGH EXPECTATIONS but also be fair — work WITH the school Staff, not against them. Require your child to WORK HARD — he or she will be the better for it.

We hope we have made our message clear — we expect our schools to emphasize reading, writing, math, spelling, discipline and hard work. As these areas are mastered, there will also be plenty of opportunity for necessary enrichment programs. We know that the schools cannot do it alone — it takes an ACTIVE role by parents — not just some parents, but all parents. The role we have outlined for you will take some of your free time — you will have to make some personal SACRIFICES if you want to maximize your child's educational opportunity. We can think of no group of individuals so worthy of your sacrifices

and support as your children — certainly not your bridge club, gourmet club, bowling team or tennis partner. Our future is literally in the hands of our children — we must make every effort to teach them the FUNDAMENTALS that they will need to be responsible members and leaders of our society in the future.

Finally, the Southboro School Committee is grateful for the cooperation and dedication of our Administration and Staff and the community and taxpayer support for our schools. Together — in partnership — we can improve our schools and make our community a better place to live.

FRANK WANEMAKER, Chairman
ANNE FREEMAN, Secretary
JAY ENGEL, JR.
CATHERINE O'BRIEN
PHYLLIS SELF

Report of the Superintendent of Schools

It is my privilege to submit my report concerning the Southborough Public Schools as of December 31, 1977. This is my ninth report as Superintendent of Schools.

Student Housing

On June 6, 1977, the Student Housing Advisory Committee presented its findings to the townspeople during a special evening meeting at the Neary School. The presentation was the result of two and a half years' work by the Committee, which was originally formed by the School Committee to discuss problems relating to pupil housing in the Southborough Public Schools. Its purpose was to share ideas and to provide feedback so that the school administration could present recommendations to the School Committee relating to these matters.

TOWN OF SOUTHBOROUGH

75

The Committee consisted of the following citizens: Mrs. Phyllis Axelson, Mrs. Irene Brown, Mrs. Patricia Capone, Mr. Roger Capone, Mrs. Barbara Cappello, Mr. Ralph DeNorscia, Mrs. Patricia Faldetta, Mrs. Gretchen Russell and Mrs. Christine Woods. In addition to these citizens, Mr. Charles Gobron, a faculty member and the school administration participated in the work of the Committee.

The public presentation provided information on the housing alternatives: advantages and disadvantages, long range enrollment projections, staffing projections, busing information, costs and educational implications. Many citizens participated in the discussion after the presentation.

On June 8, 1977, the School Committee, upon the recommendation of the school administration, voted to reorganize the housing of Southborough students in the following manner:

1978 - 1979 School Year

South Union	Finn	Neary	Woodward
K	1,2,3	2,3,4,5,6	6,7,8

1979 - 1980 School Year

South Union	Finn	Neary	Woodward
K	1,2	3,4,5,6	7,8

The two year period to accomplish reorganization was decided upon to make less of an impact on younger students and to give the school administration opportunity to work with the staff to insure a smooth and efficient change. The housing change will give each Southborough student an equal opportunity to attend each school facility and will eliminate the transfer of students from school to school to achieve balanced enrollments.

The Superintendent of Schools would like to thank all of the Southborough citizens who served so long and faithfully on the Housing Committee.

Special Education Services

For the first time since the inception of Chapter 766, special education services in Southborough have apparently leveled at approximately fourteen percent of the student population.

Actually, many more children than the fourteen percent figure have been served over the last four years. During any school year there are comparable numbers of children being added or dismissed from the program. As a result of this law and community support, considerably more children are now provided special services than under previous special education legislation.

This September, Public Law 94-142 (federal special education legislation) was implemented, thus providing national sanction and support for the educational and civil rights of children who require special educational services. It is predicted that by 1980 federal monies will become available for use in supplanting local educational programs in this field.

In the meantime, community programs continue to provide a wide range of special services for children in need. These programs range from minor classroom modifications to residential placement, with the vast majority of children being provided service with minimal time outside their regular education classrooms.

Teacher Evaluation

A "Committee to Review the Teacher Evaluation Instrument," consisting of staff members from all four schools, met throughout the year and spent a great deal of time revising the teacher evaluation procedure. The Committee's efforts were successful, as Southborough now has an evaluation instrument that significantly improves the traditional instrument.

The basic impact of the new evaluation procedure is an MBO model (Management By Objectives). Early in the school year, the evaluator and the teacher set performance objectives for the teacher during the school year. There is a system for conferring, observations, feedback, self-evaluation, assistance to teachers and continual review.

The purpose of teacher evaluation in Southborough is threefold: 1) to improve the quality of instruction; 2) to promote the growth of the professional staff; and 3) to provide a structure for faculty evaluation.

Each staff member in the system receives an evaluation booklet at the beginning of the school year which includes a list of expected teacher competencies and suggestions for forming objectives. The booklet also contains many forms and procedures to guide the teacher and the evaluator.

The evaluation process, using the MBO model, is to set objectives and then subsequent evaluations will focus around growth toward reaching those objectives.

Since this type of evaluation is new to Southborough educators, it will be reviewed at the end of the year and revised accordingly.

Advisory Committee on the Discipline Code

During the fall of 1977 and into the winter of 1978, an Advisory Committee of parents, students, teachers and administrators met to discuss and re-evaluate the Discipline Code at the Woodward Middle School, which had not been assessed on a large scale basis in several years.

Among the concerns being discussed are the following: consistency in application of discipline; ways to make the code a positive re-enforcing instrument; the use of a detention system to enforce the code; record-keeping; and application of the code to special needs students.

The Advisory Committee on the Discipline Code has also met with representatives of the Southborough School Committee and receive their input regarding their perception of the Discipline Code.

The Advisory Committee is continuing to meet and will be making recommendations to the School Committee in March or April of 1978.

Fourth Grade Writing Assessment

Consistent with testing conducted statewide by the Massachusetts Department of Education, the Southborough administration tested all fourth grade students on writing. This test was conducted on January 27 and 28, 1977 and in every way replicated the State writing assessment program. A team of Neary teachers as well as teachers from Northborough and Algonquin made up the scoring team. Analysis of the results revealed strengths in the creative writing area, but need for improvement was revealed in the areas of spelling and the application of writing mechanics.

Southborough teachers were also involved in follow-up activities designed and conducted by the State Department of Education.

An advisory committee on language arts has been established by the administration and has set as its major task improvement in the application of writing mechanics through increased writing. In May, a professional development day was utilized in order to work with teachers in following up on the writing assessment. An additional meeting on December 14, 1977 enabled us to put together a kindergarten through grade six sequence of language arts skills which will be the focus of our continuing efforts to coordinate and improve the quality of writing in the Southborough schools.

Testing Program

A significant step forward was taken by the Southborough schools in adopting a standardized achievement battery in both the reading and mathematics area.

A committee on achievement testing, made up of administrators and staff, began to meet in December, 1976, and completed their work on June 22, 1977, by selecting and recommending to the School Committee the California Achievement Test. The 1977 edition of this test is tentatively scheduled to be given to grades one through eight during the early part of April, 1978 and subsequently reported to the Southborough School Committee and to parents.

The achievement testing committee, in its deliberations, considered achievement batteries produced by McGraw-Hill, Educational Records Bureau, Harcourt Brace, Houghton Mifflin and SRA. An extensive questionnaire was sent to all staff members to review two final tests selected by the committee; namely, Educational Records Bureau Test and McGraw-Hill's California Achievement Test. The California Achievement Test (CAT) was selected by the committee after reviewing responses to the questionnaire and was subsequently recommended to the School Committee. The Committee voted unanimously to purchase the CAT and to conduct the testing in the spring of 1978.

Our reading program has received a comprehensive CRT evaluation. Our children showed improvement in the following skill areas: cause and effect, contexts, details, time and space, multiple meanings, attributes and part/whole. Target areas for emphasis have been identified as main idea, inference and analogy. A new check list was developed by teachers and implemented in the reading program. Individual student progress is recorded by each reading teacher.

The Criterion Referenced Testing (CRT) program is still a relatively new testing program in our schools. As such, we are still working on improving its use as a diagnostic instrument. From our experience thus far, it appears that the test can be better utilized in the fall of the year, thus enabling administration and teachers to act on the results of the test during the remainder of the year. The follow-up on this testing program will hopefully be realized when the CAT is given in the spring. This partnership between a criterion referenced test and a standard norm referenced test can be an exciting one.

Public Law 89-10, Title I Program

The Mary E. Finn School received federal funds from E.S.E.A. Title I again this year and met all federal and state requirements in project development. The primary focus was on corrective reading and the development of self-image. Southborough received a favorable review from the State Department of Education on its program. The Title I advisory Council was active in developing special programs for parents of children in the resource room, with program emphasis on child management and development.

School-Community Activities

The Kindergarten Center completed its five-year parent/administration program with the development of the outdoor playground. Valuable advice and labor were supplied by the parents in developing the entire project. Equipment was built or donated, with each area having a specific developmental function.

The program on gross motor development reached fruition this year by providing advisory staff and training parents to carry out the program. The Kindergarten Center boasts a high percentage of involvement with about sixty percent of the parents working on a scheduled weekly basis. This is a fine example of recognizing that parents are a part of their child's education and are taking an active part in it.

Very successful fairs were held for the children of the Kindergarten Center and the Mary Finn School. These have become annual events with the main theme being to draw the family together for this one day and to allow the focus to be on the youngster. The fairs were produced totally by the parents and much "labor of love" is necessary to make them so successful. Even with the reorganization, the children will look forward to this annual event as a highlight of the year.

The Neary Nature Center, originally initiated by the Neary S.O.S., was completed and dedicated on May 20, 1977 in honor of Miss Mary Hayes, one of the community's most respected teachers, who is now retired. Approximately nine hundred people attended the activities following the ceremony.

Student projects got under way very quickly. We now have garden beds, a garden pool, animal cages, shrubs, trees and a weather station. This project was accomplished entirely through donated time and funds.

Neary S.O.S. again sponsored Book Week and Reach Out. During Book Week, illustrator Marcia Sewell and author Virginia Tashjian visited classes. During Reach Out, parents were invited for breakfasts, luncheons and picnics. Classroom visitations were also included. In addition, Southborough senior citizens were invited for a day during which they viewed a Neary slide presentation and were entertained by the fifth graders.

During the past year, the Woodward Schools S.O.S. parent group initiated many projects and activities. A very hard working sub-committee has taken the initial step to form "Cultural Horizons," a non-profit organization established to provide enrichment opportunities for the students at Woodward. Cultural and sociological experiences, which go beyond the classroom curriculum, will become a reality in the near future.

Another sub-committee studied the effectiveness of the report card conference schedule. As a result of their efforts, the structure of the November conference day was modified, eliminating the long waiting lines parents had experienced in past years.

A classroom visitation day was instituted whereby parents have the opportunity to visit classes and to see their children in action during the regular school day. Parents shared such experiences as passing in the halls, recess, electives and eating a hearty meal in the cafeteria.

The Woodward School had its first successful "Sports Night," which brought staff, parents and students together in a gymnasium setting. This was an opportunity for people to relate well together. Because of its success, the Sports Night will be expanded and become an annual event.

Professional Development Days

On March 10, 1977, all kindergarten through grade eight teachers met with the Director of Special Needs and his teachers to follow through on a Chapter 766 questionnaire which was developed in an effort to bring about more effective 766 programs. It was felt that a deeper understanding of 766 programs and a resolution of many of the problems associated with the implementation of educational plans was achieved.

On March 29, 1977, our Director of Volunteers discussed the list of resource people identified and available in the community to assist in the implementation of our new health curriculum. Mrs. Day and her volunteers put together a comprehensive resource list for teachers to draw up on as we integrate the health program into our curriculum. The remainder of the afternoon involved teachers selecting health programs to be implemented for the remainder of the year, as well as identifying resource people who can be utilized in the program.

On May 11, 1977, grades two through five teachers attended a meeting on language arts. Mrs. Janis Banaszak, Ms. Mary Nied, Mrs. Marilyn Shanahan, Mrs. Christine Thompson and Mr. Raymond Anastas discussed ways of implementing more creative writing. Their presentation was based on workshops they attended at the State level. At the same time, the kindergarten through grade one teachers worked with Mr. Valinski on articulation between kindergarten and first grade.

On September 20, 1977, the kindergarten through grade five teachers attended a meeting conducted by the teachers who wrote the new math curriculum in a summer workshop. This curriculum, complete with pre-tests and follow-up tests for each grade level, is in general much more "basics" oriented. The staff was given the opportunity to review the curriculum and to begin to plan for its implementation. Two curriculum committees were established to follow through on the new curriculum — a metric workshop committee and a math materials committee.

On December 14, 1977, the grade one through five teachers met at Neary to complete the task of establishing a sequence of skills for our language arts curriculum. Work in this area will continue during 1978 with particular emphasis on the quality of writing in our schools.

Within the same time period, the release time days at the middle school level were utilized for curriculum work. Home economics and physical education teachers spent much of their time revising their curriculum to be compatible with the implications of Chapter 622/Title IX. The art personnel continued working on grade six through grade eight art curriculum and the music personnel were engaged in coordinating materials from the summer workshop conducted in 1976.

The English teachers spent a great deal of time preparing reading outlines, preparing for a summer workshop and coordinating the grammar curriculum with testing at Algonquin Regional High School in

grade nine. They also began collecting models for writing for sixth graders, defined a philosophy for spelling and vocabulary, collated reading materials and put together an English handbook.

The social studies teachers reviewed their curriculum, prepared for a summer workshop and continued to finalize their curriculum.

Both the science and math teachers, having already written their curriculum objectives, worked on correlating materials and activities with the new curriculum. In addition, the science teachers have been reorganizing their program to properly integrate the new health curriculum.

In Appreciation

I would like to thank Mrs. Suzanne Day, the part-time Director of Volunteer Services, who has successfully managed to involve some one hundred and sixty volunteers from the community on a regular basis in our schools.

I would also like to express my sincere appreciation to the School Committee, my central office staff, the principals and teachers for their support throughout the year.

Respectfully submitted,

HERBERT C. GEELE
Superintendent of Schools

FACULTY OF SOUTHBOROUGH PUBLIC SCHOOLS

SOUTHBOROUGH KINDERGARTEN CENTER

- Mr. Edward G. Valinski, B.S.Ed., M.S.Ed., Worcester State College
Mrs. Catherine Alsterlund, B.A., Holyoke College
Mrs. Dorothy Minville, B.S.Ed., Cornell University; M.A., Framingham State College
Mrs. Marion Gillis, B.S., State University of New York at Cortland

**Principal
Kindergarten
Kindergarten
Kindergarten
(Part-time)**

MARY E. FINN SCHOOL

- Mr. Edward G. Valinski, B.S.Ed., M.S.Ed., Worcester State College
Mrs. Monica Steinberg, M.S.Ed., Queens College
Miss Diane Buffone, B.S.Ed., Worcester State College
Mrs. Marjorie R. Mitchell, B.A.Ed., Whittier College; M.A.Ed., Wheelock College
Mrs. Marie Marsan, B.S.Ed., Framingham State College
Mrs. Marjorie B. Wolf, B.A., Kenka College
Mrs. Faye McCloskey, B.S.Ed., Framingham State College; Ed.M., Tufts University
Mrs. Christine E. Thompson, B.S.Ed., Framingham State College
Mrs. Rosalie Mucci, B.S., Boston State College
Mr. Raymond Anastas, B.S.Ed., Framingham State College
Mrs. Marion Doren, B.S., Connecticut College
Mrs. Araksie Tashjian, B.A., Framingham State College; M.S.Ed., Lesley College
Miss Mildred Bransfield, A.B., Emmanuel College
Mrs. Joyce Burzillo, B.S.Ed., Ed.M., Framingham State College

Mrs. Lorraine Q. Robinson, B.S.Ed., Framingham State College

Principal
Grade 1
Grade 1
Grade 1
Grade 1
Grade 2
Grade 2
Grade 2
Grade 3
Grade 3
Grade 4
Grade 4
Special Needs
Special Needs
Remedial Reading
(Part-time)
Title I

MARGARET A. NEARY SCHOOL

- Mr. P. Brent Trottier, B.S.Ed., Worcester State College; M.Ed., Fitchburg State College
Mr. Horace G. Puglisi, B.S., M.S., Western Connecticut State College; C.A.G.S.,
University of Maine, Orono

**Principal
Assistant
Principal
(Part-time)**

- Mrs. Sylvia I. Johnson, B.S.Ed., Worcester State College
Miss Sharon A. Rice, B.S.Ed., Framingham State College
Miss Sara Talbot, B.S.Ed., Wheelock College
Mrs. Karen Ann Hierman, B.S.Ed., North Adams State College
Miss Mary T. Shay, Lesley College
Mrs. Christine E. Ulmer, B.S., Miami University
Mr. Patrick G. Aja, B.S.Ed., Framingham State College
Mrs. Pamela Beck, B.S.Ed., Temple University
Miss Elna D. Headberg, B.S.Ed., Framingham State College; M.S.Ed., Worcester State College
Mrs. Jacqueline G. Aspesi, B.S.Ed., Framingham State College; M.S.Ed., Worcester State College
Mrs. Katherine L. Howard, A.B., Anna Maria College; M.Ed., Worcester State College
Mrs. Sandra S. Bennett, B.S., Framingham State College
Miss Marie E. Delaney, B.S.Ed., Ed.M., Worcester State College
Mrs. Cecelia A. Lynch, B.S., Anna Maria College; M.Ed., Worcester State College
Mrs. Marilyn Shanahan, A.A., Emmanuel College; M.Ed., Worcester State College
Mr. Daniel C. Shea, Jr., A.A., Worcester Jr. College; B.S.Ed., Bridgewater State College
Miss Janice A. Silva, B.A., Anna Maria College; M.Ed., Worcester State College
Mrs. Rosalie Vendetti, B.A.Ed., Patterson State College
Mrs. Patricia Andrews, B.A., M.A., University of New Hampshire

Mr. Horace G. Puglisi, B.S., M.S., Western Connecticut State College,
C.A.G.S., University of Maine, Orono

Grade 5
(Part-time)

Mr. Charles E. Gobron, A.B., College of the Holy Cross; M.Ed., Framingham State College
Ms. Mary T. Nied, B.A., Rutgers University; M.Ed., Framingham State College

Grade 6

Mr. Richard Gablaski, B.S.Ed., Worcester State College

Grade 6

Mrs. Marcia Bachman, B.S., Spec. Ed., Syracuse University

Grade 6

Miss Kathleen Denning, B.A., St. Joseph's College; M.Ed., Boston College

Resource Room
Special Needs

Mrs. Joan Lane, B.S.Ed., Worcester State College

Remedial Reading

A.S. WOODWARD MIDDLE SCHOOL

Mr. Robert M. Rosenblatt, B.S.Ed., Bridgewater State College; M.Ed., Boston University
Mr. Edward S. Ritchie, B.A., Boston University; M.Ed., Antioch College

Principal
Assistant Principal
(Part-time)

LANGUAGE ARTS AND READING

Mrs. M. Rebekah Gough, A.B., Eastern Nazarene College; M.Ed., Duke University

Department Head

Mrs. Wendy Benotti, B.A., Gordon College; M.Ed., Boston University

Mrs. Gail Dufault, B.A., M.Ed., Worcester State College

Mrs. Linda Miller, A.B. English, Bates College; M.A.T., Harvard University

(Part-time)

Mrs. Patricia Pastner, A.B., Anna Maria College; M.Ed., Antioch College

Mr. Edward S. Ritchie, B.A., Boston University; M.Ed., Antioch College

Mrs. Jane Tranen, B.A., Queens College, N.Y.; M.Ed., Framingham State College

Mr. Stephen Wamback, B.S., M.Ed., Worcester State College

MATHEMATICS

Mr. Thomas J. McGinn, B.S., M.S., College of the Holy Cross

Department Head

Mr. Danny R. Chernewski, A.A., Worcester State College; B.S., Framingham State College

Miss Madeline Lamothe, B.S., Anna Maria College

SCIENCE

Mr. Paul T. Doherty, B.S., University of Massachusetts; M.S., University of Wisconsin

Department Head

Ms. Lee Hillner, B.S.Ed., University of Missouri

Mr. Lawrence R. Hockstad, A.B., M.A.T., Harvard University

Mr. Peter Langelier, B.S.Ed., Worcester State College

SOCIAL STUDIES

Mr. David Smith, B.S., Keene State College

Department Head

Mr. James M. Burke, B.A., American International College; M.Ed., Framingham State College

Mr. David Seymour, B.S.Ed., M.S.Ed., Fitchburg State College

FOREIGN LANGUAGE

Ms. Margaret T. Marinelli, B.A., Boston College

GUIDANCE

Mrs. Nancy M. Durkee, B.S., University of North Carolina; M.Ed., Boston University

Mrs. Lydia C. Vine, B.S., Smith College; M.Ed., Boston College

(Part-time)

HOME ECONOMICS

Mrs. Pauline Kelley, B.S., University of Maine, Orono

INDUSTRIAL ARTS

Mr. Douglas Somerville, B.A., M.Ed., Bridgewater State College

PHYSICAL EDUCATION

Ms. Janet Huntington, B.S., State University College at Cortland, N.Y.
 Mr. William O'Connor, B.S.Ed., Northeastern University

SPECIAL NEEDS

Mr. Anthony Teso, A.A., Quinsigamond College; B.A., University of Massachusetts, Amherst

ITINERANT PERSONNEL

Miss Roseanne F. Argento, B.A., Northwest Missouri State University	Art
Mrs. Beverly J. Dodd, B.F.A., Massachusetts College of Art	Art
Miss Frances Alibrio, B.S., University of Connecticut	String Music
Mr. Steven B. Elman, B.M., Berklee College of Music; M.M., Lowell State College	Instrumental Music
Mr. Hubert H. Bower, B.M., Boston University	Vocal Music
Miss Margaret Thickman, B.A., Brandeis University	Vocal Music
Mr. Richard P. Griffin, Jr., B.S., College of the Holy Cross; M.Ed., Worcester State College; C.A.G.S., Boston University	Media Director
Mr. Raymond LaChance, B.S., Springfield College	Physical Education (Part-time)
Mrs. Brenda L. Lutfy, B.S.Ed., Bridgewater State College	Physical Education
Miss Janet Perry, B.S., University of New Hampshire	Physical Education (Part-time)
Ms. Phyllis Sackler, B.A., Ohio University; M.A., Ohio University	Speech Therapy
Mrs. Edith Soodak, B.A., Brooklyn College; M.Ed., Framingham State	Remedial Reading
Mr. Gerald L. Kupperschmidt, A.A., LaSalle-Peru-Oglesby Jr. College; B.A., Elmhurst College M. Division Andover-Newton; M.A.Ed., Clark University	Director of Special Needs
Mrs. Claire A. Green, A.B., Regis College; M.Ed., Boston College	Adjustment Counselor

SCHOOL SECRETARIES

Mrs. Frances E. Rabini	A.S. Woodward Middle School
Mrs. Barbara McCall (Part-time)	A.S. Woodward Middle School
Mrs. Josephine M. Jerome	Mary E. Finn School
Mrs. June F. Carpenter (Part-time)	Margaret A. Neary School
Mrs. Helen F. Rego (Part-time)	Margaret A. Neary School
Mrs. Rosalie A. Hakansson	Special Needs

CLERICAL AIDES

Mrs. Elizabeth Tebbetts	A.S. Woodward School Faculty
Mrs. Jean M. Lesieur	Mary E. Finn School Faculty
Mrs. Madeline J. Daniels	Margaret A. Neary School Faculty

LIBRARY AIDES

Mrs. Jeanne O. Davis	Margaret A. Neary School Library
Mrs. Judith McDonough	A.S. Woodward School Library
Mrs. Jane Soule	Mary E. Finn School Library

TEACHER AIDES

Mrs. Patricia Haskell	Mary E. Finn School
Mrs. Geraldine Molloy	Margaret A. Neary School
Mrs. Dorothy Grady	Kindergarten Center
Mrs. Penelope Hodges	Kindergarten Center (Spec. Needs)
Mrs. Mary Ann McGuire	Mary E. Finn and Margaret A. Neary Schools (Special Needs)
Mrs. Nancy Deschenes	A.S. Woodward School (Special Needs)

DIRECTOR OF VOLUNTEER SERVICES

Mrs. Suzanne Post Day
(Part-time)

CAFETERIA PERSONNEL

Mrs. Stella Jackman

Manager, Margaret A. Neary School

Mrs. Benita Hubley
Mrs. Elizabeth Taylor
Mrs. Lillian Hollis
Mrs. Sandra Gazailles

Mrs. Arlene Williams
Mrs. Sara L'Heureux
Mrs. Susan Bernard

Mrs. Ruth Packard

Manager, A.S. Woodward Middle School

Mrs. Mary Bezokas
Mrs. Rhea Desrosiers
Mrs. Marjorie Spinner

CUSTODIAL STAFF

Mr. Richard S. Piper (Supervisor)
Mr. Steven Levebre
Mr. David Hanson

Head Custodian, Mary E. Finn
Mary E. Finn School (Part-time)
Kindergarten (Part-time)

Mr. Francis Taylor

Head Custodian, A.S. Woodward Middle School

Mr. Clifford S. Bailey
Mr. Clifton Cunningham

A.S. Woodward Middle School
A.S. Woodward Middle School

Mr. Robert E. Hartshorn

Head Custodian, Margaret A. Neary School

Mr. Charles Buzzell
Mr. Robert A. Maddox
Mr. Carl S. Anderson

Margaret A. Neary School
Margaret A. Neary School
Margaret A. Neary School
(Part-time)

ATTENDANCE OFFICER

Francis J. Mattioli, Chief of Police

ENROLLMENT BY GRADES

October 1, 1977

	K	1	2	3	4	5	6	7	8	Total
Kindergarten Center	93									93
Mary E. Finn		63	60	46	44					213
Margaret A. Neary		59	78	62	66	147	69			481
Woodward Middle School							46	129	145	320
Total	93	122	138	108	110	147	115	129	145	1107

REGISTRATION OF MINORS

	5-7 Years	7-16 Years	Total
Boys	114	784	898
Girls	112	563	675
Total	226	1347	1573
Enrolled in Public Schools	216	1120	1336
In Vocational Schools		86	86
In Private Schools	5	121	126
In State & County Institutions and Special Needs	2	20	22
Not in Any School	3	0	3
Total	226	1347	1573

*NOTE: These figures are as of the January 1, 1977 School Census.

**SCHOOL FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDING JUNE 30, 1977**

Appropriation		Special Education — Chapter 766 (continued)	
Regular Day Programs	\$1,606,441.66	New Equipment	94.00
Special Education—Chapter 766	<u>218,876.77</u>	Tuition & Transportation	<u>85,881.13</u>
	\$1,825,318.43	Unexpended balance	\$1,816,104.25
			<u>9,214.18</u>
REGULAR DAY PROGRAMS			
Expenditures			\$1,825,318.43
ADMINISTRATION			
School Committee	3,095.88		
Superintendent's office	41,094.47		
INSTRUCTION			
Supervision	10,945.85		
Principal's office	96,166.92		
Teaching (Salaries & Supplies)	1,028,659.19		
Textbooks	11,792.17		
Library Services (Salaries & Supplies)	39,265.47		
Audio Visual Services	8,103.12		
Guidance Services	24,293.02		
OTHER SCHOOL SERVICES			
Personnel Services	1,087.50		
Health Services	13,338.25		
Pupil Transportation	71,919.72		
Food Services	9,798.52		
Athletics—Coaching	4,590.00		
Student Activity—Supervision	2,000.00		
OPERATION OF PLANT			
Custodial Services (Salaries & Supplies)	87,315.09		
Heating Buildings	42,281.51		
Utilities—Electricity	32,046.63		
Telephone	7,369.79		
Gas & Gasoline	1,444.32		
Water	1,736.67		
MAINTENANCE OF PLANT			
Maintenance of Grounds	1,784.00		
Maintenance of Buildings—Routine Repairs	28,647.01		
Maintenance of Buildings—Special Projects	7,905.40		
Rubbish Removal	3,870.00		
Maintenance of Equipment—Repairs	4,799.70		
Replacement of Equipment	3,631.12		
ACQUISITION OF FIXED ASSETS			
New Equipment	5,243.89		
SPECIAL EDUCATION — CHAPTER 766			
School Committee	1,440.00		
Supervision	23,436.33		
Teaching & Supplies	92,779.30		
Psychological Services	6,717.50		
Personnel Services	11,022.38		
Health Services	508.40		
		VOCATIONAL EDUCATION ACCOUNT	
		Appropriation — Transportation & Tuition	\$ 3,460.00
		New Equipment	1,654.32
		Tuition & Transportation	<u>1,805.68</u>
		Unexpended balance	3,460.00
		TITLE I	
		Project #77-276-199	9,940.00
		Expended	9,940.00
		TITLE II	
		Project #276	848.14
		Expended	844.47
		Unexpended balance	<u>3.67</u>
		TITLE IV PART B — ESEA	
		Project #276 — P.L. 93-380	713.10
		Expended	711.41
		Unexpended Balance	<u>1.69</u>
		TITLE IV	
		P.L. 93-380 — Check received dated June 10, 1977	1,960.46
		Unexpended balance	<u>1,960.46</u>
		SCHOOL LUNCH PROGRAM	
		(All Schools Combined)	
		Balance June 30, 1976	2,664.02
		Receipts: Lunchroom & State Aid	<u>74,956.55</u>
		Total Receipts	77,620.57
		Expenditures	77,047.02
		Balance June 30, 1977	<u>573.55</u>
		"7787" SPECIAL NEEDS "UP FRONT"	
		CHAPTER 766	
		Balance June 30, 1976	3,590.76
		Expended	<u>3,590.76</u>

SCHOOL CALENDAR**1977 - 1978**

Schools open Wednesday, September 7, 1977

Month	Attendance Days	Days Not In Session
September	18	September 1, 2, 5 and 6
October	20	October 10 - Columbus Day
November	18	November 4 - Teachers' Convention November 11 - Veterans' Day Close at noon on November 23 for November 24 and 25 - Thanksgiving Recess
December	17	Close December 23 at end of school day for Christmas Vacation - December 26 - January 2
January	20	School Re-opens (January 3) January 15 - Martin Luther King Day (celebrated on the 16th)
February	15	February 20 - 24
March	22	March 24 - Good Friday
April	15	April 17 - 21
May	22	May 29 - Memorial Day
June	17	June 26 - 30
	184	Total includes 180 school attendance days for pupils plus 4 snow emergency days.

SCHOOL CALENDAR**1978 - 1979**

Schools Open Wednesday, September 6, 1978

Month	Attendance Days	Days Not In Session
September	18	September 1, 4 and 5
October	21	October 9 - Columbus Day
November	19	November 5 - Teachers' Convention Close at noon on November 22 for November 23 and 24 - Thanksgiving Recess
December	16	Close December 22 at end of school day for Christmas Vacation - December 25 - January 1
January	21	School Re-opens (January 2) January 15 - Martin Luther King Day
February	15	February 19 - 23
March	22	None
April	15	April 13 - Good Friday April 16 - 20
May	22	May 28 - Memorial Day
June	15	June 22 - 30
	184	Total includes 180 school attendance days for pupils plus 4 snow emergency days.

"NO SCHOOL" ANNOUNCEMENTS

"No School" announcements will be given over the following radio and TV stations:

- WSRO, Marlborough - 1470 on the dial, between 6:30 and 7:00 a.m.
- WKOX, Framingham - 1190 on the dial, between 6:30 and 7:00 a.m.
- WTAG, Worcester - 530 on the dial, between 6:30 and 7:00 a.m.
- WBZ, Boston - 103 on the dial, between 6:30 and 7:00 a.m.
- WSRS Stereo 96 - Worcester, between 6:00 and 8:00 a.m.
- WCWB-TV - Channel 5 - Boston, between 6:00 and 7:00 a.m.

Annual Town Meeting, April 11, 1977	12
Special Town Meeting, April 11, 1977.....	12
Temporarily Adjourned Annual Town Meeting, April 11, 1977	13
Adjourned Annual Town Meeting, April 12, 1977	29
Animal Health Inspector	60
Appointive Town Officials	6
Assessors	48
Cemetery Commissioners	53
Civil Defense	60
Central Mass. Mosquito Control	71
Conservation Commission	53
Council on Aging	48
Dog Officer	69
Elective Town Officials	6
Fire Department	58
Health Board	54
Highway Department	56
Historic Celebration Committee	66
Historical Commission	65
Jury Lists	35
Library Trustees	57
Marlborough-Westborough Community Mental Health Clinic	55
Personnel Board	59
Planning Board	59
Police Department	62
Sanitarian	54
School Department	72
Selectmen	61
State and County Officials	5
Town Accountant	38
Town Clerk	12
Town Election	34
Treasurer/Collector	50
Veterans' Services	65
Water Department	70